

2019 CHURCH CONFERENCE CHECKLIST

City: Church _____ Church # _____

CC Date: _____ SPRC Meeting Time: _____ CC Time: _____

Church Conference forms are to be submitted online at least two weeks before your Church Conference.

Exception: Clergy Compensation forms will be submitted at the Church Conference with your DS.

For Information & Online Forms: <https://www.umcnic.org/churchconference>

Technical Questions Regarding Forms?

Please contact Diane Strzelecki at dstzelecki@umcnic.org

Church Conference Questions? Please contact your Regional Administrative Assistant

Staff Parish Relations Committee Reports:

	Clergy Compensation Report: To be signed by the District Superintendent & Clergy and submitted online at your Church Conference.
	Profile of the Local Church
	Recommendations & Reports to the Church Conference

Finance Committee Reports:

	Finance Report
	<i>(also Budget for 2020, and New Financial Summary – below, in Additional Reports)</i>

Trustees Reports:

	Trustees Report
	Parsonage Report
	Accessibility Report

Additional Reports: these reports are uploaded/attached separately and submitted online in the “Additional Reports” tab

	Report of Pastor – by the Pastor (narrative)
	Membership Report – by the Membership Secretary
	Additional Appointed Staff Report(s) , if applies – by staff appointed by the Bishop (Assoc. Pastors, Deacons, etc.)
	Budget for 2020 – by the Finance Committee
	<i>New!</i> Financial Summary – by the Finance Committee
	Nominations for 2020 – by the Nominations Committee

Church Conference Minutes: email to your Regional Office within 2 weeks after your Church Conference

	2019 Church Conference Minutes – by the Church Conference Secretary
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