

2022 CHURCH CONFERENCE CHECKLIST

City: Church _____ Church # _____

CC Date: _____ SPRC Meeting Time: _____ CC Time: _____

Church Conference forms are to be submitted online *at least one week* before your Church Conference.

For Information & Online Forms: <https://www.umcnic.org/churchconference>

Technical Questions Regarding Forms?

Please contact Anne Marie Gerhardt [at agerhardt@umcnic.org](mailto:agerhardt@umcnic.org)

Church Conference Questions?

Please contact your District Administrative Assistant

Staff Parish Relations Committee Reports:

	Clergy Compensation Report – to be submitted by the District Superintendent after the CC
	Profile of the Local Church
	Recommendations & Reports to the Church Conference

Finance Committee Reports:

	Finance Report
<i>(also see Additional Reports below: Budget for 2023 and Financial Summary)</i>	

Trustees Reports:

	Trustees Report
	Parsonage Report
	Accessibility Report

Additional Reports: to submit these written reports, upload/attach them in the “Additional Reports” tab

	Report of Pastor – by the Pastor (narrative)
	Membership Report – by the Membership Secretary
	Additional Appointed Staff Report(s) , if applies – by staff appointed by the Bishop (Assoc. Pastors, Deacons, etc.)
	Budget for 2023 – by the Finance Committee
	Financial Summary (last quarter’s financial report) – by the Finance Committee
	Nominations for 2023 Church Leadership – by the Nominations Committee

	Lay Servant Ministries Annual Reports - to be submitted after the church conference by the Lay Servant at https://www.umcnic.org/lay-servant-ministries/lay-servant-form-upload
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	2022 Church Conference Minutes – by the Church Conference Secretary; email to your District Office Administrative Assistant within 2 weeks after your Church Conference
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