

1 **Document 650.01**2 **NAME: MINIMUM SALARIES FOR FULL-TIME CLERGY**

3 SUBMITTED BY: CCFA Task Force on Equitable Compensation

4
5 **ACTION:**

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- 7 1) Minimum salaries for full-time clergy appointed in the NIC will be as follows, showing an
-
- 8 increase of 1.5% for the next fiscal year:
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- 9

	YEAR OF INITIAL APPOINTMENT						
	(minimum salary set at the beginning of a new appointment, typically July 1)						
	2018 (\$34,450)	2019 (\$34,800)	2020 (\$35,300)	2021 (\$36,360)	2022 (\$36,360)	2023 (\$37,500)	2024 (\$38,063)
Resolution passed in:							
2018 for FY 2019	\$34,795						
2019 for FY 2020	\$35,282	\$35,287					
2020 for FY 2021	\$36,341	\$36,346	\$36,359				
2021 for FY 2022	\$36,341	\$36,346	\$36,359	\$36,360			
2022 for FY 2023	\$37,431	\$37,436	\$37,449	\$37,450	\$37,450		
Proposed in 2023 for FY 2024	\$37,992	\$37,998	\$38,011	\$38,012	\$38,012	\$38,063	

10
11 *Chart interpretation: Each year, a minimum salary is set for new appointments. This salary amount is*
12 *listed in the first row, beneath the year the new appointment is made (which typically begins July 1.) A*
13 *minimum salary is recommended for multiple-year appointments. The number listed in the column*
14 *beneath each year indicates the minimum salary for the pastor in the year that the appointment was first*
15 *made. Numbers in bold print in the bottom row are the minimum salaries recommended to the Annual*
16 *Conference in 2023.*

- 17
18 2) Local churches are to provide a minimum of \$5,500* for accountable reimbursements for
19 their appointed pastor. This covers the costs related to travel, continuing education, and
20 other expenses incurred in the course of providing pastoral ministry. Information about
21 accountable reimbursements can be found at: Accountable Reimbursement Policy Q&A
22 *This year we continue the recommendation of \$5,500 to take into account high fuel costs.

1 **RATIONALE:**

2 While the cost of living adjustment (COLA) established by the SSA for 2023 is 8.7%, CCFA is
3 recommending an increase in minimum required salaries of 1.5%, with the following rationale
4 and comments:

- 5
- 6 ● A portion of the COLA is due to rising energy/utility and housing costs; costs already
7 largely assumed by churches as they provide utility-covered parsonages to clergy as
8 well as reimbursement for travel expenses. (see Action point 2 above for details.)
9
 - 10 ● As well, health insurance premiums continue to be fully covered by the local churches at
11 a current yearly cost of \$19,560 (which may increase slightly in 2024). This benefit
12 makes the overall compensation package of full-time clergy in the NIC comparable to
13 other conferences in the NCJ.
14
 - 15 ● Together with base compensation, church-paid health insurance premiums, accountable
16 reimbursements, and church-paid pension contributions, the total minimum
17 compensation package for full-time clergy is \$69,213. In addition to this, churches
18 provide housing through utility-covered parsonages or cash housing allowances, which
19 completes the compensation package. This total has become increasingly difficult for
20 un-yoked churches to maintain full-time clergy. The NIC seeks to maintain as many full-
21 time appointments as possible to fulfill the guarantee of a full-time appointment for our
22 commissioned and ordained elders. As a result, we may continue to see an increase in
23 multiple-point charges for full-time clergy to serve.
24
25

1 **Document Number: 680.01**

2
3 **Name: Benefit Programs**

4 **Author(s): Conference Board of Pension and Health Benefits**

5 **CCFA: No action required**

6
7 Action:

8 The Conference Board of Pensions and Health Benefits, partnering with Wespath recommends
9 the following policies for clergy and other eligible participants enrolled in welfare, health and
10 pension benefits.

11
12 **I. Health Insurance**

13 The Conference Board of Pensions recommends that the Annual Conference establish the
14 following policies and procedures for administration of the Conference Health Care Program,
15 effective January 1, 2024.

16
17 **A. Mandatory Coverage**

18 1. The following categories of employees are mandated to participate in the Annual Conference
19 health insurance program. In all cases, the spouses, and dependents (such as children) of
20 eligible employees may enroll in the health plan at the election of the participant.
21

Category	<i>Discipline 2016</i>
Elder in full connection (including those from another Methodist denomination and those from another conference) appointed to full-time service to a conference local church or campus ministry	338.1, 346.1, .2, &,3
Associate member appointed to full-time service	321
Provisional Members on elder track appointed to full-time local church service	326.2
A full-time local pastor who is under Episcopal appointment to a charge located in the conference	318.1

22
23 2. Elders appointed to disability status prior to age 65 will be covered under the conference
24 plan at the cost of the Conference Board of Pensions and health benefits until they are
25 eligible for Medicare or for Social Security disability coverage. At age 65 from a premium
26 payment standpoint, each will be treated as retired pastors and subject to the HRA
27 guidelines explained in Section D of this Resolution.

28
29 **B. Release from Mandatory Coverage - THE PILOT PROGRAM**

30 1. Clergy members may waive mandatory coverage only with the consent of the Conference
31 Board of Pensions when enrolled in an Affordable Care Act plan, Medicare, Tricare,
32 CHAMPUS, or on a plan provided by a spouse's employer. The objective of allowing Churches
33 to opt out of HealthFlex is to provide a means to help Churches lower the cost of medical
34 insurance and be able to maintain the promised medical benefit to NIC pastors. To elect this
35 option the Churches agree to the following:

- 1 a) Agree to pay the monthly health care premium established by the Conference Board of
2 Pensions.
3 b) Each quarter the Church will receive a rebate of one month's premium.
4 c) The clergy person will receive a reimbursement check from the conference equal to the
5 amount of the alternative coverage and an estimate of the taxes owed for the amount.
6 The maximum amount the Conference Board of Pensions will provide in cash is \$1,000
7 per month to support clergy to enroll with an alternative carrier and to help pay for
8 additional personal taxes. The amount provided by the Conference is considered as
9 taxable cash compensation.
10 d) If Churches fail to make premium payments the Conference holds the right to
11 discontinue the cash support provided to the pastors.
12

13 **C. Local Church and Extension Ministry Coverage Options**

14 1. A local church or extension ministry may elect health insurance in the conference plan
15 available to participants in the following categories **who meet the required eligibility criteria:**
16

Category	Discipline 2016	Premium Billed to
Ordained elder appointed to extension ministries within the connectional structure (other than a unit of the conference or general agency), within an ecumenical agency, within a GBHEM endorsed extension ministry or within a special ministry outside the connectional structure	344.1a(3), 344.1a(4), 344.1b, 344.1d	Salary Paying Unit
Ordained elder from another denomination (other than UMC) appointed to half-time or more service to a Conference local church or a unit of the Conference	346.2, 346.3, 338.2, 346.1	Salary Paying Unit
Provisional, Associate or full clergy member granted voluntary leave of absence not to exceed 1 year	354.1 354.2	Participant
Clergy member granted Sabbatical Leave from a local church appointment for up to one year if enrolled in the health program at time of request and Board of Ordained Ministry designates a premium paying unit with their approval.	351	Board of Ordained Ministry or participant
Elder of the Annual Conference granted Medical leave from an appointment to an NIC local church or within the connectional structure for up to one year.	357	Board of Pensions
Deacon in full connection appointed to full-time basis in a conference local church, beyond the local church, or UMC related agencies and schools.	331.1a, 331.1b	Salary Paying Unit
A Provisional member on the Deacon track appointed to serve on a full time basis to an NIC congregation or to the conference.	326.1	Salary Paying Unit
75% of eligible Lay Employees of a local church in the conference normally scheduled to work at least 30 hours per week inclusive of a calendar year		Salary Paying Unit

- 1 2. In accord with Illinois law, state recognized civil union partners of lay or clergy
- 2 employees are eligible for coverage in a manner similar to spouses.
- 3 3. The decision to offer coverage is made by the salary paying unit. The choice to accept
- 4 the offer of coverage shall be made by the participant. The salary paying unit may elect to
- 5 offer health insurance to one or all categories of persons listed above in Section C. 1. The
- 6 salary paying unit must make health insurance available to and will be billed for all persons
- 7 within any specific category employed with the agency or local church. Failure to make
- 8 prompt payment results in termination of the participant in the plan.
- 9 4. Each salary paying unit must execute annually a sub-adoption agreement with the
- 10 annual conference, should they desire to offer health coverage to persons in these categories.
- 11 5. These categories of persons are also eligible for coverage :

Category	Billed for Active's Premium
Surviving spouse or dependent children enrolled in the health plan at time of a participant's death for a period of up to one year	Participant pays 25%, Salary Paying Unit (or Board of Pensions) 75%
Divorced spouse enrolled in the plan at time of divorce for 2 years or in accordance with State and Federal law or court order	Divorced Spouse

12
13 **D. Retirement Health Administration -**

- 14 1. For 2024, the Conference extends a program of support for some retired clergy persons
- 15 in continued clergy relationship to the Conference. The program commitment is for one
- 16 year only and is a nonvested benefit to certain clergy retirees of the annual conference.
- 17 To qualify, the retired clergy person must be a member of the Conference on January 1,
- 18 2024, or be a dependent of a current clergy member or surviving spouse of a clergy
- 19 person in good standing at the time of death
- 20 2. Clergy persons enrolled in the health plan or participating in the pilot program (Section
- 21 B, above) at Mandatory Retirement (Discipline paragraph 357.1), Early Retirement
- 22 (Discipline paragraph 357.2b), Full Retirement (Discipline Paragraph 357.2c), or
- 23 Involuntary Retirement (Discipline paragraph 357.3) may be eligible for health benefits
- 24 in retirement through the conference plan if such enrollment or participation is for the
- 25 continuous five years prior to retirement. No clergy member retiring under the "20
- 26 year rule" (Discipline paragraph 357.2a) is eligible for retiree health coverage.
- 27 3. A clergy spouse (or surviving spouse after death of an active member) enrolled in the
- 28 health plan 5 consecutive years before retirement or enrolled when first eligible for
- 29 coverage (when prior to participant's retirement) is eligible for coverage after retirement.
- 30 The family status of the participant cannot change during retirement, except in cases of
- 31 adoption, childbirth or death. Participants electing to not participate in retirement
- 32 health plan at time of retirement may not elect to enroll at a later time.
- 33 4. Upon retirement the annual conference shall establish a Health Reimbursement Account
- 34 (HRA) for the household in the retiree's name. Participants and their spouses who meet
- 35 the retiree eligibility rules may use HRA funds to pay for medical expenses including
- 36 premiums, co-pays, deductibles, dental services, medical services, coinsurance, etc. Like
- 37 a savings account, the funds do not need to be expended by the end of the calendar year
- 38 and balances roll forward when unused.
- 39 5. For 2024, the annual conference will provide a benefit equal to \$100 per year of
- 40 ministerial service (as limited by I.D.7. below). An additional \$100 per year of service is

1 also extended to the Pastor's spouse. This amount is subject to change in future years
2 based on the needs and circumstances of the Conference and/or participants.

- 3 6. Only the first 40 years of service shall be tabulated when determining the amount of
4 benefit. In the case of clergy couples, the clergy member with the highest number of
5 years of service, up to the cap of 40, shall determine the benefit amount.
- 6 7. Ministerial service years are determined by the Conference Board of Pensions and
7 Health Benefits. Only years served under appointment to Northern Illinois Conference
8 local churches or connectional structure are considered in the HRA calculation. Special
9 exceptions may be made based on approval by NIC Board of Pensions. Any counting of
10 service years earned by service to non-Northern Illinois Conference appointments
11 recognized in prior years will not be recognized effective January 1, 2024 or after.
- 12 8. The Conference at the discretion of their Board of Pension has the right to change or
13 modify the retiree benefit and or contributions at any time. The annual conference does
14 not make a commitment to additional funding in future years.
- 15 9. Full Time Lay Conference employees of the annual conference with 5 continuous years
16 of coverage before retirement will have a contribution equal to \$100 per year of service
17 to the annual conference deposited in their HRA annually. Eligibility for the HRA is
18 contingent on a participant's enrollment in Medicare B and engagement with the
19 Conference's selected provider.
- 20 10. The Conference Board of Pensions and Health Benefits engages Via Benefits to aid clergy
21 retirees aged 65 and above in selection of suitable Medicare supplement coverage and to
22 act as a patient advocate when necessary. To receive the HRA benefit eligible
23 participants must enroll through the Via Benefits program and be enrolled in Medicare B.
24 Clergy who retire prior to 65 and meet the eligibility rules will have the HRA equivalent
25 deducted from the cost of their conference provided medical coverage until they reach
26 Medicare eligibility, enroll in Medicare B and enroll in Supplemental programs through
27 Via Benefits. Retired clergy will be responsible for costs of coverage in excess of that
28 HRA amount.

29 30 **E. Active Health Administration**

- 31 1. Monthly premiums are billed to each charge or salary-paying unit at rates established by
32 the Conference Board of Pensions. Premiums are due the first of each month. Accounts
33 90 days in arrears are subject to termination as explained in the arrearage policy
34 approved by the Board and the NIC Cabinet. This policy describes the efforts that will
35 be made by the Conference office and the Cabinet to work with Churches that are more
36 than 90 days in arrears. If all efforts to receive payment or develop a payment plan have
37 been exhausted, then termination of coverage may be the final option. Notification of
38 accounts in arrears will be provided to the District Superintendent, the pastor, the local
39 church PPRC chair, and the local church treasurer prior to termination. Any unpaid
40 clergy benefit invoices shall be collected from the sale of a closed church when sold by
41 the Conference Trustees, and, requested from the proceeds of church building sales in
42 local church mergers.
- 43 2. If a participant enrolls in one of the HealthFlex Exchange programs that require a
44 payroll deduction to the Conference and those deductions are not made the Conference
45 can have the participant placed in a plan that does not require a payroll deduction.
- 46 3. Churches should care that tax reporting is correctly administered for all payroll
47 deductions around health insurance provisions.

4. Active participants are able to make choices in the provision of their coverage through the enrollment period, as made available through Healthflex administration. Problem resolution and inquiries regarding coverage should be directed to the HealthFlex Team at Wespath 1-800-851-2201.

II. Pension Programs

- A. **Clergy Retirement Security Program (CRSP) Eligibility.** The General Conference of the United Methodist Church established the CRSP as the primary pension program for United Methodist clergy in 2007. Mandatory participation is required when both 1 and 2 are met:

1. The clergy member relationship to the conference is as a:
 - a. Commissioned Members (Deacon or Elder)
 - b. Elders in Full Connection
 - c. Members of Other Conferences appointed in the Northern Illinois Conference (paragraph 346.1 appointments)
 - d. Full Time Local Pastors
 - e. Deacons in Full Connection
 - f. Members of other denomination, appointed to service in an NIC local church if no other pension is provided by their denomination.
2. The clergy member is under Episcopal appointment half-time or more to the following service types:
 - a. to local churches in the Northern Illinois Conference
 - b. to the Conference (staff or Cabinet)
 - c. to a Conference controlled entity (such as a campus ministry or ORM)
 - d. to Incapacity leave with CPP benefits
3. In order to waive participation, a half-time or more appointed clergy member must sign a waiver form at time of appointment. Please note that persons assigned, but not appointed are not eligible in the program.
4. Local churches are encouraged to enroll as a plan sponsor of UMPIP and to make employer contributions into the accounts of clergy appointed quarter-time.

B. Clergy Retirement Security Program.

1. **Comprehensive Protection Plan (CPP).** The Comprehensive Protection Plan is the primary death and disability benefit for enrolled clergy. The billing rate for CPP will be established by the Conference office. Appointments with compensation less than full time and those that were considered under special arrangements will be covered and billed based on rates established by UMLifeOptions.
2. **CRSP - Defined Contribution**
 - a. The CRSP pension program includes a defined contribution component. Each clergy member will have 2% of plan compensation deposited in an individual account at the Wespath. All contributions into the account are invested and the enrolled clergy member receives the appreciated value of the account upon retirement.
 - b. Clergy persons are encouraged to contribute 1% of their plan compensation into their UMPIP account as a salary deduction. The annual conference will match the first 1% of UMPIP contributions paid into the participants CRSP-DC account.
3. **CRSP - Defined Benefit program.** With the defined benefit component each enrolled clergy member will receive a monthly cash benefit from the plan upon retirement.

1 Funds collected from local churches are used for annual contributions made by the
2 conference will be invested by Wespath so that the NIC obligation can be met. A
3 portion of defined benefit funding may accrue to a reserve fund for funding future
4 variation in market results and other benefits to retirees and future retirees.

5 **C. Billing Methods.** The Annual Conference will invoice local churches monthly **16% (3%**
6 **(CPP) + 3% (CRSP DC) + 10% (CRSP DB)** based on clergy plan compensation required for
7 support of the CRSP and CPP programs. Increases may be necessary in the future.
8

9 **D.Pre-82 Defined Benefit Past Service Rate for 2021**

10 1. The Conference Board of Pensions recommends that the annual pension rate for
11 service prior to 1982, effective January 1, 2024, be \$605 per service year, an increase of 0% from
12 2023. Surviving spouses shall be supported at the rate of 85% of participant pension benefit
13 amounts. Special grants will be provided as identified in Section F.
14

15 **E. Excludable Housing allowance for retired clergy.** In accordance with the Private Ruling
16 Letter from the Internal Revenue Service, the Northern Illinois Conference Annual Conference
17 Session reaffirms the limits to housing allowance exclusion for retired and disabled clergy
18 found in the Standing Rules, at Section IV. C. 1, which states: *Disabled clergy have the same legal*
19 *relationship to an Annual Conference as do the retired clergy and, thus, this Conference is also the*
20 *appropriate organization to designate a housing/rental allowance for disabled ordained or local pastors*
21 *who are members of this Conference. An amount equal to 100% of the pension payments received by a*
22 *retired clergy, or 100% of the disability payments received by a disabled clergy, is designated as*
23 *rental/housing allowance respectively for each retired or disabled ordained or local pastor of The United*
24 *Methodist Church who is or was a member of the Northern Illinois Conference at the time of retirement*
25 *or disability.*
26

27 **F. Special Grants**

- 28 1 Beginning in 2020 Northern Illinois Conference Session the Board of Pensions approved
29 grants for participants meeting the following eligibility criteria:
30 a. Members of the Northern Illinois Annual Conference who retired from an
31 appointment in the conference;
32 b. Who have at least 15 years of service prior to 1982 compensated at the Past
33 Service Rate (excludes those at the DBSM rate); and,
34 c. Who have less than 10 years of service to Northern Illinois Conference
35 appointments served while enrolled in the MPP program.
36 2. For 1/1/2024 the amount provided to eligible participants will be \$700 times their pre-
37 82 years of service calculated at the PSR. This amount will remain in place until
38 otherwise changed by the Board of Pensions
39 3. The Conference Board of Pensions also recommends that a special grant be made to
40 James W. French for his 3.5 years of service with this Annual Conference from June 1,
41 1978 through December 31, 1981. We recommend for the year commencing July 1, 2023
42 to June 30, 2024, a grant of \$140.95 monthly be paid based on the present pension rate,
43 but actuarially reduced since payments are starting prior to full retirement age.

44 **III. Group Life Insurance**

45 The Conference Board of Pensions enrolls in the UMLifeOptions program. Every eligible
46 retired clergy person will be enrolled in the plan with a benefit of \$5,000 at no cost to the

1 participant. Active clergy persons have \$10,000 in coverage at the NIC expense when an
2 application is filed during the open enrollment period. Coverage beyond this amount is at the
3 cost of the participant and will be billed directly from UMLifeOptions.

1 Document 702.01a
2 Document Name: Standing Rules Update re: Legislative Sections
3 Authors: P Joanne Ray, Chair of Daily Procedure, Arlene Christopherson, Assistant to the
4 Bishop

5
6 **Action:**
7 The Northern Illinois Annual Conference formally adopts the following standing rules changes
8 to reflect the inclusion of Legislative Sections which were re-introduced in 2022.
9

10
11 **5. Consent Procedure, Legislative Sections & Legislative Procedure**
12

13 **a. Consent Procedure**

- 14 1. All categories, including benevolence, administrative, clergy support, General
15 Conference petitions and other legislation submitted to the annual conference are
16 eligible for the consent calendar except the coordinated budget, Historical Reports, and
17 any declaratory decisions (pursuant to JCD 1080).
- 18 2. The goal of legislative sections is to create a consent calendar. The consent calendar will
19 be presented and acted upon after the legislative sections have met and had the
20 opportunity to add ~~more~~ items to the consent calendar as announced in the agenda.
- 21 3. Late legislation is not eligible for the preliminary consent calendar.
- 22 4. After a legislative section acts on any legislative item, if it receives 80% of the votes in
23 favor as perfected, it shall be placed on the consent calendar with a recommendation for
24 approval. Any legislative item receiving 80% of the votes against will also be placed on
25 the consent calendar with a recommendation for disapproval. The consent calendar shall
26 be distributed at least two hours before its consideration as announced or on the agenda.
- 27 4.5. Items from the consent calendar may be removed by a petition signed by 25 members of
28 the annual conference and submitted to the Chair of Daily Procedure by the deadline
29 given in the agenda (within 2 hours of the presentation of the consent calendar).
30 Petition forms will be made available on the NIC website or hard copies may be
31 obtained from the Chair of Daily Procedure. Items removed from the consent calendar
32 will be addressed after priority legislation, if time permits.
- 33 5.6. The consent calendar is presented to the members by the Chair of Daily Procedure. This
34 presentation shall be made at least 2 hours prior to a vote being taken. The consent
35 calendar shall be passed by a majority vote.

36 **b. Legislative Sections**

- 37 1. Legislative sections will be determined in number and size by the Annual Conference
38 Committee, Sections will be composed of no fewer than 50 or more than 250 persons.
- 39 2. Members of the legislative sections shall be randomly assigned by the Committee on
40 Credentials from among the members of the Annual Conference with equal numbers of
41 clergy and laity assigned to each section.
- 42 3. The Chair of Daily Procedure shall receive, assign document numbers to, and make
43 assignment to Sections of all documents of programs, administration, policies, General
44 or Jurisdictional Conference petitions, requests for Judicial Council decision and
45 declarations, and resolutions.

- 1 4. The following legislative sections will be given legislation appropriate to their sections
2 (with any legislation added at the discretion of the Annual Conference Committee when
3 needed to even out the legislative workload):
- 4 a. **Church and Society** – This legislative section shall address ~~all~~ matters relating to
5 legislation concerning the Conference Board of Church and Society, Conference
6 Commission on Christian Unity and Inter-religious Concerns, Conference
7 Commission of Religion and Race, Conference Commission on the Status and Role of
8 Women, advocacy, the Social Principles, Justice and Peace issues, and related topics.
 - 9 b. **Discipleship** – This legislative section shall address ~~all~~ matters relating to nurture,
10 outreach, witness, United Methodist Women, United Methodist Youth, Conference
11 Board of Laity, United Methodist Men, congregational development and
12 redevelopment, children’s ministries, and related topics.
 - 13 c. **Global Ministries** – This legislative section shall address ~~all~~ matters relating to the
14 Conference Board of Global Ministries, sister relationships with other annual
15 conferences and autonomous Methodist/Wesleyan bodies and traditions, Advance
16 Specials, Conference Board of Higher Education and Campus Ministries, and related
17 topics.
 - 18 d. **Administration** – This legislative section shall address ~~all~~ matters relating to the
19 Conference Board of Trustees, Conference Council on Finance and Administration,
20 Conference Board of Pensions and Health Benefits, Conference Commission on
21 Equitable Salaries, matters of administrative and personnel policy, Archives and
22 History and related topics.
 - 23 e. **Order** – This legislative section shall address ~~all~~ matters relating to the Conference
24 Board of Ordained Ministry, Standing Rules, Episcopacy, Jurisdictional
25 relationships, and related topics.

26 **c. Legislative Procedure**

- 27 1. Legislative items will be addressed in only one section.
- 28 2. The Chair of Daily Procedure, in consultation with the Annual Conference Committee
29 and cabinet, shall invite and appoint persons to serve as the chair, vice-chair,
30 parliamentarian and secretary/scribe of ~~a each~~ legislative section giving attention to
31 diversity. No person shall be appointed to a section that is addressing resolution(s) for
32 which they are author/co-author. The Chair of Daily Procedure shall provide training to
33 the persons appointed for legislative section leadership as to parliamentary procedure,
34 reporting, and recording the action of the legislative section in conjunction with the
35 conference secretary, parliamentarian, and other appropriate person(s) or body(ies).
- 36 3. The Section chair, vice chair or secretary will report to the Chair of Daily Procedure the
37 action of the Section on each item(s) assigned to it, giving such minutes and information
38 as will enable the chair to schedule the reports and keep the presiding Bishop informed
39 of matters to be presented.
- 40 4. Only those persons assigned to a legislative section shall have voice and vote within the
41 legislative section.
 - 42 a. When legislation is submitted before annual conference, it needs to ~~include who~~
43 will be a designate one resource person who, if requested by the section chair,
44 will speak to the legislation for the legislative section if one is desired. Resource
45 persons are those persons designated by an author(s) of legislation for the
46 purpose of answering questions during legislative sections, providing

1 background information, or other information which the author(s) believe will be
2 helpful for the section discussion.

3 b. The Chair of Daily Procedure will provide the legislative section chair(s) a list of
4 those persons who are requested as resource persons for each document.

5 c. If a resource person is a member of the legislative section, the resource person
6 may speak only as a resource person during the discussion on that piece of
7 legislation but has the right to vote. A resource person who is not a member of
8 the legislative section may speak as invited but cannot vote, and as a resource
9 person and not the author of the legislation, a non-member resource person
10 cannot have the last speech.

11 5. The Chair of Daily Procedure shall provide the section leadership the appropriate forms
12 for reporting the action of the legislative section.

13 6. The Section shall register the number of votes for ~~7~~ and against ~~and abstaining~~ on all
14 legislation as finally perfected and report such votes to the Chair of Daily Procedure.
15 There is no vote take for abstentions. A motion to table should be seen as a "no" vote. If
16 the section concurs, the report will be non-concurrence and the resolution would not be
17 placed on the consent calendar.

18 6.7. Amendments must speak to the main motion and cannot reverse the intent of the maker
19 of the motion. If the legislative sections make any changes (amendments) to documents,
20 such changes will be distributed to all members.

21 7.8. Section reports shall be made in a printed format. Legislative Section leadership may
22 report the action of the legislative section if the Chair of Daily Procedure believes a
23 report from the leadership will help clarify the printed and distributed report.

24 8.9. If necessary and possible, changes in a document made by a legislative section shall be
25 ~~printed and~~ distributed before this legislation is brought before the Conference (unless
26 they can be easily seen and understood verbally or on a PowerPoint).

27 10. Resolutions adopted by the Conference that are timely and have not been rescinded or
28 superseded may be resubmitted in the 701 series and will be published for a period of
29 five years following their adoption. The original submitting agency/individual has the
30 primary responsibility of indicating in the resolution their desire that the resolution
31 remain in effect or request that designation at the following Conference. The
32 resubmitted material would consist of the title, the year first adopted, and the text of the
33 original "action" section.

34
35 **d. Legislative Effective Date:** All legislation shall become effective upon the close of the session
36 at which it is passed unless a different starting date is specified at the time of passage.

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40 **Rationale:**

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42 When legislation was passed in 2021 to reinstitute legislative sections, the standing rule process
43 for lifting from the consent calendar was deleted by that legislation and no new process was
44 submitted in its place.

45
46 In 2022, we followed recent practice for lifting resolutions from the consent calendar (for
47 independent discussion/voting) – requiring petitions with 25 signatures.

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This update will reflect our practice for 2023 and future annual conferences of the Northern Illinois Conference.