

Document: 640.01 (passed on Consent Calendar, 6/6/2016)

Name: Rainbow Covenant Advances

Author(s): Conference Board of Global Ministries

CCFA COMMENT:

Rationale: Each year, Advances are reviewed by the Conference Board of Global Ministries. Ministries submit applications for their review. Applications for new advances must meet minimum criteria established by the CBGM. Those ministries are presented to and adopted by the Annual Conference. New Advances are listed after those to be continued.

New Advances for 2016-2020 are:

ENoK: Empowering North Korean Refugees (Chicago Southern District)

For the past several years, dozens of young lay members of Hyde Park Korean United Methodist Church (HPKUMC) have been volunteering their time and resources to provide resettlement support to North Korean refugees living in America through ENoK, a 501©3 nonprofit organization, founded by one of HPKUMC's lay members in 2011. In addition, dozens of other Korean and non-Korean United Methodist churches serving communities in greater Chicago area have taken part in this ministry by regularly making in-goods donations as well as organizing house services and cultural activities with North Korean refugees served by ENoK.

Buddy Bags of Dixon (DeKalb District)

Started during the school year of 2013-2014, Buddy Bags of Dixon provides food to identified low income students, within the Dixon Public School District. Sacks containing enough food (12 items) for two breakfasts, two lunches, and two snacks are given to each identified student for the weekend.

Conference Advances:

Abounding Ministries	50000122
Bethany Methodist's Good Samaritan Fund	50000057
Campus Ministry: Korean American Campus Ministry	50000076
Campus Ministry: New, Inclusive Ministry at UIC	50000128
Campus Ministry: North Central College Albright-Wesley Society	50000136
Campus Ministry: Northern Illinois University Campus Ministry	50000135
Campus Ministry: University Christian Ministry at Northwestern Univ.	50000101
Crossroads of Life Prison Ministry	50000151
ChildServ	50000011
Disaster Preparedness & Response Fund	50000148
DISCIPLÉ Bible Outreach Ministries	50000149
Facing Forward to End Homelessness	50000007
Illinois Churches in Action in Alcohol and Addiction Prevention (ILCAAAP)	50000030
Justice For Our Neighbors	50000140
Midwest Mission Distribution Center (MMDC)	50000150
MYSI	50000107
Native American Ministry of Presence	50000125
Outdoor and Retreat Summer Camp Scholarships ("Camperships")	50000036
Prisoner Release Ministry (PRM), Inc.	50000010
Reconciling Ministries Network	50000111
Refugee One	50000133
Reynoldswood Christian Camp (including "CRIKET")	50000043
Rosecrance Kinley Patient Assistance Fund	50000132

Sam Mool House	50000146
United Methodist Homes and Services	50000121
Wesley Willows Good Samaritan Program	50000144
Wesley Woods Conference Center	50000046

District Advances:

Bridge Communities, Glen Ellyn	60000208
“Easy” Care Youth Program	60000219
Centennial Saturday Kids Club	60000201
Center for Changing Lives	60000106
DuPage United	60000230
Faith Community Homes – Affordable Housing	60000220
Food for Sharing	60000118
Fox River Valley United	60000231
Habitat for Humanity (Lake County)	60000184
Hemenway Soup at Six	60000216
Hesed House PADS	60000017
Housing Forward (Formerly West Suburban PADS)	60000180
Jennings-Lyon Day Home, Sheridan, IL	60000119
Journeys The Road Home	60000221
JUST of DuPage	60000101
Lake County United	60000226
Morning Star Mission	60000143
Mujeres a Mujeres (Woman to Woman)	60000222
Ridgewood United Community Ministries, Joliet	60000203
Rockford Urban Ministries	60000129
Rockford Work Camps	60000234
The Night Ministry	60000223
The Seeds Center Community Development Center	60000225
United Church of Roger’s Park Community Feast	60000178
Waukegan to College	60000233
Youth Lounge at Broadway UMC	60000228

Document: 640.02 passed on Consent Calendar 6/6/2016

Name: Special Sundays with Offerings for 2017

Author: Conference Council on Finance and Administration, Kristina Gaughan, Chair

CCFA Comment:

ACTION:

The Northern Illinois Conference recommends the following Special Sundays with offerings for 2017:

Special Sundays

General Church 2017

Human Relations Day	January 15, 2017
One Great Hour of Sharing	March 5, 2017
Native American Ministries Sunday	April 16, 2017
Peace with Justice Sunday	May 21, 2017
World Communion Sunday	October 1, 2017
United Methodist Student Day	November 26, 2017

Conference 2017

Scouting Ministries	Any Sunday in February or March *
Golden Cross	May 7, 2017
Volunteers in Mission	Any Sunday in July or August
Christian Education	September 5, 2017
Accessibility Sunday	November 5, 2017
HIV/AIDS Awareness	December 3, 2017
United Voices for Children	Every 5 th Sunday (January, April, July, October)

* This fund supports Boy Scouts, Girl Scouts, Campfire, 4-H, Big Brothers and Big Sisters Amachi programs.

Document: 650.01 passed on Consent Calendar 6/6/2016

Name: Equitable Compensation – Minimum Salary

Author(s): Committee on Equitable Compensation

CCFA COMMENT:

ACTION:

The Committee on Equitable Compensation for the Northern Illinois Conference offers the following two-part motion:

A) That the **minimum salary schedule*** for full-time clergy for the NIC for FY 2017 be as follows:

	YEAR OF INITIAL APPOINTMENT					
	<u>(& recommended minimum salary at the beginning of an appointment -typically in July)</u>					
	2013	2014	2015	2016	2017	2018
	(\$32,800)	(\$33,300)	(\$33,800)	(\$34,000)	(\$34,200*)	\$34,450
passed in 2013 for FY 2014	\$33,620					
passed in 2014 for FY 2015	\$34,461	\$34,133				
passed in 2015 for FY 2016	\$34,806	\$34,474	\$34,138			
proposed in 2016 for FY 2017	\$35,154*	\$34,819*	\$34,479*	\$34,340*		
<i>anticipated proposal in 2017 for FY 2018</i>	<i>\$35,506</i>	<i>\$35,167</i>	<i>\$34,824</i>	<i>\$34,683</i>	<i>\$34,542</i>	

This schedule continues a more modest compensation proposal. The reason for this takes several things into consideration: a) for FY 2016, the health insurance premium continues at \$16,200; b) the total minimum compensation package which includes the base pay accountable reimbursement, pension, and health insurance is at least \$60,000 (this does not include housing costs); c) the NIC has lost on the average, 5 full-time appointment positions every year for the last few years which indicates that the minimum full-time compensation package is difficult to maintain for many of our churches.

B) The Commission recommends that local churches provide in their general budget a minimum of \$5,000 for an accountable reimbursement fund for the pastor. This covers costs related to travel, continuing education, and other expenses incurred in the course of providing pastoral ministry. The details of what can and cannot be covered by accountable reimbursement can be found at: www.umcnic.org/leadership-resources/forms/

**These are the recommended minimum salary amounts being proposed. The \$34,200 amount under 2017 is the salary at time of initial appointment in 2017. The other asterisked numbers are minimum recommended salaries for the 2017 fiscal year for appointments which began in previous years.*

Document Number: 680.01 passed at plenary 6/7/2016

Name: Benefit Programs

Author(s): Conference Board of Pension and Health Benefits

CCFA: No action required

Action:

The Conference Board of Pensions and Health Benefits, partnering with the General Board of Pensions and Health Benefits recommends the following policies for clergy and other eligible participants enrolled in welfare, health and pension benefits. As a comparison to last year's resolution, additional text is underlined while deletions are in strikethrough text.

I. Health Insurance

The Conference Board of Pensions recommends that the Annual Conference establish the following policies and procedures for administration of the Conference Health Care Program, effective January 1, 2017.

A. Mandatory Coverage

1. The following categories of employees are mandated to participate in the Annual Conference health insurance program. In all cases, the spouses, and dependents (such as children) of eligible employees may enroll in the health plan at the election of the participant.

Category	Discipline 2012
Elder in full connection (including those from another Methodist denomination and those from another conference) appointed to full-time or service to a conference local church or campus ministry	338.1, 346.1, .2, &,3
Associate member appointed to full-time service	321
Provisional Members on elder track appointed to full-time local church service	326.2
A full-time local pastor who is under Episcopal appointment to a charge located in the conference	318.1
Ordained Elder appointed to extension ministries within the connectional structure to a unit of the conference other than a General Agency	344.1 & 346.1

2. Elders appointed to disability status will be covered under the conference plan until they are eligible for Medicare or for disability at the cost of the Conference Board of Pensions and Health Benefits. The Conference Board of Pensions will cover the full cost of those Elders appointed to disability status and covered by Medicare and Supplemental Social Security disability coverage.

B. Release from Mandatory Coverage

Based on the implementation of the Affordable Care Act and the ability for individuals to gain coverage on the public exchange, churches can elect to opt out of the GBOPHB/NIC mandated health programs (HealthFlex).

To elect this option the Churches agree to the following:

1. Agree to pay the monthly HealthCare premium established by the Conference Board of Pensions.

2. Each quarter the Churches will receive a rebate of one month's premium of the HealthCare premium.
3. The Conference Board of Pensions agrees to pay in cash an amount equivalent to a gold type medical program on the exchange plus and additional thirty five percent in consideration for taxes. The maximum amount the Conference Board of Pensions will provide in cash is \$900 per month to support clergy to engage a health carrier on the exchange. The amount provided by the Conference is considered as cash compensation only.

The objective of allowing Churches to opt out of HealthFlex is to provide a means to help Churches lower the cost of medical insurance and be able to maintain the full services of United Methodist clergy.

The Conference Board of Pensions can also release a clergy person from mandatory participation in HealthFlex at its discretion when:

- a. The clergy person is eligible for health coverage through TRICARE, or Champus.
- b. The clergy is enrolled in coverage from a former employer or as a dependent on a spouse's employer-provided coverage. The Conference will treat the participant as if they were enrolled in the pilot program and bill the church as explained in Section B.

C. Local Church and Extension Ministry Coverage Options

1. A local church or extension ministry may elect health insurance in the conference plan available to participants in the following categories:

Category	Discipline 2012	Billed for Active's Premium
Ordained elder appointed to extension ministries within the connectional structure (other than a unit of the conference or general agency), within an ecumenical agency, within a GBHEM endorsed extension ministry or within a special ministry outside the connectional structure	344.1a(3), 344.1a(4), 344.1b, 344.1d	Salary Paying Unit
Ordained clergy from another denomination (other than UMC) appointed to half-time or more service to a Conference local church or a unit of the Conference	346.2, 346.3, 338.2, 346.1	Salary Paying Unit
Provisional, Associate or full clergy member granted voluntary leave of absence not to exceed 1 year	354.1 354.2	Participant
Clergy member of the Annual Conference granted Sabbatical Leave for up to one year.	352	Board of Ordained Ministry
Clergy member of the Annual Conference granted Medical leave.	357	Board of Pensions
Deacon in full connection appointed to ¼ or full-time basis in a conference local church, beyond the local church, or UMC related agencies and schools.	331.1a, 331.1b	Salary Paying Unit
A Provisional member on the Deacon track appointed to serve on a full time or ¾ time basis to an NIC congregation or to the conference.	326.1	Salary Paying Unit
75% of the Lay Employees of a local church in the conference normally scheduled to work at least 30 hours per week inclusive of a calendar year		Salary Paying Unit

2. In accord with Illinois law, state recognized civil union partners of lay employees are eligible for coverage in a manner similar to spouses.
3. The option to offer coverage is made by the salary paying unit. The choice to accept the coverage shall be made by the participant. The salary paying unit may elect to offer health insurance to one or all categories of persons listed above in Section C. 1. The salary paying unit must make health insurance available to and will be billed for all persons within any specific category employed with the agency or local church.
4. Each salary paying unit must execute annually a sub-adoption agreement with the annual conference, should they desire to offer health coverage to persons in these categories.
5. These categories of persons are also eligible for coverage :

Category	Billed for Active's Premium
75% of the Lay Employees of the Annual Conference (and Districts) who normally work 30 hours per week or more	Salary Paying Unit and/or participant
Surviving spouse or dependent children enrolled in the health plan at time of a participant's death	Participant pay 25%, Salary Paying Unit (or Board of Pensions) 75%
Divorced spouse enrolled in the plan at time of divorce for 2 years or in accordance with State and Federal law or court order	Divorced Spouse

D. Retirement Health Administration –

1. Clergy persons eligible for and enrolled in the health plan or participating in the pilot program, or waived under their spouses plan at Mandatory Retirement (Discipline paragraph 358.1), Early Retirement (Discipline paragraph 358.2b), Full Retirement (Discipline Paragraph 358.2c), or Involuntary Retirement (Discipline paragraph 358.3) are eligible for health benefits in retirement through the conference plan. No clergy member retiring under the "20 year rule" (Discipline paragraph 358.2a) is eligible for retiree health coverage.
2. A clergy spouse (or surviving spouse after death of an active member) enrolled in the health plan 5 consecutive years before retirement or enrolled when first eligible for coverage (and prior to participant's retirement) is eligible for coverage after retirement. The family status of the participant cannot change during retirement, except in cases of adoption, childbirth or death. Participants electing to not participate in retirement health plan at time of retirement may not elect to enroll at a later time.
3. Upon retirement the annual conference shall establish a Health Reimbursement Account (HRA) for the household in the retiree's name. Participants and their spouses may use the funds in the HRA to pay for medical expenses including premiums, co-pays, deductibles, dental services, medical services, coinsurance, etc. Like a savings account, the funds do not need to be expended by the end of the calendar year and balances roll forward when unused.
4. Annually, the annual conference shall deposit into each retiree's HRA an amount equal to \$100 per year of ministerial service. An additional amount of \$100 per year of service shall be deposited into the HRA account during the retired participant's spouse's lifetime. A maximum of 40 years of service is applied to this calculation.

5. Ministerial service years are determined by the Conference Board of Pensions and Health Benefits. Only years served in the Northern Illinois Conference are considered in the HRA calculation.
6. Full Time Lay Conference employees of the annual conference with 5 continuous years of coverage before retirement will have a contribution equal to \$100 per year of service to the annual conference deposited in their HRA annually. Eligibility for the HRA is contingent on a participant's enrollment in Medicare B and engagement with One Exchange. Enrollment and contribution schedules are established each year by the Annual Conference. The Northern Illinois Conference makes no promise of future contributions. This resolution establishes rates for 2016 only. Retirees and active members of the plan shall not rely on prior or present benefit offerings as a commitment for the future. The annual conference, at its discretion, may eliminate funding of health insurance to retired persons.
7. The Conference Board of Pensions and Health Benefits engages OneExchange to aid retirees aged 65 and above in selection of suitable Medicare supplement coverage and to act as patient advocate when necessary. To receive the HRA benefit eligible participants must enroll through the One Exchange program and be enrolled in Medicare B. Clergy who retire prior to 65 and have twenty or more years of service will have the HRA equivalent deducted from the cost of their medical coverage until they reach Medicare eligibility, enroll in Medicare B and enroll through One Exchange.

E. Active Health Administration

1. Monthly premiums are billed to each charge or salary-paying unit at rates established by the Conference Board of Pensions. Premiums are due the first of each month. Accounts 90 days in arrears are subject to termination as explained in the arrearage policy approved by the Board and the NIC Cabinet. This policy describes the efforts that will be made by the Conference office and the Cabinet to work with Churches that are more than 90 days in arrears. If all efforts to receive payment or develop a payment plan have been exhausted then termination of coverage may be the final option. Notification of accounts in arrears will be provided to the District Superintendent, the pastor, the local church PPRC chair, and the local church treasurer prior to termination.

Active participants seeking to enroll in the Flexible Spending Account Benefit provided by the plan must enroll in November of the year preceding the year of the agreement. Inquiries on billings and enrollment should be directed to the Conference Benefits Administrator, LaMeise Turner, at (312) 346-9766, ext. 720. Problem resolution and inquiries regarding coverage should be directed to the HealthFlex Team of the General Board of Pensions and Health Benefits at 1-800-851-2201.

II. Pension Programs

- A.** Clergy Retirement Security Program (CRSP). The General Conference established the CRSP as the primary pension program for United Methodist clergy in 2004. Mandatory participation is required when both 1 and 2 are met:
 1. The clergy member relationship to the conference is as a:
 - a. Commissioned Members (Deacon or Elder)
 - b. Elders in Full Connection

- c. Members of Other Conferences appointed in the Northern Illinois Conference (paragraph 346.1 appointments)
 - d. Full Time Local Pastors
 - e. Deacons in Full Connection
 - f. Members of other denomination, appointed to service in an NIC local church if no other pension is provided by their denomination.
2. The clergy member is under Episcopal appointment half-time or more to the following service types:
 - a. to local churches in the Northern Illinois Conference
 - b. to the Conference (staff or Cabinet)
 - c. to a Conference controlled entity (such as a campus ministry or ORM)
 - d. to Incapacity leave with CPP benefits
 3. In order to waive participation, a half-time or more appointed clergy member must sign a waiver form at time of appointment. Please note that persons assigned, but not appointed are not eligible in the program.
 4. Local churches are encouraged to enroll as a plan sponsor of UMPIP and to make employer contributions into the accounts of clergy appointed quarter-time.

B. Clergy Retirement Security Program Billing Schedule. Local Churches shall be billed by the Annual Conference at the following rates (“plan compensation” means Section 425 compensation as defined by the IRS and pension plan documents):

1. **Comprehensive Protection Plan (CPP).** The Comprehensive Protection Plan is the primary death and disability benefit for enrolled clergy. The billing rate for CPP will be 3% of plan compensation, up to 200% of Denominational Average Compensation. Appointments with compensation at less than 60% of DAC or CAC are billed as special arrangements; 3.4% of DAC for required participation and 4.4% of DAC for optional participation.
2. **CRSP – Defined Contribution**
 - a. The CRSP pension program includes a defined contribution component. Each clergy member will have 2% of plan compensation deposited in an individual account at the General Board of Pensions. All contributions into the account are invested and the enrolled clergy member receives the appreciated value of the account upon retirement. 3% of the plan compensation shall be required from each charge for the defined contribution component of the CRSP.
 - b. Clergy persons are encouraged to contribute 1% of their plan compensation into their UMPIP account as a salary deduction. The annual conference will match the first 1% of UMPIP contributions paid into the participants CRSP-DC account.
3. **CRSP – Defined Benefit program.** With the defined benefit component each enrolled clergy member will receive a monthly cash benefit from the plan upon retirement. The amount of the benefit is determined by the number of full-time-equivalent years in the program and the denominational average compensation at the time of retirement. Annual contributions made by the conference will be invested by the GBOPHB so that the NIC obligation can be met. 10% of plan compensation is billed to each appointment for the defined benefit component of CRSP. A portion of defined benefit funding accrues to a

reserve fund for funding future variation in market results and other benefits to retirees and future retirees.

C. Billing Methods. The Annual Conference will invoice local churches monthly the 16% (3% + 3% + 10%) required for support of the CRSP and CPP programs.

D. Pre-82 Defined Benefit Past Service Rate for 2017

1. The Conference Board of Pensions recommends that the annual pension rate for service prior to 1982, effective January 1, 2017, be \$605 per service year, an increase of 0% from 2016. Surviving spouses shall be supported at the rate of 85% of participant pension benefit amounts. Special grants will be provided as identified in Section F.

E. Excludable Housing allowance for retired clergy. In accordance with the Private Ruling Letter from the Internal Revenue Service, the Northern Illinois Conference Annual Conference Session reaffirms the limits to housing allowance exclusion for retired and disabled clergy found in the Standing Rules, at Section IV. C. 1, which states: *Disabled clergy have the same legal relationship to an Annual Conference as do the retired clergy and, thus, this Conference is also the appropriate organization to designate a housing/rental allowance for disabled ordained or local pastors who are members of this Conference.*

An amount equal to 100% of the pension payments received by a retired clergy, or 100% of the disability payments received by a disabled clergy, is designated as rental/housing allowance respectively for each retired or disabled ordained or local pastor of The United Methodist Church who is or was a member of the Northern Illinois Conference at the time of retirement or disability.

F. Special Grants

- 1 For 2017, the conference extends Special Grants of \$13 per year of pre-82 service to clergy persons and surviving spouses who are:
 - a. Members of the Northern Illinois Annual Conference who retired from an appointment in the conference;
 - b. Who have at least 15 years of service prior to 1982 compensated at the Past Service Rate (excludes those at the DBSM rate); and,
 - c. Who have less than 10 years of service to Northern Illinois Conference appointments served while enrolled in the MPP program.
- 2 The Conference Board of Pensions also recommends that a special grant be made to Vidal Cordova, for his three (3) years of service with this Annual Conference. We recommend for the year commencing July 1, 2016, to June 30, 2017, a grant of \$237 per year payable monthly at \$19.75.
- 3 The Conference Board of Pensions also recommends the special grant previously given to Vernon L. Bell be continued for his widow, Enid. Mr. Bell died March 17, 1995. He served 11 years as a full member of the Northern Illinois Conference from June 13, 1954, to August 15, 1965. He took voluntary Leave of Absence from 1965 and Honorable Location in 1966. The service rate at the time of his voluntary location was \$77. Thus, we recommend for the year commencing July 1, 2016, to June 30 2017, a grant be paid to Mrs. Bell of \$847, actuarially reduced in the same manner as if this grant was paid under the Methodist Ministers Reserve Pension Fund for payments commencing after early retirement date and prior to normal retirement date. Payments shall be paid monthly.

- 4 The Conference Board of Pensions also recommends that a special grant be made to James W. French for his 3.5 years of service with this Annual Conference from June 1, 1978 through December 31, 1981. We recommend for the year commencing July 1, 2016 to June 30, 2017, a grant of \$140.95 monthly be paid based on the present pension rate, but actuarially reduced since payments are starting prior to full retirement age.

III. Group Life Insurance

The Conference Board of Pensions enrolls in the UMLife program. Every eligible retired clergy person will be enrolled in the plan with a benefit of \$5,000 at no cost to the participant. Active clergy persons have \$10,000 in coverage at the NIC expense when an application is filed during the open enrollment period. Coverage beyond this amount is at the cost of the participant and will be billed directly from UMLife.

Document: 700.01 passed as amended 6/7/2016

Name: Commission a Conference Organization Task Force

Author: Landscape Task Force

CCFA COMMENT:

ACTION:

The 2016 Northern Illinois Annual Conference shall empower a task force to create a proposal for an alternative organizational structure, which would be presented for adoption at the 2017 NIAC.

The restructure could include, but would not be limited to:

- An organizational structure that can
 - plan strategically,
 - align resources and mission,
 - create an intersection between administrative, program and superintending functions,
 - streamline the work of the conference committees,
 - respond with flexibility,
 - is accountable to conference membership, and
 - act with coordinated efficiency.
- Such a structure would enhance the focus on purpose, mission and core values, while providing a forum for communication and coordination.

A proposal will be presented for review and action at the 2017 Northern Illinois Annual Conference.

The task force shall consist of:

Members based on position

- The Bishop
- Director of Connectional Ministries/Assistant to the Bishop
- Treasurer
- Conference Chancellor
- Chair of the Conference Nominations Committee
- A member of the Cabinet
- Two persons selected by Conference Council on Finance and Administration
- Two persons selected by the Program Council
- Two persons from Commission on the Status and Role of Women
- Two persons selected by the Conference Commission on Religion and Race
- A member of the Annual Conference Accessibility committee
- Two (2) members of a new faith community, and one to be an immigrant from the Latino New Faith Community
- At least one person shall be a deacon

Members selected by the NIC Cabinet

- Two persons from each district with expertise in organizational and denominational structure

Selections shall care for the diversity of the entire body and consist of both clergy and laity.

At least 6 of the 26 persons on this Task Force shall be younger than the age of 35.

At least 6 persons shall not be currently serving on any conference entity.

The Task Force will establish at least, but not limited to, two (2) listening sessions for ongoing dialogue with an invitation to all clergy and laity of the Northern Illinois Annual Conference to participate before a final report for adoption is presented to the 2017 Northern Illinois Annual Conference.

RATIONALE:

The Landscape process, which included the Landscape Survey, Purpose Summit, and clergy/lay Listening Sessions called for a new organizational structure for the annual conference that maximizes collaboration among the cabinet, program and administrative functions as well as to better equip the conference for flexibility in meeting missional needs. In this process the task force will review the restructuring work of other annual conferences and comply with requirements of the 2016 Book of Discipline.

Document: 700.02 passed at plenary 6/6/2016

Name: Support of FAIR COPS (Freedom through Accountability Investigation and Reform for Community Oversight of Policing Services) Proposed Ordinance

Author(s): Chicago Black Methodists for Church Renewal, Rev. Robert E. Biekman

CCFA COMMENT:

ACTION:

The Northern Illinois Conference of The United Methodist Church will work in coalition with faith-based organizations (e.g., Community Renewal Society) to reduce excessive use of force by police by supporting the passage and implementation of the proposed FAIR COPS¹ ordinance to increase accountability and transparency of the City of Chicago policing through creation of the Office of an Independent Police Auditor to be named by an independent 3rd party such as the Police Assessment Resource Center² (PARC).

The support will include but not be limited to:

- Participating in public actions to raise awareness of the FAIR COPS Ordinance
- Calling on locally elected officials (e.g., city council members, aldermen, county commissioners) to endorse the FAIR COPS Ordinance
- Supporting programs, projects and activities such as summits, rallies and educational forums designed to raise awareness regarding police accountability
- Coordinating through media technology (e.g., web sites, Facebook, etc.) information pertaining to the FAIR COPS Ordinance

RATIONALE:

Police brutality is the abuse of authority by the unwarranted infliction of excessive force by law enforcement personnel while performing their duties. The term includes abuses by corrections personnel in municipal, state and federal penal facilities including military prisons.

Independent police accountability has proven successful in reducing excessive use of force.

Excessive use of force can be associated with racial profiling. Differences in race, religion, politics or socioeconomic class sometimes exist between police and the citizenry. Some police officers may view the population as generally deserving punishment. In the US, race and accusations of excessive force by police continue to be closely linked.

“Police brutality is much more prevalent in ethnic minority communities, partly because police in minority communities are usually nonresident, mostly white occupying force.”³

¹ For a copy of the full ordinance go to http://www.communityrenewalsociety.org/sites/default/files/FAIR%20COPS-Proposed%20Ordinance_0.pdf

² The Police Assessment Resource Center (PARC) was founded to provide independent, evidence-based counsel and research on effective, respectful, and publicly accountable policing to law enforcement agencies, government entities, and community groups. It was founded in 2001 by the Vera Institute of Justice with the generous support of the Ford Foundation.

³ 2012 Book of Resolutions of the United Methodist Church, Resolution 3376. White Privilege in the United States, page 455.

On November 24, 2015, the City of Chicago released video of black teenager, LaQuan McDonald, being shot 16 times by white Chicago Police Officer Jason Van Dyke. The death of LaQuan McDonald is the consequence of a failed police oversight system. McDonald's shooting is not an isolated incident. Over the last five years the Chicago Police Department has killed more civilians than any other department in the country. According to Bureau of Justice Statistics, the average sustained rate for excessive force complaints is 8 percent nationally⁴—more than six times the rate in Chicago.

In Chicago, African-Americans are 9.4 times more likely to be shot by a police officer than Whites.

- Since 2008, more than 10,000 complaints for excessive force have been filed by Chicagoans; only 4 officers have been dismissed for excessive force.
- Chicago has paid out nearly \$500 million dollars in settlements for police abuse/misconduct since 2004. In 2014, Chicago spent \$54.2 million—more than the budget for the offices of the Mayor, the City Treasurer, the City Council, the City Clerk, the Inspector General, the Police Board, and the Independent Police Review Authority combined.⁵

As United Methodists we believe

“The rights and privileges a society bestows upon or withholds from those who comprise it indicate the relative esteem in which that society holds particular persons and groups of persons. We affirm all persons as equally valuable in the sight of God. We therefore work toward societies in which each person's value is recognized, maintained, and strengthened. We support the basic rights of all persons to equal access to housing, education, communication, employment, medical care, legal redress for grievances, and physical protection. We deplore acts of hate or violence against groups based on race, color, national origin, ethnicity, age, gender, disability, status, economic condition, sexual orientation, gender identity, or religious affiliation.”⁶

⁴ United States. Department of Justice. Office of Justice Programs, Bureau of Justice Statistics. By Matthew J. Hickman. June 2006. Web. Sept. 2015.

⁵ WHO WATCHES THE WATCHMEN? Police Oversight in Chicago, published February 2016 https://www.communityrenewalsociety.org/sites/default/files/Who_Watches_the_Watchmen_Full_Report.pdf

⁶ 2012 Book of Discipline of the United Methodist Church, Social Principles, The Social Community, page 116, para. 162.

Document: 700.03 passed as amended at plenary 6/6/2016
Name: Creation of Northern Illinois Ministry & Building Assessment Team
Standing Rule change; adding a group
Author: Landscape Taskforce
CCFA Comment:

ACTION:

A Northern Illinois conference-wide, permanent team will be developed to assist local churches in achieving their ministry potential as continuing organized churches, cooperative parishes, merged churches or ecumenical shared ministries through redevelopment, relocation and discontinuance (collectively referred to as “reconfigurations”).

The purpose of the team will be to better enable the local churches’ potential for ministry and to optimize the stewardship of the ministry resources available.

The team will provide guidance for the practical/logistical aspects of building usage and disposition to explore and reconfigure churches regarding:

- Assessment of existing buildings;
- Identification of suitable sites for reconfiguration;
- Advising local church congregations on building use options;
- Disposition of excess real estate;
- Financial asset management assistance.

The team will also address the pastoral aspects of reconfigurations:

- Assessment of existing ministries and staffing;
- Identification of congregations that are potential candidates for reconfiguration
- Analysis of community and local church demographics and patterns;
- Arranging training and retreats, etc. to address the spiritual and emotional aspects of reconfigurations;
- Nurturing congregations actively engaged in reconfiguration and change.

The team will nurture local churches going through the process by utilizing the team’s expertise in the areas of church/commercial real estate sales, construction, appraisal, property insurance, property management and congregational development/redevelopment, mediation, demographics, pastoral care, etc., to provide skilled resourcing to district superintendents and local churches in planning for potential ministry.

The team will consist of up to 12 persons (laity and clergy) with skills identified above and selected (due to expertise) by the bishop, cabinet, treasurer, and board of trustees. Other related district or conference bodies, e.g. district committees on church location and building, district strategy committees, and congregational development, may be consulted as needed. The team will make recommendations at the end of each assessment and assist and nurture congregations through implementation.

RATIONALE

In the Landscape process, which included the Landscape survey, Purpose Summit, and clergy/lay listening sessions, participants expressed concerns about ministry viability related to buildings and assets. They also voiced desire for guidance from the Annual Conference in reconfigurations. They advocated early intervention to avoid waste of resources while maximizing options for repurposing of buildings and assets. The goal is

to achieve ministry potential in the future built upon the ministry of the past. Reconfigurations raise both practical and pastoral considerations.

The role of the annual conference is to assist local churches through:

- The creation of a culture that celebrates and enables reconfigurations so that local churches may free themselves from burdensome buildings in order to devote themselves toward vital ministry.
- Objective assessment of local church building resources and assets as well as ministry priorities and staffing requirements.
- District Superintendents will be at the forefront of identifying churches who are potential candidates for reconfiguration.
- Experimentation via pilot projects that serve as laboratories for and examples of reconfiguration. Volunteer congregations would be most welcome.
- Training and workshops to address the practicalities of reconfiguration.
- Nurture of congregations through the spiritual and emotional aspects of reconfiguration on an on-going basis.
- Referral to legal, real estate and other professionals necessary to accomplish reconfiguration.
- Creative thinking about repurposing or disposition of property.

Development of tools for assessment, such as guidelines and worksheets need to accomplish the recommendations and goals.

Document No: 700.04 passed on Consent Calendar 6/6/2016
Name: Discontinuance of First United Methodist Church of Westmont
Author(s): Rev. Richard Carl Wisdom, District Superintendent, Aurora District, UMC
CCFA Action:

ACTION:

WHEREAS the FIRST UNITED METHODIST CHURCH located in Westmont, Du Page County, Illinois was formed in 1921 and has witnessed to Jesus Christ and served its community and the world for 95 years; and

WHEREAS the First United Methodist Church of Westmont faithfully served the community in the city of Westmont and boldly risked themselves in this effort; and

WHEREAS, pursuant to the provision of Paragraph 2548.2a of *The Book of Discipline of The United Methodist Church 2008*, the Aurora District Superintendent has recommended with the approval of the District Strategy Team that the church be discontinued effective January 12, 2016. The Aurora District Committee on Building and Location has voted to concur with the District Superintendent's recommendation to discontinue said church and the presiding Bishop and the majority of the District Superintendents of the Northern Illinois Annual Conference of The United Methodist Church have consented to the District Superintendent's recommendation to discontinue said church;

THEREFORE BE IT RESOLVED that to minimize the risk of loss of future bequests to the Conference, the Northern Illinois Annual Conference recommends that the said Church, though discontinued under the Canon Law of The United Methodist Church, nevertheless be maintained in perpetuity under the Illinois civil law by adopting a reincorporation thereof by the Bishop under Section 46b of the Illinois Religious Corporation Act, with the incumbent Conference Board of Trustees names as trustees of the Discontinued Church under the procedure established by Article VII "Discontinued or Abandoned Church Reincorporation" of the By-laws of the Northern Illinois Annual Conference of The United Methodist Church; and

BE IT FURTHER RESOLVED that the property of said Church, including, but not limited to its existing and future gifts, devises, and bequests, its existing personal property and accounts and its real property commonly known as 40 North Lincoln Avenue, Westmont, Illinois 60559 and legally described as follows:

Lot 1 and the north 13.7 feet of Lot 2 in block 13 in Arthur T. McIntosh and Company Fairmont Heights, in the Northeast quarter of Section 9, Township 38 North, Range 11, East of the Third Principle Meridian, according to the Plat thereof recorded on September 22, 1920 as Document 144403, in DuPage County, Illinois

Shall, in the discretion of the Bishop in consultation with the Cabinet, be either:

- a. Retained by the reincorporated shell Illinois religious corporation referred to above
pending sale or other disposition; or

- b. Transferred to The Board of Trustees of the Northern Illinois Annual Conference of The United Methodist Church; and

BE IT FURTHER RESOLVED that the Board of Trustees of the Northern Illinois Annual Conference of The United Methodist Church be authorized and directed to provide for the care, maintenance, and disposition of the said assets and shall dispose of said assets in accordance with the relevant provisions of The Book of Discipline of The United Methodist Church 2008; and that any monies or other assets received from the sale or other disposition of the assets of said discontinued Church be used to pay off all monetary obligations and arrearages with any remaining monies to be deposited in the Closed Church Fund as directed by Standing Rule 11, Part A, Section V of the Standing Rules of the Northern Illinois Annual Conference of The United Methodist Church; and

BE IT FURTHER RESOLVED that the members of the said Church shall be transferred to the FIRST UNITED METHODIST CHURCH in Downers Grove, Illinois, unless any such members shall inform the pastor of the transferee church otherwise; and

BE IT FINALLY RESOLVED that the appropriate officers of The Northern Illinois Annual Conference of The United Methodist Church are authorized and directed to execute on behalf of the said Conference any and all such additional documents as legal counsel shall recommend to effectuate the above.

RATIONALE:

After many faithful years of service, ministry and mission in the name of Jesus Christ, First United Methodist Church of Westmont has come to a place of transition and closure as membership and attendance have declined. The congregation has expressed its desire to celebrate its past ministry but to no longer remain in service as First UMC of Westmont. The closure has been recommended by the Aurora District Strategy Team, the Aurora District Board on Church Location and Buildings and the District Superintendent.

Document No: 702.01 passed as amended in plenary 6/7/2016
Title: Mandatory Participation in Conference-Wide Insurance Program (CWIP)
Author: Insurance Committee of the Board of Trustees
CCFA Comment:

ACTION:

Amend Section V, E – Conference-Wide Insurance Program (CWIP) (pg. 202, 2015 Journal) in the following ways.

E. CONFERENCE-WIDE INSURANCE PROGRAM (CWIP)

1. The Northern Illinois Conference of the United Methodist Church administers and oversees a conference-wide property and liability insurance program. ~~Effective July 1, 2013, or as soon thereafter as is practical; all member churches, campus ministries and institutions that are not currently insured by the Northern Illinois Conference property and liability program shall, (unless a church meets the requirements set out in paragraph #3 herein) join the program as each church's or ministry's current insurance policy expires.~~
2. ~~Churches and their ministries may elect to remain with their current insurers and maintain their current insurance policies, provided as follows:~~
 - a. ~~Northern Illinois Conference of the United Methodist Church is named as an additional insured on each such policy;~~
 - b. ~~Each such policy provides minimum limits of coverage of \$1,000,000 per occurrence on each of the six liability areas: (1) General liability; (2) Pastoral Professional liability; (3) Sexual Abuse and Misconduct Liability; (4) Auto & Non Owned Liability; (5) Directors & Officers Liability; and (6) Employment Practices Liability;~~
3. ~~Adequacy of the coverage shall be determined by the Conference Board of Trustees Insurance Committee;~~
4. ~~Each such church or ministry shall provide the Board of Trustees Insurance Committee a copy of its certificate of insurance annually.~~
5. ~~It is required that all Local Church, campus ministry sites, and institutions maintain Replacement Cost / Blanket limit per location / Agreed Value or 90% Coinsurance and flood for those churches in designated National Flood Insurance Program flood zones unless granted exception by the District Superintendent or Conference Board of Trustees.~~

All churches in the Northern Illinois conference and their ministries are required to participate in the CWIP effective upon the expiration of their current property and liability policies, and in any event, no later than July 1, 2017; exclusion from such mandatory participation shall be at the sole discretion of the Northern Illinois Conference United Methodist Church Insurance Association Board.

RATIONALE:

There are a few churches still not complying with the minimum coverage specifications for insurance. This change will bring all churches into compliance. There are some church policies that have inadequate coverage in some areas, as sexual abuse/molestation. Finally, there are some major church insurance companies that will only bid on a group plan if the group has mandatory coverage.

DOCUMENT 703 – POLICIES

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703-01 SEXUAL HARASSMENT AND ABUSE

(Passed in Plenary on June 10, 1997)

WHEREAS, the 1996 Annual Conference charged the *Bishop's Task Force on Sexual Harassment* to bring a policy statement to the 1997 Annual Conference, which would incorporate the actions of the 1996 General Conference;

THEREFORE, BE IT RESOLVED, that the following statement be adopted as the policy of the Northern Illinois Conference:

The United Methodist Church of the Northern Illinois Conference stands in opposition to the sins of sexual harassment, sexual abuse and sexual misconduct and will not tolerate or condone these behaviors. The Northern Illinois Conference bears affirmative covenant responsibility to create an environment of hospitality for all persons, which is free of harassment and encourages mutual respect, equality with one another and kinship in Christ. Affiliation with The United Methodist Church (whether in positions of licensed, commissioned, certified, consecrated, ordained or diaconal ministry, volunteer leadership, lay ministry, or lay employment) not only implies, but also requires a high standard of behavior consistent with the gospel. Every complaint of sexual harassment, sexual abuse or sexual misconduct shall be diligently pursued according to the 1996 Book of Discipline of The United Methodist Church.

In this context the primary concern of the Northern Illinois Conference is the protection of and care for all persons, as well as the achievement of justice and reconciliation of all parties whenever possible. The Body of Christ is best healed when protection, justice, remedial action and reconciliation can occur.

The United Methodist Church has found sexual harassment, sexual abuse and sexual misconduct within the ministerial relationship to be incompatible with biblical teachings of hospitality, justice and healing, and took action at the 1996 General Conference to continue the church's efforts to eliminate sexual harassment, sexual abuse and sexual misconduct in the denomination and its institutions.

“All human beings, both male and female, are created in the image of God, and thus have been made equal in Christ. From the beginning, God intended us to live out our equality in relation with one another. Yet, in our human brokenness, we have given greater value and power to men than to women. Jesus was sent into this world that we might experience whole relationships with one another and with God. ‘There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus.’” (Galatians 3:28 RSV; The Book of Resolutions of The United Methodist Church, Nashville, TN: The United Methodist Publishing House, 1996, p. 481).

Sexual Harassment, sexual abuse, and sexual misconduct are violations of an individual’s integrity and of the covenant relationship intended by God. In the creation stories and in the life, death, and resurrection of Jesus, we affirm that we are created in the image and likeness of God. To harass or abuse another person sexually is to deny that value. Sexual harassment, sexual abuse or sexual misconduct within the ministerial relationship involves a betrayal of sacred trust, a violation of the ministerial role and exploitation of those who are vulnerable. Any expression of sexual harassment, sexual abuse or sexual misconduct is a sin against God and other persons.

There is no simple, all-inclusive definition of sexual harassment, sexual abuse and sexual misconduct. Often the definitions may overlap and a particular form of behavior may fall within two or more of the prohibitions. Further, the following definitions are illustrative guidelines and do not attempt to serve as definitive legal conclusions, to cover all possible situations or to limit or preempt any subject matter ultimately governed by The Book of Discipline or within the purview of the General Conference and the Judicial Council.

Sexual misconduct occurs when a person in a ministerial role of leadership engages in a broad variety of sexual contacts or sexualized behaviors with a congregant, client, employee, student, staff member, etc. (adult, teenager, or child) within the ministerial relationship. Sexual misconduct includes sexual harassment, sexual abuse, and any form of criminal sexual misconduct.

Sexual harassment may be defined, according to the 1996 Book of Resolutions, as an *“unwanted sexual advance or demand, either verbal or physical that is perceived by the recipient as demeaning, intimidating, or coercive. Sexual harassment must be understood as an exploitation of a power relationship rather than as an exclusively sexual issue.”* Particularly where there exists a differential in power and authority between the participants or special vulnerability of the victim, sexual harassment may include the development or attempted development of a sexual or romantic relationship between a person in a ministerial role of leadership (pastor, educator, counselor, youth leader or other position of leadership) and a person with whom he or she has a ministerial relationship, whether or not there is apparent consent from the individual. The Book of Resolutions goes on to state that *“sexual harassment also includes the creation of a hostile or abusive working environment resulting from discrimination on the basis of gender.”* (The Book of Resolutions of The United Methodist Church, Nashville, TN: The United Methodist Publishing House, 1996, p. 482.)

Sexual abuse may be defined as a sexual invasion of the body and/or mind by force or other coercive means. Sexual abuse may be rape, sexual assault, incest, indecent exposure, statutory rape, involuntary or ostensibly voluntary sexual intercourse with a

child, promotion of prostitution, pornography with children, fondling, indecent assault, and aggravated indecent assault. Sexual abuse is also an internal assault, a deliberate violation of emotional integrity, a hostile, degrading act of violence. Sexual abuse within the ministerial relationship occurs when a person in a ministerial role of leadership engages in sexual contact or sexualized behavior with a congregant, client, employee, student, staff member, co-worker or volunteer. It is an abuse of power through sexual harassment, sexual contact or sexual activity in which the person violates the free choice or abuses the vulnerability of another person for whom he or she is responsible (adult, teen or child), or allows or causes that person to engage in sexual behavior.

The Bishop's Task Force on Sexual Misconduct

James Wilson, Convener
Janice Butz
Arlene Christopherson
Donald Guest
Bonnie Ogie-Kristianson
Phyllis Tholin

703-02 HOUSING COVENANT

(Passed as amended in Plenary on June 7, 1999)

WHEREAS, the Clergy Compensation Task Force has been charged with the responsibility of addressing issues related to equity in clergy compensation, and

WHEREAS, a study done by the Task Force revealed a great inconsistency in clergy housing provisions and conditions, and

WHEREAS, the study also disclosed a lack of understanding of minimum housing standards, as well as responsibilities for upkeep and maintenance,

THEREFORE BE IT RESOLVED, that the following housing covenant be approved as a document to be used annually by each church of the Northern Illinois Conference:

HOUSING COVENANT BETWEEN PASTOR _____ AND
_____ UNITED METHODIST CHURCH IN NORTHERN
ILLINOIS CONFERENCE

A parsonage is a dwelling place provided by the church for the use and occupancy of the pastors of the United Methodist Church who may be entitled to occupy the same by appointment every year. The justification of this option is that it is the backbone of our denomination's appointment system. The parsonage is to be mutually respected by the ministerial family as the property of the church and by the congregation as the private home of the ministerial family. The property is on loan. The pastor and family are entrusted with the care of the home for the duration of the pastoral appointment. To be less than Christian stewards of this "trust" decreases the effectiveness of the Christian ministry. The Staff/Parish Relations Committee is the advocate for the parsonage family,

and it is their responsibility to see that this covenant is followed. The Board of Trustees has the responsibility for the upkeep and general maintenance of the property, and it is responsible for its renovations and good maintenance.

A housing allowance is another option for the pastor and the church if both parties and the cabinet are in agreement. If a housing allowance is the option both parties choose, the amount shall be in a reasonable arrangement reflecting the average housing in the community and within an easy commute of the charge.

In this option, the pastor is the one who should take care of his/her property.

If a parsonage is provided, the parsonage family shall care for and maintain the property and be financially responsible for damage done by pets, personal equipment or tools, and/or family life-style except for the reasonable wear and tear. In addition, the following points are made as means of clarification:

Any damage done by pets is considered more than normal wear and tear.

If any life-style choices such as smoking, pets, etc. affect the condition or health environment of the parsonage, the pastor must pay for thorough professional cleaning prior to the new pastor's arrival.

Good housekeeping is the responsibility of the pastor.

It is the responsibility of the Trustees to keep a record of the parsonage and its equipment. It should include such things as a history of the parsonage, decorating and renovation dates, electrical circuits, guarantees, date and place of purchases, repairs, upgrading, and whom to call for service. It is the responsibility of both the pastor and the trustees to keep these records updated.

At the parsonage it is desirable to have a phone list for emergency service and maintenance/operation manuals for parsonage appliances and equipment. Again, it is the responsibility of both the pastor and the Trustees to keep these records updated. Before emergencies occur, it is essential that the Staff/Parish Relations Committee, the Trustees, and the pastor agree on who is to act when major problems happen. When authority is granted, the responsible party can act. Therefore, the following guidelines are to be used:

Emergencies that need to be dealt with on an immediate basis should be handled according to the repair service list already approved by the Trustees.

Non-emergency items of concern and repair should be brought for consideration or action to the Trustees at a regular or special meeting.

If unclear situations arise, the *Book of Discipline* and the latest Journal and Year Book of Northern Illinois Conference will be referenced.

The parsonage is to be inspected at least annually and at a time of each change of pastors to ascertain what items of routine maintenance and decorating need attention. The

parsonage committee or trustees should plan and work to see that reasonable amounts are included in each annual budget to attend to these matters. An Annual Local Church Parsonage Report is to be made every year at the charge conference and submitted to the district superintendent.

The Trustees are responsible for insuring the basic parsonage structure and church owned contents for fire, earthquake, accident, weather conditions, flood and other external causes. The pastor shall maintain a renter's insurance policy for personal liability, property liability, personal property, theft and other actions consistent with the form of insurance. To the extent possible these policies should be coordinated through the individual broker and/or insurance company.

The following chart shows the standard parsonage equipment which churches are expected to furnish (Standing Rule IV-B-3 of Journal and Year Book.) Pastor may waive items to be furnished by initialing those. In addition, a time schedule will be agreed upon as to when the initialed items will be completed. This agreement is expected to be renewed every year.

Have	Have Not	Items	Pastor's Waiver	Time line to be accomplished
		Stove, gas or electric		
		Hot water heater, gas or electric		
		Electric refrigerator		
		Automatic dishwasher		
		Carpeting in living room, dining room, family room, hall and stairways		
		Window coverings (shades/blinds/curtains/draperies)		
		Water softener, where hardness of water indicates need		
		Kitchen with ample cabinets, counter space, good lighting, durable floor covering and place for family to eat		
		Adequate electrical wiring for modern appliances to current applicable code with appropriate grounding		
		Garbage disposal (except with septic systems)		
		Air conditioner		
		Sufficient insulation/storm doors/windows to insure home warmth and efficiency from heating system		
		Lawn mower, hedge trimmers, snow blower, water hose		
		Garbage and recyclable containers appropriate for area		
		TV antenna or cable hook-up		

		Smoke detectors and carbon monoxide detectors to code		
		Fire extinguisher		
		Exhaust/ventilation system for bathrooms and kitchen		
		Microwave oven		
		Freezer		
		Automatic washer and dryer		
		Sump pump, ejector pump (if necessary) with stand-by power		
		Garage, double desirable, with ample space for lawn and garden equipment. Automatic door opener helpful.		

We have read the above and agree to the conditions set forth in this covenant.

Signed by the Chair of Trustees

Date

Signed by Staff/Parish Relations Committee Chair

Date

Signed by the Pastor

Date

Clergy Compensation Task Force

703-03 LOCAL UNITED METHODIST CHURCH BASIC POLICY STATEMENT ON SEXUAL AND GENDER HARASSMENT AND MISCONDUCT OF A SEXUAL NATURE

(Passed in Plenary, Second Consent Calendar, on Friday evening, June 7, 2002)

WHEREAS, it is both the ethical and legal responsibility of the individual church to ensure that there are mechanisms for addressing grievances in matters of sexual misconduct by both laity and/or clergy,

WHEREAS, misconduct of a sexual nature within the life of the Church is incompatible with biblical teachings of hospitality, justice, and healing,

WHEREAS, the Church needs to be a place where one is respected and free from any misconduct of sexual nature,

THEREFORE, BE IT RESOLVED, that the following statement be adopted as the Sample local United Methodist Church Policy on Misconduct of a Sexual nature.

The _____ United Methodist Church affirms The 2000 Book of Resolutions, Sexual Abuse Within Ministerial Relationship and Sexual Harassment Within the Church, which states that sexual abuse within the ministerial relationship and sexual harassment within the church are incompatible with biblical teachings of hospitality,

justice, and healing. The 2000 *Book of Discipline*, 161F, all human beings, both male and female, are created in the image of God, and thus have been made equal in Christ. As the promise of Galatians 3:26-29 states, all are one in Christ, we support equity among all persons without regard to ethnicity, situation, or gender.

Sexual misconduct, including sexual abuse and sexual harassment, occurs when a person within a ministerial role of leadership or authority, including pastor, educator, counselor, youth leader, lay member or other position of leadership engages in sexual contact or sexualized behavior with a congregant, pastor, client, employee, student, staff member, co-worker, or volunteer.

Sexual harassment is any unwanted sexual advance or demand, either verbal or physical, that is reasonably perceived by the recipient as demeaning, intimidating, or coercive. Sexual harassment includes, but is not limited to, the creation of a hostile or abusive working environment resulting from discrimination on the basis of gender (*Book of Discipline* 1611). It also includes intimidating or coercive behavior that threatens or results in a tangible employment action.

Gender harassment is behavior that is harassing in nature against a woman because she is a woman or against a man because he is a man.

Sexual abuse within the ministerial relationship involves a betrayal of sacred trust, a violation of the ministerial role and exploitation of those who are vulnerable. This may also be the case with laity having leadership roles invested with authority or influence. Similarly, sexual and gender harassment are usually understood as exploitation of power relationships rather than as exclusively sexual or gender issues.

Sexual and gender harassment, sexual abuse and misconduct of a sexual nature within the life of the Church interfere with its moral mission. _____ United Methodist Church prohibits and will not tolerate these behaviors, which are sinful, demeaning, abusive and wrong, and commits itself to fair and expedient investigation of any complaint of sexual and gender harassment, sexual abuse or misconduct of a sexual nature within the church and to take action deemed appropriate and in compliance with the Book of Discipline. Further, the _____ United Methodist Church bears affirmative responsibility to create an environment of hospitality for all persons, male or female, which is free of these sins and encourages respect, equality and kinship in Christ.

Some instances of harassment can be resolved informally by conversation between the parties or facilitated mediation. In all other instances, the conduct must be reported immediately to at least one of these people: the chair or another member of the Pastor Parish Relations Committee, the pastor, another UMC pastor, a district superintendent, or the Bishop. If the conduct involves a clergy person, it must be reported to the clergy person's supervisor, district superintendent or the Bishop. Furthermore, the provisions of Paragraph 359, 413 and Paragraphs 2701-2706 of the *Book of Discipline* (2000) shall determine the procedure. In the event of any inconsistency between the provisions of the Book of Discipline and this Policy, the former shall govern.

The _____ United Methodist Church will not retaliate against any person who brings forward a complaint. All staff, leaders and volunteers are expected to immediately report any knowledge of harassment, abuse or misconduct to anyone of the persons listed above. Prompt and appropriate investigation and corrective action will be taken, including discipline. Persons who make false accusations will be subject to discipline.

While the United Methodist Church cannot guarantee absolute confidentiality, it will make every reasonable effort to maintain confidentiality by disclosing information about the complaint only on a "need to know" basis and as necessary to promote God's call for justice, reconciliation and healing.

Anyone who has any questions or concerns about this policy or the issues addressed is encouraged to air those questions or concerns to the PPRC or _____.

The Commission on Status and Role of Women

**703-04 NORTHERN ILLINOIS ANNUAL CONFERENCE OF THE UNITED METHODIST
BASIC POLICY STATEMENT ON SEXUAL AND GENDER HARASSMENT AND
MISCONDUCT OF SEXUAL NATURE**

(Passed in Plenary on Saturday afternoon, June 8, 2002)

WHEREAS, it is both the ethical and legal responsibility of the Annual Conference to ensure that there are mechanisms for addressing grievances in matters of sexual misconduct by both laity and/or clergy,

WHEREAS, Misconduct of a sexual nature within the life of the Church is incompatible with Biblical teachings of hospitality, justice and healing,

WHEREAS, the Church needs to be a place where one is respected and free from any misconduct of sexual nature,

THEREFORE, BE IT RESOLVED, that the following statement be adopted as the Basic Policy of the Northern Illinois Conference on Misconduct of a Sexual Nature.

The Northern Illinois Conference of the United Methodist denomination affirms The 2000 Book of Resolutions, Sexual Abuse Within the Ministerial Relationship and Sexual Harassment Within the Church, which states that sexual abuse within the ministerial relationship and sexual harassment within the church are incompatible with biblical teachings of hospitality, justice, and healing. The 2000 *Book of Discipline*, Par. 2702.3, also recognizes that sexual misconduct and sexual harassment may constitute chargeable offenses by lay person as well. In accordance with The 2000 *Book of Discipline*, 161F, all human beings, both male and female, are created in the image of God, and thus have been made equal in Christ. As the promise of Galatians 3:26-29 states, all are one in Christ, we support equity among all persons without regard to ethnicity, situation, or gender.

Sexual misconduct, including sexual abuse and sexual harassment, occurs when a person within a ministerial role of leadership or authority, including pastor, educator, counselor,

youth leader, lay member or other position of leadership engages in sexual contact or sexualized behavior with a congregant, pastor, client, employee, student, staff member, co-worker or volunteer.

Sexual harassment is any unwanted sexual advance or demand, either verbal or physical, that is reasonably perceived by the recipient as demeaning, intimidating, or coercive. Sexual harassment includes, but is not limited to, the creation of a hostile or abusive working environment resulting from discrimination on the basis of gender (*Book of Discipline* 1611). It also includes intimidating or coercive behavior that threatens or results in a tangible employment action.

Gender harassment is behavior that is harassing in nature against a woman because she is a woman or against a man because he is a man.

Sexual abuse within the ministerial relationship involves a betrayal of sacred trust, a violation of the ministerial role and exploitation of those who are vulnerable. This may also be the case with laity having leadership roles invested with authority or influence. Similarly, sexual and gender harassment are usually understood as exploitation of power relationship rather than as exclusively sexual or gender issues.

Sexual and gender harassment, sexual abuse and misconduct of a sexual nature within the life of the Church interfere with its moral mission. Northern Illinois Annual Conference prohibits and will not tolerate these behaviors, which are sinful, demeaning, abusive and wrong, and commits itself to fair and expedient investigation of any complaint of sexual and gender harassment, sexual abuse or misconduct of a sexual nature within the church and to take action deemed appropriate and in compliance with *The Book of Discipline*. Further, the Northern Illinois Annual Conference bears affirmative responsibility to create an environment of hospitality for all persons, male or female, which is free of these sins and encourages respect, equality and kinship in Christ.

Some instances of harassment can be resolved informally by conversation between the parties or facilitated mediation. In all other instances, the conduct must be reported immediately to at least one of these people: the chair or another member of PPRC, the pastor, another UMC pastor, a district superintendent, or the Bishop. If the conduct involves a clergy person, it must be reported to the clergy person's supervisor, district superintendent, or the Bishop.

Furthermore, the provisions of Paragraph 359, 413 and Paragraphs 2701-2706 of the *Book of Discipline* (2000) shall determine the procedure. In the event of any inconsistency between the provisions of the *Book of Discipline* and this Policy the former shall govern.

The Northern Illinois Annual Conference will not retaliate against any person who brings forward a complaint. All staff, leaders and volunteers are expected to immediately report any knowledge of harassment, abuse or misconduct to anyone of the persons listed above. Prompt and appropriate investigation and corrective action will be taken, including discipline. Persons who make false accusations will be subject to discipline.

While the Northern Illinois Annual Conference cannot guarantee absolute confidentiality it will make every reasonable effort to maintain confidentiality by disclosing information

about the complaint only on a “need to know” basis and as necessary to promote God’s call for justice, reconciliation and healing.

Anyone who has any questions or concerns about this policy or the issues addressed is encouraged to air those questions or concerns to the Commission on Status and Role of Women.

The Northern Illinois Annual Conference commits itself to:

- Seek justice in all cases of sexual misconduct;
- Emphasize reconciliation and resolution as the continuing goal of this process;
- Provide trained individuals to serve as advocates and/or support persons for all aggrieved parties including the complainant, respondent and congregation involved;
- Provide a program of ongoing education and training for local congregations on the nature and scope of sexual abuse and sexual misconduct;
- Provide series of ongoing training sessions for clergy, conference staff and volunteers which will promote proactive measures designed to lower the risk of sexual misconduct on the part of these individuals;
- The wide dissemination of this policy along with additional materials, which will aid in the understanding of the roles and process outlined in the *Book of Discipline*.

The Commission on Status and Role of Women

703-05 RACIAL HARASSMENT

(Passed as amended in Plenary on Saturday, November 15, 2003)

WHEREAS, harassment (for example race, color, national, cultural or ethnic origin) results in loss of self-esteem for the victim, and is a violation and breakdown in the sense of community within the church; and

WHEREAS, racial harassment is both a moral and ethical concern and illegal under state and federal law; and

WHEREAS, under our United Methodist Discipline, racial harassment is also a chargeable offense for both clergy and laity; and

WHEREAS, the policy and the procedures which follow are intended to insure that the churches and other agencies of the Northern Illinois Annual Conference of the United Methodist Church have a clear understanding of the definition of racial harassment and of the fact that racial harassment, as well as other forms of harassment, are not permitted among us;

THEREFORE, BE IT RESOLVED, that the following statement be adopted as the Basic Policy of the Northern Illinois Conference on Racial Harassment, including the additional advisory procedures designed to improve our ability to respond effectively to complaints of this nature.

PURPOSE

The purpose of this policy is to provide guidance to laity, clergy, and lay employees of the Northern Illinois Annual Conference for the prevention and remediation of racial harassment. The existence of a policy, including procedures for complaints, will act as a deterrent to inappropriate behavior.

THEOLOGICAL BASIS

"The first two chapters of the Book of Genesis describe the 'creative genius of God.' Psalm 24 'reaffirms the relationship between God and all of God's creatures and the divinity of God.' Yet, in spite of humanity's common legacy as God's descendants, we have consistently established differences among God's children because of race... [engaging] in verbal exchanges and behavioral demonstrations which have rejected the sacredness of all persons. When [a] prejudicial and/or racist attitude is expressed in a behavior that is focused specifically in the abuse, humiliations and defamation of persons because of their race or ethnicity, it has become racial harassment." (*The Book of Resolutions of the United Methodist Church: 2000, #157, "Racial Harassment," p. 393*)

As we seek to dismantle the racism and cultural biases in our structure, policies, and practices, we will also continue to work to create an environment in which all people are respected and welcomed. "For just as the body is one and has many members, and all the members of the body, though many, are one body, so it is with Christ." (I Corinthians 12:12) "If one member suffers, all suffer together with it, if one member is honored, all rejoice together with it." (I Corinthians 12:26)

DEFINITION

The General Conference of 1992 defines the following conditions as racial harassment:

1. Abusive and/or derogatory language that in a subtle or overt manner belittles, humiliates, impugns, or defames a person or a group of persons based on racial and ethnic traits, heritage, and characteristics;
2. A behavior (individual, group, or institutional) which abuses, belittles, humiliates, defames, or demeans a person or a group of persons based on racial or ethnic traits, heritage, and characteristics;
3. Documentation, printed or visual, which abuses, belittles, humiliates, defames, or demeans a person or a group of persons based on racial or ethnic traits, heritage, and characteristics.

(*The Book of Resolutions of the United Methodist Church: 2000, #157, "Racial Harassment," p. 393*)

The Northern Illinois Annual Conference will not tolerate any acts or communications that belittle, humiliate, impugn or defame an individual or group on the basis of his/her/their racial or ethnic traits, heritage, or characteristics. We prohibit behaviors that contribute to the creation of a racially hostile and offensive church or work environment marked by one or more characteristics of the definition quoted above. This environment is manifested when words or actions directed toward a group, or an individual of a particular race or ethnic origin, are unwelcome and seriously and pervasively abusive, belittling, humiliating, defamatory or demeaning to the victims.

These prohibitions against racial harassment apply to any person within the Northern Illinois Annual Conference, whether laity, clergy, or staff. The offended person may be

another individual in the church, a recipient of the church's services, a staff member, or a community member. The prohibitions may apply at any place or time.

While all persons are expected to take part in maintaining an environment safe and free from racial harassment, each supervisor, pastor, and congregational leader is responsible for taking steps to create such an environment. This responsibility is also intended to cover any racial harassment complaints lodged against third-party providers of services to the Northern Illinois Annual Conference or individuals involved in business relationships with the Conference. Those who have knowledge of incidents involving substantiated racial harassment and fail to respond appropriately also are in violation of this policy.

PROCEDURES

- I. In any event, the procedures outlined in 359 and 2702, number 1 (clergy) and 2703, number 3 (laity) of the 2000 Book of Discipline, and other relevant sections, may be pursued by either of the parties. The following procedures are supplementary in nature and do not, in any way, supercede the tenets of the Book of Discipline. In the event of any inconsistency, the Book of Discipline shall govern.]
- II. If you are racially harassed:
 - a. State firmly and clearly to the harasser that this behavior is unwelcome and you want it to stop. It may be helpful to take another person with you for support. This action, in some cases will resolve the issue.
 - b. Keep a journal which documents all incidents of suspected racial harassment including dates, times, and descriptions of the incidents. Record the names of any witnesses to the harassment. Keep copies of all written materials you complete in reference to the harassment. If you receive any written letters, cards, or memos of a harassing nature, keep them and note the date and how the material was received (mailed to your home, left on your desk, etc.)
 - c. If the issue cannot be resolved through personal confrontation, you may: (1) inform your Staff-Parish Relations Committee, your pastor, the District Superintendent, your immediate supervisor, or other such person or group as may be appropriate in the particular case at hand. Keep copies of all correspondence. Remember that the church supports an environment free from racial antagonism and that the above named persons are committed to helping you; (2) present your situation to the Chairperson of the Committee on religion and Race of the Northern Illinois Conference.
- III. If you are accused of racial harassment:
 - a. Try talking with the individual who is making the complaint against you with the permission of him or her directly or through a third party. Try to reach a solution. Document the agreement and actions taken.
 - b. If the issue cannot be resolved through personal dialogue, you may: (1) inform one of the above named persons or groups

depending on which is appropriate; (2) present the situation to the Chairperson of the Commission on Religion and Race.

- IV. If racial harassment is reported to you:
 - a. Listen objectively and take it seriously.
 - b. Help the person follow the steps outlined above.
- V. Any incident of racial harassment experienced, perpetrated, or observed is to be reported to the Chairperson of the Commission on Religion and Race. This policy is designed to be correctional rather than punitive.

RECOMMENDATIONS

1. That the annual conference adopt the policy set forth above.
2. That a Racial Harassment Prevention/Response Team be formed. (Some ideas/possibilities for the Team's purpose are: conduct anti-racism training events, disseminate the conference policy, and provide intervention.)
3. That the current members of the Commission on Religion and Race serve as the Racial Harassment Prevention/Response Team.
4. That the Racial Harassment Prevention/Response Team shall be the leadership entity under this policy, but its role is consultative and facilitative rather than judicial. Any matter involving a formal complaint or a chargeable offense shall be exclusively the province of responsible church authorities under the Judicial Administration and fair process provisions of the Book of Discipline.
5. That the Bishop appoint additional members to the Team in consultation with groups in the conference which deal with issues of racial justice.
6. That the Cabinet of Northern Illinois Conference plans, develops, and implements a program designed to address issues of race and racism in local congregations where cross-racial appointments are situated; this program should assist clergy, lay leadership, and congregations as they create supportive and healthy settings in which ministry can thrive.
7. That this policy be made available in the Korean and Spanish and other significant language groups represented in the Conference.

Materials in this policy statement draw from a number of sources and documents, including:

- New England Annual Conference Racial Harassment Policy
- The Book of Discipline of the United Methodist Church 2000
- The Book of Resolutions of the United Methodist Church 2000

703-06 CHILD AND YOUTH ABUSE AND PREVENTION POLICY

(Passed on Second Consent Calendar in Plenary on June 9, 2005)

Introduction

WHEREAS, the General Conference of The United Methodist Church. In April, 1996, adopted a resolution aimed at reducing the risk of child sexual abuse in the church. The adopted resolution includes the following statement:

Jesus said, "Whoever welcomes [a] child... welcomes me." (Matthew 18:5). Children are our present and our future, our hope, our teachers, our inspiration. They are full participants in the life of the church and in the realm of God.

Jesus also said, "If any of you put a stumbling block before one of these little ones..., it would be better for you if a great millstone were fastened around your neck and you were drowned in the depth of the sea." (Matthew 18:6). Our Christian faith calls us to offer both hospitality and protection to the little ones, the children. The Social Principles of The United Methodist Church state that "...children must be protected from economic, physical, and sexual exploitation, and abuse."

Tragically, churches have not always been safe places for children. Child sexual abuse, exploitation and ritual abuse (ritual abuse refers to abusive acts committed as part of ceremonies or rites; ritual abusers are often related to cults, or pretend to be) occur in churches, both large and small, urban and rural. The problem cuts across all economic, cultural and racial lines. It is real, and it appears to be increasing. Most annual conferences can cite specific incidents of child sexual abuse and exploitation in their churches. Virtually every congregation has among its members adult survivors of early sexual trauma.

Such incidents are devastating to all who are involved: the children, the family, the local church and its leaders. Increasingly, churches are torn apart by legal, emotional, and monetary consequences of litigation following allegations of abuse.

God calls us to make our churches safe places, protecting children and other vulnerable persons from sexual and ritual abuse. God calls us to create communities of faith where children and adults grow safe and strong.

Book of Resolutions of the United Methodist Church 1996, pages 384-386

THEREFORE, BE IT RESOLVED, that the Northern Illinois Conference of The United Methodist Church adopts this policy for the prevention of child abuse in our conference ministries:

Purpose

Our Conference's purpose for establishing this Child and Youth Protection Policy is to demonstrate our absolute and unwavering commitment to the physical safety and spiritual growth of all our children and youth, and to reduce the risk of abuse occurring in our conference ministries.

Statement of Covenant

As a Christian community of faith, and an Annual Conference of the United Methodist Church, we pledge to conduct the ministry of the gospel in ways that assure the safety and spiritual growth of all our children and youth, as well as the safety and spiritual growth of those person who work with children and youth.

- We follow reasonable safety measures in the selection and recruitment of workers.
- We implement prudent operational procedures in all programs and events.

- We educate our workers with children and youth regarding the use of all appropriate policies and methods, including first aid and methods of discipline.
- We have clearly defined procedures for reporting a suspected incident of abuse that conforms to the requirements of the laws of the State of Illinois. Our volunteers and paid staff are instructed to report all suspected incidents of abuse.
- We prepare to respond to media inquiries if an incident occurs.
- We inform parents of our policies, provide training for our workers with children and youth, and provide forums for learning concerning these issues for our congregations, our clergy, our conference level staff, our local church staffs, and the public.

Conclusion

In all our ministries with children and youth, the Northern Illinois Conference of The United Methodist Church is committed to demonstrating the love of Jesus Christ through the provision of safe and sacred places where children and youth may learn and grow in faith.

THEREFORE, BE IT FURTHER RESOLVED, that the Conference Children’s Ministry Council and the Conference Safe Sanctuaries Task Force develop appropriate procedures concerning the following areas:

- Response of teachers, leaders, or other child and/or youth workers who witness or suspect an incident of child abuse
- Primary response to an allegation of child abuse
- Confidentiality
- Safety procedures
- Interim amending of the policy

THEREFORE, BE IT FURTHER RESOLVED, that the Conference Children’s Ministry Council and the Conference Safe sanctuaries Task Force submit the procedures to the 2006 session of the Annual Conference for the purpose of perfecting and adopting the procedures.

THEREFORE, BE IT FURTHER RESOLVED, that all conference level events offering child care between this session of the Annual Conference and the 2006 session of the Annual Conference work in consultation with the Conference Children’s Ministry Council and the Conference Safe Sanctuaries Task Force in providing appropriate care for the safety of children and youth entrusted to their supervision in child care settings.

THEREFORE, BE IT FINALLY RESOLVED, that all conference level events working with children and youth (beyond the provision of child care) meet the requirement for child and youth workers and the safety procedures presently in place and used by the Northern Illinois Conference Office of Outdoor and Retreat Ministries.

Conference Safe Sanctuaries Task Force,
Daniel Diss and Jean Bush

**STANDING RULES OF THE
NORTHERN ILLINOIS CONFERENCE OF THE UNITED METHODIST CHURCH**

1. *All references to the Constitution or Discipline are references to The Book of Discipline of the United Methodist Church-2012.*
2. *These Standing Rules, when adopted, are the Standing Rules of the Northern Illinois Conference.*
3. *Sections of the 2013 Standing Rules (page 164 of the 2013 Journal) relating to Accessibility and Parsonage Housing shall remain in effect until changed by action of the Annual Conference.*

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SECTION I ANNUAL CONFERENCE SESSIONS

A. MEMBERSHIP

1. Membership of the Conference shall be as directed by Paragraphs 32 and 602 in the 2012 Discipline. Lay/Clergy Equalization Formula is in II A 4 of the Standing Rules. Full-time and Part-time Local Pastors shall be seated with voice and vote, with restrictions (§ 602.1d) and may be nominated, with restrictions, as clergy to serve on agencies (§ 318.5).
2. The Chair of the Credentials Committee shall be available at the Conference site to certify late changes in the seating of lay members or alternate lay members.
3. The Credentials Committee, with the assistance of the Conference ushers, shall monitor the admission of authorized members into the bar of the Conference. Only those members with proper identification badges, designated by the Committee, will be permitted to enter.
4. The Credentials Committee will recommend to the Annual Conference Committee seating areas within the bar of the Conference for authorized non-voting members and guests of the Conference.

B. PROCEDURES

1. The Standing Rules of the Northern Illinois Conference shall be the procedure for the Northern Illinois Annual Conference, so far as these rules apply. ROBERT'S RULES OF ORDER (Revised) shall be the final parliamentary authority. (The below rules in a. b. c., and d. shall apply to all sessions, plenary and legislative.)
 - a. A member desiring to speak to the Conference shall hold up the appropriate placard to be recognized by the bishop presiding. Unless raising a point of order or parliamentary inquiry, the member shall not speak until given the floor. When recognized, the member shall proceed to the nearest microphone and shall first announce her or his name, and the name of the church represented.
 - b. Except for non-debatable motions, no resolution shall be adopted, or question relating to the same decided, without the opportunity having been given for at least two speeches for and two against the said proposal.
 - c. After three speeches for and three against and provided no secondary motions come before the floor, the questions shall be put automatically. However the chairperson and/or maker of the motion shall be entitled to speak before the vote is taken.
 - d. All speeches shall be limited to three (3) minutes.
2. **Agenda**
 - a. The printed agenda shall be the official agenda of the session, subject to all necessary changes.
 - b. All matters not provided for in the printed agenda of the session or included in the regular business, all special orders of the day, and all requests for permission to appear before the Conference on the part of non-members shall be referred to the Chair of Daily Procedure.
 - c. The use of inclusive language shall be encouraged in all oral and

- written communications of the session, using the Language Guidelines of the 1984 General Conference.
- d. The term "minister" shall be used in all documents printed by the Annual Conference when referring to all the people of God (the laos), including the ordained and the laity, and the terms "clergy" and "laity" shall be used when referring to persons of these two distinct groups.
 - e. The Annual Conference Committee, in consultation with the Conference Commission on Religion and Race, Conference Committee on the Status and Role of Women, and other like bodies shall work together to provide educational opportunities (as the agenda will allow during the annual conference session.)
 - f. There shall be a Laity Address at the annual session. The Laity Address shall be prepared by the Conference Lay Leader in consultation with the Division of Ministry of the Laity of the Board of Discipleship.
 - g. The primary responsibility for worship at Annual Conference is assigned to the resident bishop (§ 630.4b).
 - h. Addresses and sermons given during Annual Conference session shall be made available upon request to the Conference Office at least six weeks subsequent to the session of Annual Conference.

C. JOURNAL AND REPORTS

1. The Chair of Daily Procedure is instructed to gather the reports that are to be made to the Annual Conference and publish them under the title "Preliminary Reports." All Historical Reports (400 and 550 series documents), including all financial matters pertaining thereto, for the previous calendar/conference year, are to be in the hands of the Chair of Daily Procedure, in whatever format specified by her/him, no later than March 1 immediately preceding the called session of annual conference except for the Conference Council on Finance and Administration, Conference Board of Pension and Health Benefits, and the Program Council. All legislative documents pertaining to finance, administration, pensions, health benefits, and matters of program shall be forwarded by the Chair of Daily Procedure to the respective chairs in order for the various committees (specifically: CCFA, CBPHB, and Program Council) to make comment, if any, on the submitted legislation. The Conference Council on Finance and Administration, Conference Board of Pensions and Health Benefits, and the Program Council shall have in the hands of the Chair of Daily Procedure any and all documents, including the budget, being submitted by CF&A to the annual conference, as well as any comment by the date(s) announced by the Chair of Daily Procedures. Historical Reports submitted by agencies numbered 66 and above are limited to a maximum of 500 words. Resolutions regarding Standing Rules and By-Laws are to be submitted by the March 1st deadline. The historical reports (400-series), constitutional amendments passed by General Conference, proposed budget (600.01), requests for funds, resolutions, and other items for action, specifically any 600-series, 700-series, 800-series, or 900-series documents are to be made available to lay and clergy members no less than thirty (30) days in advance of the opening session of the annual conference.

2. All persons, boards, commissions, committees, task forces, etc., submitting legislation mandating the Conference Secretary to distribute such materials to persons, agencies and offices outside the Annual Conference structures, must submit to the Conference Secretary, in writing, a list of names and addresses to whom such materials are to be sent, doing so no later than ten days after the close of the Annual Conference session in which such legislation was supported by action of the Conference. Failure to do so within the specified time limitation will excuse the Conference Secretary from fulfilling the mandate of such legislation.
3. The minutes of the daily sessions of the Conference, as kept by the Secretary, when properly approved, shall be the official JOURNAL of the Conference. The Secretary shall arrange for the audio taping of the Plenary Sessions of Annual Conference. These taped records of proceedings will be used during Journal preparation and maintained in the custody of the Conference Secretary for a period of up to one year.
4. The Conference Secretary will print Policies adopted by the Annual Conference in the JOURNAL. Such Policies will remain in effect unless repealed or altered by action of the Annual Conference.
5. The Journal may be stored and made available in an electronic, or printed, format consistent with the recommendations of the GCFA and The Book of Discipline. The Annual Conference Secretary, in consultation with the Annual Conference Committee, may make the most recent Journal available in the printed format for a fee. Journals of the five most recent years shall be made available at no cost on the website maintained by the Northern Illinois Conference.

D. LEGISLATION, LEGISLATIVE PROCESS & CONSENT CALENDAR

1. **Finance & Program Items:** All items related to finance shall be presented to the Council on Finance and Administration (CCFA); all items on program shall be presented to the Program Council prior to annual conference action.
2. **Requests for Funds**
 - a. Proposals before the Conference involving requests for funds or budget items including staff time and direction which have not previously been considered by the Council on Finance and Administration shall be referred to the Council before Conference action is initiated. The Annual Conference Secretary and the Chair of Daily Procedure shall transmit all items to CCFA as soon as practical for their review and comment. The comments of CCFA and/or the Conference Treasurer shall be included in the Preliminary Reports, whenever possible.
 - b. All conference agencies receiving funds from the Conference shall have provided a complete programmatic and financial report to the Program Council for previous work. The Program Council reports on this work to the Conference.
 - c. Resolutions approving capital campaigns or special offerings shall be specific as to the beginning and end dates before they may be considered for Conference vote.
 - d. All offerings received at Annual Conference shall be for benevolent purposes which shall have been determined and announced in advance by the Cabinet.

- e. There shall be no conference-wide appeal without the approval of the Conference, or, if timing requires, the appeal will be considered and approval may be given by a 2/3 vote of the District Superintendents and the Council on Finance and Administration acting jointly (§ 614.5)
3. **Document Format:** The Chair of Daily Procedure and Conference Secretary, in consultation with the Annual Conference Committee, shall determine the format in which historical reports, legislation, and financial reports are to be presented to the annual conference and are received for submission. Unless an alternate format for submission and presentation is published on or about November 1 the year preceding the pending regular session of annual conference, submissions are to be submitted in an electronic format (i.e.: email, portable storage device, or the like) using the “Action/Rationale” document format. The format of “whereas/therefore be it resolved” is reserved for those documents which civil law requires or expects in this format (e.g.: discontinuance of a congregation legislation).
 4. **Designation of Legislation:** Conference Legislation shall be organized in the following categories with documents presented to the Annual Conference designated as follows:
 - 100 Report of Nominating Committee
 - 200 Daily Procedure
 - 300 Appointments
 - 400 Historical Reports
 - 550 Reports of Task Forces assigned at previous Annual Conferences
 - 600 Proposed Conference Budget
 - 620 Proposed Program
 - 630 Programs not recommended for funding or received too late
 - 640 NIC Advance Specials
 - 650 Administrative Items
 - 680 Clergy Support Matters
 - 700 Resolutions
 - 701 Continuing Valid Resolutions
 - 702 Changes in Standing Rules
 - 703 Policies of the Annual Conference
 - 800 Resolutions of Appreciation, Celebration and Recognition
 - 900 General and Jurisdictional Conference Matters
 - 1000 Miscellaneous Information The Annual Conference Committee may designate other categories as they are needed.

5. Consent Procedure, Legislative Sections & Legislative Procedure
a. Consent Procedure

1. A Consent Calendar Committee will be formed annually with one representative from the Annual Conference Committee, Program Council, Trustees, CFA, the cabinet, and the Board of Pensions with the Treasurer, DCM, lay leader, conference secretary, and Chair of the Daily Proceedings along with other at-large members as needed. The Consent Calendar Committee will determine a preliminary consent calendar for the annual conference in consultation with the bishop.
 2. All categories, including benevolence, administrative, clergy support, General Conference petitions and other legislation submitted to the annual conference are eligible for the consent calendar except the coordinated budget, Historical Reports and any declaratory decisions (pursuant to JCD 1080).
 3. The Consent Calendar Committee will present a consent calendar with items for approval or non-approval.
 4. The consent calendar will be available at least 30 days before annual conference sessions for review.
 5. Items from the consent calendar may be removed by a petition signed by 25 members of the annual conference and submitted to the Chair of Daily Proceedings by the deadline given in the agenda. Petition forms will be available online or hardcopies from the Chair of Daily Proceedings.
 6. The legislative section will receive legislation that has not been placed on the consent calendar or any items removed by petition.
 7. The consent calendar will be presented and acted upon after the legislative section have met and had the opportunity to add more items to the consent calendar as announced in the agenda.
 8. Late legislation is not eligible for the preliminary consent calendar.
 9. After a legislative section acts on any legislative item, if it receives 80% of the votes in favor as perfected, it shall be placed on the consent calendar with a recommendation for approval. Any legislative item receiving 80% of the votes against will also be placed on the consent calendar with a recommendation for disapproval. The consent calendar shall be distributed at least two hours before its consideration as announced or on the agenda.
 10. The consent calendar shall be passed by a majority vote.
- b. Legislative Sections**
1. Legislative sections will be determined in number and size by the Annual Conference Committee, composed of no fewer than 50 or more than 250 persons.
 2. Members of the legislative sections shall be randomly assigned by the Committee on Credentials from among the members of the Annual Conference with equal numbers of clergy and laity assigned to each section.
 3. The Chair of Daily Procedure shall receive, assign document numbers to, and make assignment to Sections of all documents of programs, administration, policies, General or Jurisdictional Conference petitions, requests for Judicial Council decision and declarations, and resolutions.

4. The following legislative sections will be given legislation appropriate to their sections (with any legislation added at the discretion of the Annual Conference Committee when needed to even out the legislative work load):
 - a. **Church and Society**—This legislative section shall address all matters relating to legislation concerning the Conference Board of Church and Society, Conference Commission on Christian Unity and Inter-religious Concerns, Conference Commission of Religion and Race, Conference Commission on the Status and Role of Women, advocacy, the Social Principles, Justice and Peace issues, and related topics.
 - b. **Discipleship**—This legislative section shall address all matters relating to nurture, outreach, witness, United Methodist Women, United Methodist Youth, Conference Board of Laity, United Methodist Men, congregational development and redevelopment, children’s ministries, and related topics.
 - c. **Global Ministries**—This legislative section shall address all matters relating to the Conference Board of Global Ministries, sister relationships with other annual conferences and autonomous Methodist/Wesleyan bodies and traditions, Advance Specials, Conference Board of Higher Education and Campus Ministries, and related topics.
 - d. **Administration**—This legislative section shall address all matters relating to the Conference Board of Trustees, Conference Council on Finance and Administration, Conference Board of Pensions and Health Benefits, Conference Commission on Equitable Salaries, matters of administrative and personnel policy, Archives and History and related topics.
 - e. **Order**—This legislative section shall address all matters relating to the Conference Board of Ordained Ministry, Standing Rules, Episcopacy, Jurisdictional relationships, and related topics.

c. Legislative Procedure

1. Legislative items will be addressed in only one section.
2. The Chair of Daily Procedure, in consultation with the Annual Conference Committee and cabinet, shall invite and appoint persons to serve as the chair, vice-chair, and secretary of a legislative section giving attention to diversity. The Chair of Daily Procedure shall provide training to the persons appointed for legislative section leadership as to parliamentary procedure, reporting, and recording the action of the legislative section in conjunction with the conference secretary, parliamentarian, and other appropriate person(s) or body(ies).
3. The Section chair, vice chair or secretary will report to the Chair of Daily Procedure the action of the Section on each items assigned to it, giving such minutes and information as will enable the chair to schedule the reports and keep the presiding Bishop informed of matters to be presented.
4. Only those persons assigned to a legislative section shall have voice and vote within the legislative section.

- a. When legislation is submitted before annual conference, it needs to include who will be a resource person for the legislative section if one is desired. Resource persons are those persons designated by an author(s) of legislation for the purpose of answering questions during legislative sections, providing background information, or other information which the author(s) believe will be helpful for the section discussion.
- b. The Chair of Daily Procedure will provide the legislative section chair(s) a list of those persons who are requested as resource persons for each document.
- c. If a resource person is a member of the legislative section, the resource person may speak only as a resource person during the discussion on that piece of legislation but has the right to vote. A resource person who is not a member of the legislative section may speak as invited but cannot vote, and as a resource person and not the author of the legislation, a non-member resource person cannot have the last speech.
- 5. The Chair of Daily Procedure shall provide the section leadership the appropriate forms for reporting the action of the legislative section.
- 6. The Section shall register the number votes for, against and abstaining on all legislation as finally perfected and report such votes to the Chair of Daily Procedure.
- 7. Section reports shall be made in a printed format. Legislative Section leadership may report the action of the legislative section if the Chair of Daily Procedure believes a report from the leadership will help clarify the printed and distributed report.
- 8. If necessary and possible, changes in a document made by a legislative section shall be printed and distributed before this legislation is brought before the Conference (unless they can be easily seen and understood verbally or on a PowerPoint).
- 9. Resolutions adopted by the Conference that are timely and have not been rescinded or superseded may be resubmitted in the 701 series and will be published for a period of five years following their adoption. The original submitting agency/individual has the primary responsibility of indicating in the resolution their desire that the resolution remain in effect or request that designation at the following Conference. The resubmitted material would consist of the title, the year first adopted, and the text of the original "action" section.
- d. **Legislative Effective Date:** All legislation shall become effective upon the close of the session at which it is passed unless a different starting date is specified at the time of passage.

E. FINANCES

- 1. All offerings received at Annual Conference shall be for benevolent purposes which shall have been determined and announced in advance by the Cabinet.
- 2. Per Diem and Travel Expenses. Local churches are urged to pay the expenses of their lay members and pastors to all sessions of the Annual Conference.

F. MISCELLANEOUS

The Annual Conference Committee shall provide within its allotted funds child care at the site of the sessions for the children of all persons regularly seated on the floor of the Conference who so request. Attention shall be given to proximity, needs of nursing infants and activity needs of active youngsters.

SECTION II ANNUAL, GENERAL AND JURISDICTIONAL CONFERENCE ELECTIONS

A. ANNUAL CONFERENCE

1. The Book of Discipline of the United Methodist Church requires the membership of an Annual Conference session have equal lay and clergy members seated on the voting floor. Each Annual Conference is required to create a formula to ensure that for every clergy, including appointed deacons, there be a lay member. For The Northern Illinois Annual Conference, this Section II, A in the Standing Rules outlines how that equalization will occur.
2. **By the United Methodist Constitution:**
 - a. Clergy Membership includes elders and deacons in full connection, provisional members, associate members and local pastors under appointment.
 - b. Lay Membership of professing lay members elected by the charge, diaconal ministers, active deaconesses and home missionaries under appointment. Additionally, there is a list of conference offices which if held by a lay person makes that lay person a member of the Annual Conference.
 - c. Lay members should have been members of The United Methodist Church for two years preceding their election and active in The United Methodist Church for four years preceding their election. (Ref: Section VI, ¶ 32, Article I of the Constitution of the United Methodist Church)
3. **Local Church/Charge**
 - a. For every clergy appointed to a local church there is a lay member elected.
 - b. Where there are multiple charges one lay member is to be elected for each church in the charge.
 - c. An additional lay member shall be added for each of the following reported church professing membership milestones:
 - 300 - 599
 - 600 – 899
 - 900 – 1,199
 - 1,200 – 1,499
 - 1,500+The membership calculation shall be based on the most recent annual statistical report provided to the Northern Illinois Conference by each church/charge.
4. **Equalization:** If equalization is not achieved through these steps, by September 1 of the immediately completed Annual Conference year, the Annual Conference Credentials Committee will divide the remaining required lay members equally between the Districts. Those individuals shall be selected by the District Superintendent and District Lay Leader in a means of

the District's choosing. Those selected will be reported to the Annual Conference Credentials Committee no later than January 15 of the next Annual Conference year. Special attention by the District Superintendents and District Lay Leader should be given for the inclusion of youth and young adults and to the racial/ethnicity of their districts. Individuals holding offices included in the equalization cannot be utilized for this purpose.

- a. The Annual Conference Credentials Committee shall calculate the number of lay members in each pastoral charge and report to each District Superintendent by September 1, of the year of the immediately completed Annual Conference.
- b. Names of lay members and alternates will be requested each year from each pastoral charge in the Conference.
- c. The Credentials Committee shall prepare a roster of the duly elected lay members and their respective alternates from each charge in the Annual Conference. This roster shall be submitted to the Annual Conference Committee on or before February 15 of the Annual Conference year. This roster will constitute the committee's initial certification of all members for the ensuing Conference session.
- d. Any late changes to the lay member representation must be made in writing to the Credentials Committee at the site of the Annual Conference. This only applies to changes in duly elected lay members or their alternates.

No Lay Member may be credentialed for more than one category. Lay members of the Annual Conference by virtue of an office held may not also serve as the lay member from a local church.

5. Lay Members of the Annual Conference by Virtue of their Office – United Methodist Constitution (Section VI, Article 1, ¶ 32)

- Conference President – United Methodist Men
- Conference President – United Methodist Women
- Conference Lay Leader
- District Lay Leaders
- Conference Director of Lay Servant Ministries
- Conference Secretary of Global Missions
- Conference President – Young Adult Organization
- Conference President – Youth Organization
- Conference Chair – College Student Organization
- One young person – 12-17 years of age from each District
- One young person – 18-30 years of age from each District

6. Additional Members Set Forth by Northern Illinois Conference Standing Rules

The following offices, if held by a lay person, are members of the Annual Conference:

- Conference Director of Connectional Ministries
- Conference Secretary
- Conference Treasurer/Director of Administrative Services
- Chair – Conference Administrative Committee
- Chair – Annual Conference Committee
- Chair – Conference Program Council

- Assistant to the Secretary – Standing Rules
- Chair – Board of Church and Society
- Chair – Nurture Division (Discipleship)
- Chair – Outreach Division (Discipleship)
- Chair – Advocacy Division (Discipleship)
- Chair – Board of Global Ministries
- Chair – Board of Higher Education and Campus Ministry
- Chair – Board of Pensions
- Chair – Board of Trustees
- Chair – Commission on Archives and History
- Chair – Commission on Christian Unity and Interreligious Concerns
- Chair – Commission in Equitable Compensation
- Chair – Commission on Religion and Race
- Chair – Commission on Status and Role of Women
- Chair – Committee on Nominations
- Chair – Committee on Personnel
- Chair – Committee on Research and Planning
- Chair – Council on Finance and Administrations
- Chair – Daily Procedures

7. Additional Lay Members Set forth By Northern Illinois Conference Standing Rules

- Twelve youth chosen by the Council on Youth Ministries
- Associate Conference Lay Leader(s)
- Lay delegates of the General/Jurisdictional Conference
- Lay Members of the Annual Conference Committee
- Lay Members of the Credentials Committee
- District Presidents of United Methodist Women
- District Presidents of United Methodist Men

B. GENERAL AND JURISDICTIONAL CONFERENCES

1. **Clergy delegates** to General and Jurisdictional Conferences shall be elected by ballot without nomination from the floor (§ 35).
2. **Lay Delegates** to General and Jurisdictional Conferences shall be elected by ballot. (§ 36) The nominations process shall be managed as follows:
 - a. Nominations and the process for nominating are the responsibility of the Conference Board of Laity.
 - b. The Conference Board of Laity shall establish and publish a process which will:
 1. Secure biographical sketches and other pertinent information from those wishing to be elected.
 2. Secure a commitment to the entire General/Jurisdictional process.
 - c. Biographical sketches of nominees shall be distributed as part of the pre-conference distribution of materials and a calendar which supports that process shall be published at least sixty (60) day prior to the distribution of the pre-conference materials.
 - d. Individuals seeking nomination after the established deadlines may be nominated from the floor of the Laity Session at the Annual Conference.

- e. Once a nomination has been accepted at the Laity Session biographical information in the format prescribed by the Conference Board of Laity may be distributed in the Laity Session.
 - f. The nomination process shall remain the responsibility of the Conference Board of Laity or a related successor group.
- 3. Reserve delegates**
- d. Two clergy and two lay reserve delegates to the Jurisdictional Conference shall be elected in the same manner as the regular delegates (II B 1, 2). They shall be included in all proceedings under II B 3.
 - e. Northern Illinois Conference shall bear the expenses for two clergy and two lay reserve delegates for the sessions of the General and Jurisdictional Conferences respectively, unless the expenses are paid by General or Jurisdictional Conference.
- 4. Organization of General and Jurisdictional Conference delegations**
- a. Beginning with the elections in 1971, the first clergy delegate to be elected to the General Conference shall have the duty of convening all General and Jurisdictional Conference delegates elected at the Annual Conference session, for the purpose of organizing and effecting assignments to legislative committees. In the ensuing quadrennial election of 1975, the first lay delegate to be elected to General Conference shall serve as convener. Thereafter, the convener, chosen in like manner, shall alternate every four years between the lay and clergy delegate first elected.
 - b. When the delegates shall have been convened, as in II B 4 a, a vote shall be taken by written ballot, without nominations, for one of the General Conference delegates, clergy or lay, to serve as chair of the delegation. All delegates, General and Jurisdictional, shall be eligible to vote. Ballots shall be taken until there is a majority for one. The person thus elected shall serve also as chair of the Jurisdictional Conference delegation. The vice-chair shall be elected in the same manner as the chair.
 - c. A clergy and a lay delegate who shall serve on the Jurisdictional Conference Committee on Episcopacy shall be elected by written ballot without nominations. The clergy delegates and the lay delegates shall vote by orders until a majority in each is achieved. The alternate delegates, clergy and lay, shall be selected in the same manner as the regular delegates for service on this committee. All other legislative committee assignments for both General and Jurisdictional Conferences shall be made in accordance with the Plan by the General and Jurisdictional Conferences.
5. **Tellers:** In elections for General and Jurisdictional Conference delegates, arrangements shall be made by the Annual Conference Committee to insure the accurate counting of ballots.

SECTION III CONFERENCE AGENCIES

A. AGENCY GUIDELINES

1. The work of the Conference shall be carried forward and its various interests cared for by means of agencies as shall be deemed necessary from time to time (§ 610.1,2). Nominations to membership of these agencies shall be made by the Committee on Nominations for the quadrennium unless tenure and process are otherwise specified and shall be consistent with annual conference nominations procedures and policies.
2. A Task Force may be formed to accomplish some specific task in a limited time as per conference policy on task force terms and limitations.
3. Each Agency of the Annual Conference shall submit a statement of its policy and the by-laws under which it operates to the Conference Director of Connectional Ministries, who shall, in turn, distribute copies to the Bishop, members of the Cabinet, the Conference Secretary, the Treasurer/Director of Administrative Services of the Annual Conference, and the Program Staff.
4. Voting members of General Agencies are *ex officio* (voting) members of the corresponding agency or its equivalent structure in the Annual Conference (§ 610.6, 612.2c, 710.6).
5. It is recommended that all agencies of the Annual Conference be inclusive in their membership (§ 610.3,5).
6. No person who receives compensation for services rendered or commissions of any kind from an agency shall be eligible for voting membership on that agency. No elected member, officer or other employee shall vote on or take part in deliberations on matters directly or indirectly affecting his or her business, income or employment or the business, income or employment of a member of his/her immediate family.
7. Participation by the Presiding/Resident Bishop: Notwithstanding any other specific provision in these Standing Rules to the contrary, whenever the Presiding/Resident Bishop is *ex officio* or otherwise a member of or a participant on, any agency, task force, committee or other organization established by the Annual Conference, the Presiding/Resident Bishop shall have voice but not vote thereon, unless otherwise required by *The Book of Discipline*.

B. NOMINATIONS PROCEDURE

1. The nominations process is an open process. Persons can be nominated from any source within the Conference. All nominees for membership on conference agencies shall be presented to the Annual Conference by the Committee on Nominations except members-at-large of conference agencies and those otherwise directed by *The Discipline* or the Standing Rules. Suggestions of persons particularly qualified for such membership may come to the Committee on Nominations from any agency.
2. Elections at Annual Conference will take place in the following manner: A slate containing only the names of those to be elected at the current session of Annual Conference will be presented. Those who have been serving during the past year will be designated from those most recently nominated. Persons whose names do not appear on the slate may be offered in accordance with conference nominations procedures subject to the deadline established by the Committee on Nominations for each year's regular session of annual conference. Any additional names offered in nomination for any position to fill a blank space or in substitution for an existing name will need the following information:

- a. Position for which person is being nominated
- b. Full name, correctly spelled
- c. Complete address, home and work phones, if available
- d. Personal data
- e. Local church affiliation
- f. Tenure in previous service to this group
- g. Name of person making nominations
- h. Consent of nominee to serve

The Committee on Nominations will reconcile Disciplinary and Standing Rules requirements.

- 2. The Conference Council on Youth Ministries will be exempt from the foregoing procedures and the policies contained herein, and instead will be selected in a manner set forth in the Conference Council on youth Ministries By-Laws. The Conference Council on Youth Ministries selection process will adhere to all applicable provisions set forth in *The Discipline*.
- 3. Except as otherwise directed by *The Discipline*, when a vacancy occurs in any Conference group:
 - a. Notification of a vacancy will be made to the Conference Committee on Nominations.
 - b. The Conference Committee on Nominations shall fill the vacancies within 60 days of notification.
 - c. The Committee shall consider the office vacant after an attempt to notify by first class mail said member of pending action has been made by the Committee and the member has been given 10 days to appear before the Committee or to respond by letter to explain his/her inactivity.
- 4. Within 60 days after the Annual Conference session, current lists of names and addresses of all members of the conference bodies shall be provided to all their chairpersons or conveners by the Conference Secretary.
- 5. The Annual Conference shall elect a Conference Secretary, an Assistant to the Secretary for Standing Rules, and statistician at the first Annual Conference session following the General Conference or Jurisdictional Conference (§ 603.7). The secretarial staff will be named by the Secretary.
- 6. All specifications by either *The Discipline* and the state law as to the manner of election of trustees shall be rigidly followed. In all cases where the Conference is responsible for the election of any trustees of institutions or foundations related to the Conference in any way, and where no other method of nomination is required by *The Discipline* or by the charter or by-laws of the institution concerned, the Committee shall nominate said trustees after considering any recommendations offered by said institution.
- 7. Changes in the basic by-laws which affect the election of trustees, managers, directors or governing body of any board, foundation or institution incorporated by the action and authority of Northern Illinois Conference of The United Methodist Church or whose trustees are elected by the Conference shall become effective only after they have been presented to the next regular session of the Conference and approved by Conference action.
- 8. Guidelines for Organizing Program and Administrative Groups: Program and Administrative groups exist for the purpose of promoting and providing structure for the work of The United Methodist Church within the boundaries

of the Northern Illinois Conference.

- a. The Program and Administrative groups shall work cooperatively.
 - b. The establishment of emphasis areas and special ministry will be recommended by the Program Council to the Annual Conference.
 - c. Special care shall be taken to balance the participation of the program and administrative groups to include adequate clergy, lay, male, female, age, ethnicity, and geographic representation.
 - d. No person may serve on more than one Program Emphasis and one Administrative area at any given time.
9. The Conference Program Staff office shall publish by October 1 the list of elected officers of all groups. There will be published a description of all Program and Administrative Areas. The Program Council will be responsible for the publication.

C. DISCIPLINARY BODIES

1. Council on Finance and Administration (¶ 611-618)

Purpose: To develop, maintain, and administer a comprehensive and coordinated plan of fiscal and administrative policies, procedures, and management services for the annual conference.

Membership: Twenty-one (21) persons with a recommended balance of 7 clergy, 7 laymen and 7 laywomen, elected quadrennially.

Officers: ¶ 612.3

2. Conference Program Council. (¶ 608)

Purpose. To be in ministry with the Director of Connectional Ministries in carrying out the priorities of focusing and guiding the mission and ministry of The United Methodist Church within the Northern Illinois Annual Conference, as outlined, but not exclusively, in - ¶ 608.

Membership:

- (1) With voice and vote: A Chairperson *, Secretary *, the Conference Lay Leader, Ministry Team Chairs *, Six (6) at large members * (one from each district), the Conference Ecumenical Officer, Conference Mission Secretary. (* to be nominated by the Nominating Committee and elected by the Annual Conference.)
- (2) With voice only, to act as resources when appropriate: Program Directors, Communications Consultant, a representative from the Conference Council on Finance and Administration, the conference treasurer/director of administrative services, a cabinet representative, and the Bishop.

a. **Ministry Teams:** There shall be ministry teams that will each have a chair and secretary to guide and focus their mission, and relate to the Program Council. These teams will primarily provide encouragement, coordination, and support for the ministries of nurture, outreach, and witness and be advocates in districts and congregations for the transformation of the world, ensure the alignment of the total resources of the annual conference to its mission. Ministry teams may call on any other resources that they deem necessary in carrying out their mission. The Council may from time to time add to, eliminate from, or re-organize the Ministry Teams to meet the missional needs of the Annual Conference and include General Conference Initiatives.

- (1) **Nurture Ministry team** – will focus on Christian formation, education, small group ministries, worship, stewardship, evangelism, membership

care, age-level ministries, family ministries, and laity ministries. The members of this team, in addition to the chair and secretary, are the chairs of: Board of Laity, Conference Council on Youth Ministry, Conference Council on Children's Ministry, Conference Council on Older Adult Ministry, Outdoor and Retreat Ministries, the conference UMW and UMM presidents, and the Leadership Development Committee.

- (2) **The Outreach Ministry Team** – will assist in developing and growing mature disciples who express their discipleship in geographical, cultural, religious, racial and interfaith world communities. The members of this team, in addition to the chair and secretary, are the chairs of: Board of Church and Society, Board of Global Ministries, Board of Higher Education, Commission on Christian Unity and Interreligious Concerns.
- (3) **The Witness/Advocacy Ministry Team** – will offer and develop resources intended to promote, assist, maintain and enhance our connection within the Annual Conference to tell and live the whole gospel. This team will also coordinate and monitor our efforts to reflect the ideal of Christian community as we seek to live out the full social implications of the gospel. The members of this team, in addition to the chair and secretary, are the chairs of, Committee on Communications, and the Plan For Hispanic Ministry.

This team will also coordinate and monitor our efforts to reflect the ideal of Christian community as we seek to live out the full social implications of the gospel. The members of this team, in addition to the chair and secretary, are the chairs of: Anti-Gambling Task Force, Black Methodist for Church Renewal, Children and Poverty, Commission on Religion and Race, Commission on the Status and Role of Women, Fellowship of Asian Americans, La Junta Hispano Americana, Conference Committee on Native American Ministries.

3. Board of Church and Society (¶ 629)

Purpose: ¶ 629.1

Membership: In addition to those elected, membership shall include a member of the Cabinet, District Coordinators of Church and Society, Conference and District Coordinators of Christian Social Involvement of United Methodist Women.

Officers: Elected as needed.

4. Nurture (¶ 630)

Four divisions: Christian Education and Nurture, Christian Witness and Outreach, Outdoor and Retreat Ministries and Ministry of the Laity. Each member of the board shall be a member of one of the divisions and one of the sections within that division.

Membership may include a member of the Cabinet; Conference Lay Leader; Conference Presidents of United Methodist Men and United Methodist Women, or designees; Conference Age-Level Coordinators; District Directors of Evangelism, Education, Faith Formation and Stewardship; Conference Director of Lay Speaking; President of Christian Educators Fellowship; President of Worship, Music and Other Arts Fellowship; Conference Coordinators for Christian Personhood and Supportive Community of United Methodist Women; one representative from each ethnic-minority caucus, named by the caucus. At least two of the members shall be youth.

- 5. Board of Global Ministries (¶ 633)**
 Purpose: ¶ 633.1-6, with four divisions: Mission Motivation, Health and Welfare Ministries, Congregational Development and Parish and Community Ministries. Each member of the board shall be a member of one of the divisions and one of the sections within that division.
 Membership: May include a member of the Cabinet; Conference Secretary of Global Ministries; District Secretaries of Global Ministries; Conference Presidents of United Methodist Women and United Methodist Men, or designees; Conference and District Coordinators of Christian Global Concerns of United Methodist Women; a representative from each conference-related health and welfare agency, without vote; 1 representative from each ethnic minority caucus, named by the caucus. At least 1 person from each district shall be 60 years of age or over. The membership shall include at least 2 persons from each of the regional ministries.
 Officers: Elected as needed.
- 6. Board of Higher Education and Campus Ministry (¶ 634).**
 Purpose: ¶ 634.1-4, and this board sets the compensation of campus ministers and establishes and monitors housing and travel allowances.
 Three divisions: Higher Education, Campus Ministry, and Interpretation and Public Education. Each member of the board shall be a member of one of the divisions. Divisions may establish sections and/or committees and determine their membership.
 Membership: In addition to those determined by the Annual Conference, 1 representative from each ethnic minority caucus, named by the caucus, 1 representative of each campus ministry and each institution of higher education related to the Annual Conference, without vote.
 Officers: Elected as needed.
- 7. Board of Pensions (¶ 639).**
 Purpose: ¶ 639.1.
 Membership: Twenty members, at least two members from each district, serving 8-year terms, one-half elected each quadrennium.
 Officers: ¶ 639.3.
- 8. Board of Trustees (¶ 640 and 2512)**
 Purpose: ¶ 2512 1-8. In addition, The Trustees shall be the custodian of any burial lots belonging to the Conference.
 Membership: Twelve persons. The recommended membership is one-third clergy, one-third laymen, and one-third laywomen elected in classes of three to serve four-year terms. Each district shall have at least one representative. Within four weeks of the close of each Annual Conference, the District Superintendent assigned to the Board shall convene a meeting to elect officers.
 Officers: ¶ 2512.2.
- 9. Commission on Archives and History (¶ 641)**
 Purpose: ¶ 641.1-4
 Membership: may include one representative from each of the following:
 Black Methodists for Church Renewal
 La Junta Hispano Americana
 Fellowship of Asian Americans

One representative from Northern Illinois Annual Conference Historical Society

Ten members chosen in consultation with the Commission on Archives and History for expertise and/or membership balance, drawn at large representing, where possible, the historical traditions of the conference antecedent to Northern Illinois Annual Conference, one representative from the Program Staff, any member of the Jurisdictional Commission on Archives and History residing within the Conference boundaries, the Conference Archivist, one representative from Garrett-Evangelical Theological Seminary, site of the Annual Conference Archives.

Officers: Elected as needed

10. Commission on Christian Unity and Interreligious Relationships (¶ 642)

Purpose: Include empowerment to respond on behalf of the Conference to matters referred to the denomination by the Council of Religious Leaders of Metropolitan Chicago and/or the Illinois Conference of Churches, such as (a) ecclesiastical endorsement of nomination, (b) other matters not in the jurisdiction of denominational representatives in the governing boards and not in conflict with the Standing Rules of the Conference or The Discipline.

Membership: Twenty-four: one clergy and one lay from each district (including the district coordinator for Ecumenical Concerns and a member of the District Council on Ministries); eleven members-at-large; and one Cabinet representative. Ex officio: United Methodists who represent Northern Illinois Conference and serve on boards of ecumenical bodies with whom the Northern Illinois Conference of The United Methodist Church has judicatory affiliation with voice and without vote.

Officers: Elected as needed.

11. Conference Council on Youth Ministry (¶ 649)

Purpose: ¶ 649.1-3.

Membership: Three youth members and three youth alternate members from each District plus seven youth at-large members nominated by the Conference Nominating Committee in consultation with CCYM.

Officers: Elected as needed.

12. Commission on Religion and Race (¶ 643)

Purpose: ¶ 643.1, 3.

Membership: Twenty-seven: three from each district (including the District Secretary) and nine at large, recommended by the Commission on Religion and Race and nominated by the Committee on Nominations.

Officers: Elected as needed.

13. Commission on the Status and Role of Women (¶ 644)

Purpose: ¶ 644.1, 4.

Membership: four clergy (two women, two men, one a member of the Board of Ministry), four laywomen and four laymen. One representative from each district to serve also on the District Council on Ministries, should one exist.

One Cabinet representative (without vote); one staff representative (without vote); two women selected by the executive committee of the Conference United Methodist Women; eight persons selected by the commission itself because of their professional training in church-related vocations or special interests and competence needed for the work of the commission; one youth

representative from CCYM (or its successor body), and any Conference member(s) of the General Commission on the Status and Role of Women. Officers: ¶ 644.3 - Elected as needed, and the chairperson shall be a woman.

14. Commission on Equitable Compensation (¶ 625)

Purpose: ¶ 625, and: Review the schedule of Equitable Compensation annually, reporting findings to the Conference Council on Finance and Administration; distribute the Equitable Compensation Fund; in consultation with the Cabinet, pass on all applications for payments from the fund and make request in writing to the office of the Conference Treasurer for any payments approved.

Membership: An equal number of lay and clergy, including one person from each district and 6 members-at-large with representatives from at least 4 churches with memberships of fewer than 200 members.

Officers: Elected as needed.

15. Council on Young Adult Ministry (¶ 650)

Purpose: ¶ 650,

Membership: Members shall be young adults with at least one-half laypersons.

Officers: Elected as needed.

D. CONFERENCE AGENCIES

1. Conference Committee on Personnel.

Purpose. To facilitate compliance with *The Book of Discipline* and applicable laws relating to employment, this committee shall develop and execute all personnel policies for all persons employed by the conference in consultation with the conference agencies; particularly the Program Council, Conference Council on Finance and Administration, Conference Board of Higher Education and Campus Ministry, and the Conference Board of Outdoor and Retreat Ministries. Such personnel policies shall include, and are not limited to: employment policies; salary scales; hiring; evaluation; and termination policies and procedures. The committee shall also make recommendation concerning such employees to the Conference Council on Finance and Administration regarding salary, housing, utilities allowances, professional and business reimbursement, travel expenses, and continuing education for inclusion in the Annual Conference Budget. Persons employed by the Annual Conference, for purposes of this committee, shall include all persons employed by the conference agencies named earlier in this sub-paragraph, the Conference Superintendents assigned to the various districts, and the administrative assistants in the various conference, regional, and district offices.

Resourcing Local Congregations: The committee shall resource local congregations and faith communities and other conference boards and agencies on personnel policies and procedures.

Members with Voice and Vote:

- 1) The Bishop
- 2) Eight at-large members elected to four-year terms. At-large members shall include 2 clergy, 2 laywomen, and 2 laymen

Members with Voice but not Vote:

- 1) Director of Connectional Ministry

2) Treasurer/Director of Administrative Services

3) A representative of the Cabinet

The Annual Conference Committee on Personnel may invite to their meetings any others they deem necessary for the purpose of sharing expertise. Those invited may have the right of voice but not vote. The committee shall select their own method of granting voice (i.e.: a formal vote or consensus).

d. Convened for Quadrennium. Within four weeks of the close of the last Annual Conference of each quadrennium, the Dean of the Cabinet shall convene the Personnel Committee to elect officers and organize the work of the committee.

2. Committee on Nominations

Membership: A District Superintendent chosen by the Cabinet; Director of Connectional Ministries; Conference Lay Leader; a representative from each of the following: United Methodist Women, United Methodist Men, Retired Clergy Association, Conference Council on Youth Ministries, Young Adult Council, Fellowship of Asian- Americans, Black Methodists for Church Renewal, and LaJunta. An additional sixteen (16) members to be nominated by the Committee on Nominations with a minimum of two from each district, and with care being given to honor diversity relative to gender, ethnicity, and clergy-lay representation, will be organized in the following terms and classes:
Term: Four-year terms, limited to two full terms.

Classes: Four classes with four members each.

Officers: Chair is nominated by the nominating committee and elected by the Annual Conference for the Quadrennium. The committee shall elect such other officers as it deems necessary from its membership.

When a district desires a District Committee on Nominations, it shall be established by its District Council or District Conference.

3. Annual Conference Committee

Purpose: To make arrangements for the regular Annual, Special or Adjourned Sessions of the Conference, to plan and arrange the Agenda of the Annual Conference Session in consultation with the Bishop, to budget the expense, arrange the place of holding the Conference, to provide for child care and to enlist such additional persons necessary for the carrying out of the Conference Sessions and to be available to assist the bishop in organizing and facilitating worship at the Annual Conference Sessions.

Membership: Twenty-four persons to serve terms of four years. It is recommended that 1/3 shall be clergy, 1/3 laymen, 1/3 laywomen. Ex Officio Members: The Bishop, District Superintendents, Director of Connectional Ministries, Conference Lay Leader, Conference Secretary; Chairs or their representatives of the Boards of Church and Society, Discipleship and Global Ministries, Division of Christian Witness and Outreach of the Board of Discipleship, Commission on Christian Unity and Interreligious Relationships, Committee on Ushers, Credentials Committee and Council on Finance and Administration; Presidents of ACCYM, UMM and UMW; and the host pastors for the coming session of the Annual Conference.

Officers: Chair, Vice-Chair, and Secretary nominated by the Committee on Nominations and elected by the Conference for the quadrennium. The Vice-Chair shall serve as Chair of Daily Procedure.

4. Credentials Committee

Purpose: Monitor provisions of the equalization formula and be responsible for matters pertaining to certification and seating of Conference members.
Membership: Seven persons, one from each district and the Conference Registrar.

5. United Methodist Foundation of Northern Illinois Conference, Inc.

Annual meeting: The Bishop chairs and convenes the members of the Conference as members of the corporation to receive reports and proposals, to elect the Board of Directors for the current class and to vacancies in other classes. At the close of the corporation's business, the Bishop, by the vote of the Conference, adjourns the corporation meeting and resumes the Conference business.

Foundation Sunday: The third Sunday of May each year or another Sunday in May or June that may be selected in the local church, not to take an offering but for the purpose of increasing the awareness of church membership of the Christian stewardship opportunities for one's family and church with a will, trust or life income plan.

Officers of the board: President, Vice President, Secretary, and Treasurer, all members of the board; Assistant Treasurer is Conference Treasurer/Director of Administrative Services.

6. Church Builders, a program of the Conference Board of Global Ministries

Functions/roles of the Board: Establish policy, decide timing of calls, manage funds received, determine amount of grants, generate and implement Church Builder recruitment plans, maintain up-to-date list of Church Builders, develop and implement promotion plans.

Membership: Individuals who pledge \$25 or more, upon call, three times a year for congregational development and redevelopment projects (land purchases, construction of new churches, parsonages, renovation and expansion of existing facilities) in the Northern Illinois Conference. Projects are selected by the Bishop and District Superintendents.

Church Builders Board. Twelve members: three each named by the Division of Congregational Development of the Board of Global Ministries, Conference United Methodist Men, the Division on Ministry of the Laity of the Board of Discipleship; plus the Bishop, one District Superintendent and one Conference program staff person.

Organization: Prior to the end of the year of General Conference, the incumbent chairperson of the board convenes the new board for organization and election of officers.

Officers: Chairperson, Vice Chairperson, Secretary, Treasurer, Director and Recruiter

7. Trustees of Illinois Church Action on Alcohol Problems (ILLCAAP)

Elected on the basis of one per 50,000 members or major fraction thereof. Nominated by the Division of General Welfare of the Board of Church and Society.

8. Committee to Implement the Hispanic Plan

Membership: Nineteen, including two Hispanic clergy, two Hispanic laity, nine non--Hispanic persons, one representative from LaJunta, one representative from the Division of Congregational Development and Redevelopment, Board of Global Ministries and one representative each from the Board of Church

and Society, and Higher Education and Campus Ministry, plus a Cabinet representative.

Officers: Chair, vice chair and secretary, elected by the committee.

9. Northern Illinois Conference United Methodist Church Insurance Association Board

Membership: not fewer than 3 and not more than 7 persons annually elected by the Conference Board of Trustees at least three of whom shall be members of the Conference Board of Trustees at time of election. The Conference Treasurer is the Treasurer of the corporation by virtue of position with vote.

The membership is governed by the By-Laws and organizing documents.

Function/Responsibilities: The governing body of a separate corporation providing adequate insurance for the Northern Illinois Conference and local churches at reasonable prices. This body is amenable to the Conference Trustees and is responsible for compliance with all laws, regulations, and reporting requirements.

10. Red Door Fund Board

Functions/Responsibilities: Separately incorporated, the Red Door Fund Board approves and records financing efforts of NIC local churches, monitors payments of local churches towards the obligations, assures compliance with lending agreements with funders, and protects the conference's interest in avoiding payments against loan guarantees. The Board is authorized to assert the conference interests in legally binding repayment agreements with participating local churches.

Membership: not fewer than 5 persons and not more than 7 elected by the Board at least 3 of whom were nominated by the CCFA, 1 nominated by the Conference Trustees, and 1 nominated by the Cabinet. Should the Board decide to expand to 7 persons, one of the additional members should be nominated by the CCFA. The membership is governed by the By-Laws and organizing documents.

SECTION IV CONFERENCE RELATIONS

A. CONFERENCE CLERGY RECORDS

1. The complete service record for ordained, Associate, LP, those assigned and diaconal members (§ 606.6) shall be maintained in the conference database under the supervision of the office of the Treasurer/Director of Administrative Services. The Biographical Information Form of The United Methodist Church, together with a schedule of appointments, shall constitute the "complete service record." The NIC secure computer data base will be used to maintain the "complete service record".
2. The Episcopal Office shall hold descriptions of circumstances related to changes in Conference relationships, credentials surrendered to the Bishop or District Superintendent and confidential trial records as well as actions required to be maintained under the Sexual Harassment Policy of the Conference.

3. Further, personnel records (§ 606.9) shall be maintained by the Boards of Ordained Ministry, Board of Pensions, and the District Committees on Ordained Ministry, respectively, on behalf of the Annual Conference, subject to the guidelines provided by the General Council on Finance and Administration.

B. CLERGY MATTERS

1. **Pastoral Service** is the responsibility of the clergy in charge. The rule of this Conference is that no clergy shall perform pastoral acts in any parish other than the one assigned to him or her except by invitation of the clergy in charge or, in cases of emergency, with the knowledge of the District Superintendent.
2. **Clergy Compensation and Benefits**
 - a. **Salary:**
 - i. District Superintendents are in partnership in the work of setting compensation.
 - ii. The salary-paying unit shall not pay salary in advance but after service is rendered on duties agreed upon by the pastor and the salary-paying unit.
 - b. **Vacations and Related Items**
 - i. All pastors shall have a minimum of thirty days vacation each Conference year (July 1 to June 30) which may include a maximum of four Sundays.
 - ii. Time which the pastor spends in the Conference Camping program, Annual Conference sessions, connectional responsibilities and in evangelism or other mission outreach, including Volunteer in Mission programs shall not be counted against vacation time.
 - iii. Continuing Education and Spiritual Growth time shall follow § 351 of *The Book of Discipline*.
 - iv. Pastors are urged to be prudent and fair in the application of the above; the parish is the primary site for ministry. Continuing Education, responsibilities beyond the local church and spiritual growth time shall be designed in close partnership with the Staff Parish Relations Committee.
 - c. **Health Insurance** shall be provided as directed through the Conference Board of Pensions annual adoption agreement approved by the Annual Conference.
 - d. **Sick Pay:** The total clergy compensation package established for salary, benefits and housing shall be continued during a period of illness or disability of any clergy until there is a change in the appointment of such clergy by the presiding Bishop.
 - e. **Car Expense:** Payment of the pastor's car expense should be based upon the actual mileage required to serve the parish. The recommended Conference rate shall be whatever the current Internal Revenue Service standard is. The local church is encouraged to pay for actual miles as submitted on a regular

voucher basis, as a legitimate cost of having a pastor available for the many places ministry happens.

- f. **Clergy Professional Expenses** shall be prorated in the year the clergy person itinerates to a new appointment allowing adequate funds in the church budget for a successor.
3. **Local Church Administrative Expense items:** In planning and building the budget of the local church, careful consideration shall be given to provide for the following items:
 - a. Office expenses such as internet, postage and supplies as well as funds to continually upgrade office technology for efficiency in the work of the church.
 - b. Office equipment: desk, adequate lighting, bookshelves, computer, chairs for counseling, printer and copy machine.
 - c. Maintenance and repair of equipment owned by the pastor but used primarily for the work of the church.
 - d. Honorarium for pulpit supply while the pastor is on vacation.
 - e. A professional reimbursable account including funds for continuing education, books and publications and reimbursement of expenses incurred in the course of pastoral duties.
 - f. An annual amount for parsonage upkeep, ongoing maintenance, emergency needs as well as routine repair, decorating and remodeling, such as a garage plus the cost of utilities."

C. EQUITABLE COMPENSATION:

The Commission on Equitable Compensation shall be in consultation with the NIC Cabinet on all applications for payments from this fund and shall make request in writing to the Conference Treasurer/Director of Administrative Services for any payment approved.

D. LEAVES:

1. **Maternity/Paternity Leave** shall be implemented as stated in ¶ 356 of *The Book of Discipline*.
2. **Medical Leave** shall be as stated in ¶ 357 of *The Book of Discipline*.
3. **Sabbatical Leave** shall follow ¶ 352 of *The Book of Discipline* and the Sabbatical Leave Policy published in the conference Journal.
4. **Spiritual Growth Leave** shall follow ¶ 351.3 of *The Book of Discipline*.

E. HOUSING:

1. **Parsonage:** The local pastoral charge shall provide an attractive, adequate, comfortable home for its pastor. This is a covenantal relationship between pastor and church. The general upkeep of the parsonage shall be the responsibility of the local church while the pastor is expected to be a good steward of the housing that is provided. Guidelines for parsonage standards, upkeep, accountability and insurance are provided in the policy section of the Annual Conference Journal.
2. **Conference Housing:** All clergy appointed to the Cabinet, the Conference Program Staff or the Finance Office shall be provided with adequate housing as required by Standing Rules, or with an adequate housing (rental and utility) allowance. Where Conference owned housing is

available, the appointee shall live in the housing provided. Conference Housing Standards are listed in the Annual Conference Journal under policies.

3. **Furnishing Allowance:** Each charge where rent-free housing is provided shall designate, prior to the start of each year and at the same time as the compensation is established, a portion of the total compensation package as a furnishings allowance. Such amount shall be excluded from gross income for income tax purposes to the extent that it is in fact used for the expenses of operating a home. The furnishings allowance shall be established to include all anticipated allowable expenses related to the operation of and the furnishing and equipping of a home. The allowance applies to those provided rent-free housing and shall not be utilized by those receiving a housing allowance in lieu of housing provided. Further guidance on qualified items for a furnishing allowance maybe found at the General Council on Finance and Administration website:
www.gcfa.org
4. **Housing Allowance** shall be provided by each charge where rent-free housing is not provided.
 - a. This allowance shall be designated prior to the start of each year and at the same time as the clergy compensation package is established. Such amount shall be excluded from gross income for income tax purposes to the extent it is actually used for such expenses. The rental/housing allowance which may be excluded from the clergy's gross income is based on IRS Section 107, and is limited to the lesser of the following three criteria:
 - i. The amount of the rental/housing allowance designated by the clergy's employer or other appropriate body
 - ii. The amount actually expended by the clergy to provide his or her housing, or
 - iii. The legally determined fair rental value of the parsonage or other housing provided.
 - b. Retired clergy serving a church are not eligible for an additional housing allowance while serving under assignment or supply as their pension income is designated for housing purposes.
 - c. Local Pastors while serving under appointment with an active license are eligible for a housing allowance if a parsonage is not provided. This eligibility does not apply when the appointment concludes.
5. **Housing Relocation Expenses:** The Conference Council on Finance and Administration is responsible for establishing, administering, interpreting, and reviewing policies and procedures in support of the relocation by clergy households serving the Northern Illinois Annual Conference local churches. The policies and procedures shall be published in the Annual Conference Journal.

F. EXCLUDABLE HOUSING ALLOWANCE FOR RETIRED AND MEDICAL LEAVE CLERGY

1. The practice of The United Methodist Church is to provide a housing allowance for each of its active ordained or local clergy.
2. Pensions paid to retired ordained pastors of The United Methodist

Church are considered as deferred compensation and are paid to said retired ordained pastor in consideration of previous active service, in addition medical leave benefits are considered payments in lieu of compensation for active service.

3. The Internal Revenue Service has recognized that the Northern Illinois Conference is the appropriate organization to designate a housing/rental allowance for retired ordained pastors who are members of this Conference.
4. Clergy on medical leave have the same legal relationship to an Annual Conference as do the retired clergy and, thus, this Conference is also the appropriate organization to designate a housing/rental allowance for ordained pastors who are members of this Conference on Medical Leave.
5. An amount equal to 100% of the pension payments received by a retired clergy, or 100% of the payments received by a clergy on Medical leave, is designated as rental/housing allowance respectively for each retired or disabled ordained pastor of The United Methodist Church who is or was a member of the Northern Illinois Conference at the time of retirement or when granted medical leave status..
6. The pension or disability payment in which this rental/housing allowance applies shall be the pension or medical leave payment resulting from all service of such retired or disabled ordained pastor from all employment by any local church, Annual Conference, General Agency or institution of The United Methodist Church or of any former denomination that is now a part of The United Methodist Church, or from any other employer who employed the clergy to perform services related to the ministry and who to make contributions to the pension or benefit funds of The United Methodist Church for such retired minister's pensions or disabled minister's benefits.
7. The rental/housing allowance which may be excluded from a clergy's gross income is limited to the lesser of
 - a. The amount of the rental/housing allowance designated by the clergy's employer or other appropriate body
 - b. The amount actually expended by the clergy to provide his or her housing, or
 - c. The legally determined fair rental value of the housing provided, as specified in Rev. Rul. 71-200, 1971 C. B. 92.

G. THE UNITED METHODIST MINISTERS CREDIT UNION (or a successor organization with a different name)

The Credit Union is recognized as a service to the members of Northern Illinois Conference and its policies and operation are approved as they apply to the members of the Conference.

H. DEATH OF CLERGY MEMBER, SPOUSE, OR CHILD

Information concerning the death of a clergy member of the Conference, or of a spouse or dependent child of a clergy, active or retired, shall be given to the appropriate District Superintendent, who shall communicate this information to the Pensions Office directly. The Pension Office shall notify the clergy members of the Conference.

I. FULL-TIME DEACON EMPLOYMENT STANDARDS - SERVING UM SETTINGS

- a. Contract. All local churches and/or Conference agencies employing full-time deacons shall annually review their existing employment contract and/or practices for the purpose of determining what changes, if any, should be made to meet or approach conference standards. All contracts for deacons shall be negotiated according to ¶ 331.10 of *The 2012 Book of Discipline*.
- b. Salary. Amount to be agreed upon at the time of employment plus any merit or cost of living increases. It is expected that salary will be guided by the Annual Conference standards for ordained elders and will be at a level comparable to those with similar responsibilities in the employing agency or local church, including a recommended minimum for an accountable reimbursement fund to pay for travel, continuing education, and other costs incurred in the course of providing ministry. The deacon shall observe the usual and standard procedures in accounting for those expenses in the local church as directed by the local church.
- c. Benefits (Local Church Setting)
 - i. Health Insurance. May be negotiated between the Deacon and the salary paying unit as part of the employment contract. *BOD 2008 ¶ 331.10c*.
 - ii. Pension. All deacons, probationary and in full connection (ordained) are mandatory participants in the Clergy Retirement Security Program (CRSP). All other pension benefits are according to the current Standing Rules.
 - iii. Housing. Provision for housing or a housing allowance shall be negotiable, such negotiation to be based upon the specific needs of the deacon and shall be guided by IRS rules.
 - iv. Additional Standing Rules for Clergy are stated in these Standing Rules which also apply to Deacons serving in UM related appointments including sick pay, vacation, continuing education, leaves and reimbursables.
2. Termination. Since deacons are not guaranteed a place of employment in the Church special attention shall be given to termination procedures that allow time for seeking another service appointment. Notification of dismissal shall provide a ninety-day period to final termination of employment unless the contract specifies otherwise or except for causes as listed in *The Book of Discipline 2012*, ¶ 331.10e.

SECTION V FINANCES AND REPORTS

A. ACCOUNTING POLICY

1. The Fiscal Year of the Conference and constituent local churches shall commence on January 1 and conclude on December 31.
2. All claims and bills against the Conference budget incurred as expenditures, whether by committees, boards or individuals, must be submitted to the Conference Treasurer by a date the Conference Council on Finance and Administration determines and announces. The Conference Treasurer or CCFA may refuse payment on claims by Conference bodies not submitted by

the determined date. Apportionments received after the determined date will be credited to the next fiscal year.

3. The Annual Conference finances shall be recorded in keeping with Generally Accepted Accounting Principles (GAAP) as determined by the Financial Accounting Standards Board (FASB) for non-profit religious organizations. An independent audit shall be conducted annually and printed in the Conference Journal with a notice of substantial variations from FASB standards, if any. A letter of response to the auditor's noncompliance findings will be prepared by the CCFA and published in the Conference Journal.
4. The Annual Conference establishes the conference treasury, amenable to the Conference Council on Finance and Administration, as the central treasury for conference agencies participating in conference funds (from Book of Discipline ¶ 613.11).
5. The Conference Treasurer report published in the conference journal shall itemize the support made to each local church, expenditures from the Closed Church Fund, and the net expenditures of each program item funded in the previous year.
6. The Council on Finance and Administration, shall establish the several funds necessary for the mission and ministry of the annual conference and will interpret the restrictions and designations placed on the funds by Annual Conference action.
7. The Conference Council on Finance and Administration determines the policies for conference investments (except Board of Pension funds), as specified in Book of Discipline ¶ 613.5. The details of all changes in such policies, including any change in depository institution, shall be reported to the Conference.
8. Bequests or donations for the benefit of the annual conference not restricted by the donor for any specific purpose shall support the general operating fund and/or a general endowment fund of the Annual Conference.
9. Interest earned on capital funds and held by the office of the Conference Treasurer for an indefinite period of time, or a period of time longer than the normal monthly turnover, shall be credited to accounts as directed by the CCFA.
10. Investments shall reflect the religious, social, ethical and moral positions of The United Methodist Church as they shall be reflected by the Policies Relative to Socially Responsible Investments (Book of Discipline ¶ 717).
11. When local church buildings become the property of the Annual Conference and the properties are to be sold in accordance with Disciplinary procedures, the disposition of all net assets of the local church shall be deposited in the Closed Church Fund (also known as the Congregational Development Fund). The closed local church's unpaid obligations to the annual conference, including property insurance and clergy benefit delinquencies, shall be drawn from the proceeds of sale. 1% of gross proceeds from the sale of a closed church asset is reserved to fund archive needs. The assets of the Closed Church Fund shall be directed by the Cabinet in consultation with the Director of Congregational Development and Redevelopment for actual expenditures on starting, developing, and redeveloping local churches in the Annual Conference. Upon recommendation of the Board of Trustees, the Annual Conference, by majority vote, may direct the proceeds to another use.

B. CONTRACTING, BONDING, AND BORROWING

1. Only an officer of the Corporation, or a person specifically designated by an officer for a specific transaction, is authorized to legally obligate the Conference, unless the authority is otherwise expressly designated by Discipline or Standing Rule. Any member(s) of the Board of Trustees, or a person(s) specifically named and authorized by the Board of Trustees for a designated assignment, is authorized to execute the decisions of that body.
2. The Council on Finance and Administration shall obtain a primary commercial blanket fidelity bond in an amount adequate to cover all officers, treasurers, etc., of the Conference. The Council shall determine the amount of the blanket bond.
3. The Conference Council on Finance and Administration is authorized to establish a line of credit not to exceed 12.5%, in aggregate, of the adopted annual operating budget to care for Conference operating cash flow needs. The Board of Trustees in consultation with the Cabinet, following requirements of the Book of Discipline, is authorized and directed to pledge as many of the district superintendent parsonages as necessary to secure the line of credit.
4. The Division of Congregational Development must recommend, and the CCFA must approve, any NIC guarantee of a local church mortgage before it can be executed.
5. The Council on Finance and Administration is authorized to establish a Credit Facility with a suitable lender, not to exceed \$25 million under a 20-year amortization to be used to assist refinancing of existing mortgages for qualified member churches, administered through a newly formed subsidiary non-profit corporation, the Red Door Fund, whose articles and bylaws will include a provision that such corporation is, and will remain, amenable to the Annual Conference; also, that the Credit Facility will be secured and collateralized by the Conference's Guaranty, together with a corresponding Pledge/Mortgage of such of its reserve assets, real and personal, (except that no assets resulting from collections from local churches for support of the pension benefits of NIC active and/or retired clergy or any other assets received, designated, earmarked or allocated for that purpose shall be formally or informally encumbered in any way in connection with this undertaking) as are necessary to backup funding of the Plan but not, however, to exceed in value a sum matching one (1) times the amount of the Credit Facility borrowed.

C. STATISTICAL REPORTING

1. The Senior Pastor is responsible for submitting Statistical reports on time. Lay people may play a significant role in completing the reports.
2. The work of the Conference Statistician shall be done through the office of the Conference Treasurer/Director of Administrative Services.
3. Federated and United Churches whose membership includes members of other denominations shall report only United Methodist members, and the share of expenditures proportionate to the United Methodist membership in Annual Statistical Forms.

D. CLERGY COMPENSATION REPORTING

1. The Secretary of the Conference is directed to publish each year in the Journal a separate listing titled "(Current year) Compensation" as prepared by the Episcopal Office. It will list the total of the base salary and additional salary

benefits paid by the charge (such as travel, continuing education, or other allowances) of pastors and associates (whenever the charge's reported salaries include salaries of more than one pastor).

- a. One column of this report shall be headed "Dwelling," and will employ the following code: "P" to indicate a dwelling furnished by the charge, or a dollar amount designated as Housing Allowance if no dwelling is provided by the charge; and "None" to indicate nothing is provided by the local church.
- b. One column of this report shall be headed "Expenses." in which will be listed dollar amounts budgeted for travel, business professional expenses, and/or continuing education, etc.

E. CONFERENCE-WIDE INSURANCE PROGRAM (CWIP)

1. The Northern Illinois Conference of the United Methodist Church administers and oversees a conference-wide property and liability insurance program. All churches in the Northern Illinois Conference and their ministries are required to participate in the CWIP effective upon the expiration of their current property and liability policies, and in any event, no later than July 1, 2017; exclusion from such mandatory participation shall be at the sole discretion of The Northern Illinois Conference United Methodist Church Insurance Association.

SECTION VI GENERAL PROVISIONS

A. HEALTH AND WELFARE MINISTRIES

1. The churches of Northern Illinois Conference are encouraged to observe Golden Cross Sunday on the first Sunday in May. An offering for health/welfare purposes shall be received, the specific use determined annually by the Older Adult Ministries focus area. The Older Adult Ministries focus area will prepare and distribute promotional materials.
2. Those persons or groups who are interested in developing new hospitals and/or homes within the bounds of Northern Illinois Conference and who seek affiliation with Northern Illinois Conference of The United Methodist Church shall consult with the Board of Global Ministries. No such new institution shall receive any official recognition by the Conference until considered by and reported on from the Board of Global Ministries.

B. CONFERENCE SECRETARY -- SPECIAL RESPONSIBILITIES

1. The Secretary shall be authorized to discover and secure bound copies of all Rock River and Illinois Conference Journals, to search for and secure all other documents of importance to the Conference, and in collaboration with the Commission on Archives and History to care for them properly. The official records of the Conference shall be in the custody of the Conference Secretary. Official historical records of the Conference (including all those identified in this paragraph), and of the Uniting Conference and of local congregations which are of historic value and which are not essential to the current work of the Conference Secretary are to be kept in the Conference vault or archives.
2. There shall be an Assistant to the Secretary for Standing Rules who will: Assist the Secretary in ensuring that the By-Laws and Standing Rules are consistent with themselves and The Book of Discipline; make recommendations to

Boards, Committees and Commissions for changes as well as receive recommendations from them; edit or prepare changes for presentation to the Annual Conference for approval; and prepare the By-Laws and Standing Rules for publication in the Journal. To carry out these duties, the Assistant to the Secretary for Standing Rules will consult with the Secretary, the Chancellor, the Cabinet, and such other sources as the Assistant Secretary for Standing Rules deems necessary. Other duties may be assigned from time to time by the Annual Conference and/or the Conference Secretary.

C. SAFE SANCTUARIES FOR CHILDREN

1. Each Local Church shall have in place policies and procedures to protect children and youth from abuse, neglect, and sexual misconduct following the Safe Sanctuaries resource booklet.
2. Each Local Church shall submit their policies and procedures to the District Office and the Conference Children's Ministries Council by their regularly scheduled Charge Conference in 2005.

(Edited 6/14/16)

BY-LAWS OF THE
NORTHERN ILLINOIS CONFERENCE
OF THE UNITED METHODIST CHURCH

Notes the printing of the By-Laws in the 2016 Journal:

1. *These by-laws were first adopted at the Special Session September 21, 1968 meeting in Elgin, Illinois. They have been amended from time to time by the action of the Annual Conference.*
2. *All references to the Constitution or Discipline are references to The Book of Discipline of the United Methodist Church – 2012.*

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Article I Offices

Section 1. Principal Office: The principal office of the corporation in the State of Illinois shall be located in the City of Chicago, County of Cook. The corporation may have such other offices, either within or without the State of Illinois, as the Board of Trustees may determine or as the affairs of the corporation may require from time to time.

Section 2. Registered Office and Registered Agent: The corporation shall have and continuously maintain in the State of Illinois a registered office and a registered agent, whose office is identical with each registered office, as required by the Illinois General Not-for-Profit Corporation Act. The registered office may be, but need not be, identical with the principal office in the State of Illinois, and the address of the registered office may be changed from time to time by the Board of Trustees.

Article II Members

Section 1. Class of Members: The corporation shall have one class of members consisting of those persons designated as Clergy Members (as defined by the Constitution and Discipline of The United Methodist Church) who are on appointment to Charges within the boundaries of Northern Illinois Annual Conference or who are

serving elsewhere by appointment of the presiding Bishop and those persons designated as Lay Members who, from time to time, are elected to Northern Illinois Conference by the Charges of the conference and those additional Lay Members as provided by Paragraph 32, Article I of the Constitution of The United Methodist Church by virtue of office or for purposes of equalizing lay and clergy membership as shall from time to time be provided for by the Standing Rules of the Conference. The qualifications and rights of members shall be as, from time to time, designated in the Discipline of The United Methodist Church.

Section 2. Voting Rights: Each member shall be entitled to one vote on each matter submitted to a vote of the membership; provided, however, only Clergy Members may vote on measures concerning the granting or validation of local pastor's license, ordination, reception into full conference clergy membership or any question concerning the character and official conduct of ordained clergy; and, provided further, that Clergy and Lay Members shall vote separately in elections of delegates to General and Jurisdictional Conferences and in other matters, if so provided by the Discipline of The United Methodist Church. Voting shall be in person only by members at membership sessions.

Section 3. Terms of Membership:

(a) Lay Members elected by the Charge Conferences of this Conference shall be elected for a term of four (4) years or until a successor is duly elected and qualified as a member. Vacancies occurring, from time to time, by reason of death or resignation of a member shall be filled at any Charge Conference of the Charge wherein such vacancy occurs.

(b) Except as otherwise provided in the Discipline of The United Methodist Church, a Clergy Member shall serve as a member of the corporation.

Article III Sessions of Members

Section 1. Annual Session: The annual session of the members shall be held at such time as the Bishop having residential and presidential supervision over the Northern Illinois Annual Conference shall designate for the purpose of electing trustees and for the transaction of such other business as may come before the session. The place of the session shall be designated by the Annual Conference but may be changed when necessary by a majority of the district superintendents, with the consent of the Bishop. The order of business shall be, from time to time, as prescribed in the Discipline and Standing Rules of the conference.

Section 2. Special Sessions of the Annual Conference: Special sessions of the Annual Conference may be set at any annual session of the corporation or may be called by the Bishop with a concurrence of three-quarters (3/4) of the district superintendents of the conference. A special session of the Annual Conference shall have only such powers as are stated in the call for such special session.

Section 3. Notice of Sessions: Written or printed notice stating the place, day and hour of any session of members shall be delivered, either personally or in an efficient and economical way, to each member entitled to vote at such session, not less than five (5) days before the date of such session, by or at the direction of the Bishop or other persons

involved in calling the session. In case of a special session, or when required by statute or by these by-laws, the purpose or purposes for which the session is called shall be stated in the notice. If mailed, the notice of a session shall be deemed to be delivered when deposited in the United States mail addressed to the member at his/her address as it appears on the records of the corporation, with postage thereon prepaid.

Section 4. Quorum: The members of the Northern Illinois Annual Conference present and voting at any duly announced session shall constitute a quorum.

Article IV Officers

Section 1. Officers: The officers of the corporation shall be a president, a vice president, an assistant vice president, a secretary, a treasurer/director of administrative services, a statistician and such other officers as may be elected in accordance with the provisions of this Article. The Annual Conference may elect or appoint such other officers, including one or more assistant secretaries and one or more assistant treasurers, as it shall deem desirable. The officers are to have the authority and perform the duties usually pertaining to their offices, and such other duties prescribed, from time to time, by the Annual Conference. No individual shall hold more than one office except the treasurer/director of administrative services may also serve as statistician, if so elected, and shall also serve as an assistant secretary with duties limited to matters related to the Board of Trustees, but only as authorized and directed by the secretary.

Section 2. President: The president of the corporation shall be the Bishop having residential and presidential supervision over the Northern Illinois Annual Conference. The president shall be the principal executive officer of the corporation and shall in general supervise all of the business and affairs of the corporation. The president may sign, with the secretary, assistant secretary or any other proper officer of the corporation authorized by the Board of Trustees, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Trustees has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Trustees, by these by-laws, by statute or by the Discipline of The United Methodist Church, to some other officer or agent of the corporation; and in general shall perform all duties incident to the office of president.

Section 3. Vice Presidents:

(a) The President of the Conference Board of Trustees shall serve ex officio as vice president of the Conference Corporation. In the absence of the president or in event of the president's inability or refusal to act, the vice president shall perform the duties of the president and, when so acting, shall have all the powers of and be subject to all the restrictions upon the president; provided, however, the vice president shall perform no duties of an Episcopal nature, which under the Discipline, are performable only by the Bishop. The vice president shall perform such other duties as from time to time may be assigned by the president or by the Annual Conference.

(b) The Vice President of the Conference Board of Trustees shall serve as assistant vice president of the Conference Corporation. The assistant vice president shall perform the duties as outlined in article IV, Section 3 (a) in the absence of the vice president.

Section 4. Treasurer/Director of Administrative Services. The position of Treasurer/Director of Administrative Services shall be as detailed in the Discipline and as may from time to time be defined and established by this Conference and the Conference Council on Finance and Administration. The functions of this position shall include, but not be limited to, the following:

Conference Treasurer functions (which include cash management, financial reporting, record keeping, central treasury functions, internal control, oversight of accounting functions, interpretation of the conference budget and finances, administrator of the policies of the Conference Council on Finance and Administration, pension and insurance matters related to the Conference Board of Pensions, support of the office of Statistician). Administrative Services functions (which include serving as the office manager and personnel director, purchasing agent, information systems, property and liability insurance under the direction of and in consultation with the Conference Board of Trustees, and as the administrator of the policies of the Conference Board of Trustees, the Conference Board of Pensions, the Conference Committee on Personnel and the Conference Administrative Committee).

The Treasurer/Director of Administrative Services shall give bond for the faithful discharge of official duties in such sum and with such surety or sureties as the Annual Conference shall determine. The Treasurer/Director of Administrative Services shall have charge and custody of and be responsible for all funds and securities of the corporation; receive and give receipts for moneys due and payable to the corporation in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article VIII of these by-laws; and in general perform all the duties incident to the office of treasurer.

Section 5. Secretary: The secretary shall keep the minutes of the sessions of the members and the Board of Trustees in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these by-laws or as required by law; be custodian of the corporate records and of the seal of the corporation and see that the seal of the corporation is affixed to all documents, the execution of which on behalf of the corporation under its seal is duly authorized in accordance with the provisions of these by-laws; keep a register of the post office address of each member which shall be furnished to the secretary by such member, and in general perform all duties incident to the office of secretary and such other duties as from time to time may be assigned by the president or by the Annual Conference.

Section 6. Statistician: The statistician shall compile all data pertaining to membership, finances and other information concerning the local Charges and prepare reports on such data for the Conference Journal. The statistician shall also compile such other information as the Annual Conference shall, from time to time, assign.

Section 7. Assistant Treasurers and Assistant Secretaries: If required by the Annual Conference, the assistant treasurer shall give bonds for the faithful discharge of their duties in such sums and with such sureties as the Annual Conference shall determine. The assistant treasurers and assistant secretaries, in general, shall perform such duties as shall be assigned to them by the treasurer/director of administrative services or the secretary or by the Annual Conference.

Section 8. Election and Term of Office: The vice president and assistant vice president shall be elected annually by the Board of Trustees. The secretary, treasurer/director of administrative services and statistician shall be elected by the Annual Conference for a term of four years or until their successors in office are duly elected and qualified. The terms of any additional officers elected by the Annual Conference shall be set by the Annual Conference at the time of their election. New offices may be created and filled at any regular or duly called special session of the Annual Conference.

Section 9. Vacancies and Removal: In the event a vacancy shall occur in the interim of the annual sessions, the office shall be filled as follows: (1) The Board of Trustees shall elect a new vice president (president of the Trustees) or assistant vice president (vice president of the Trustees). (2) The Bishop, after consultation with the district superintendents, shall appoint a person as secretary or statistician to serve until the next session of the Conference. (3) If a vacancy shall occur in the office of treasurer/director of administrative services, the Council on Finance and Administration, in consultation with the Bishop, shall fill the vacancy until the next session of the Conference. Vacancies filled at the session of the Conference shall be for the unexpired term of the Conference officers.

Article V Board of Trustees

Section 1. General Powers: The business and affairs of the corporation shall be managed by its Board of Trustees in the interim period between sessions of the members. Trustees need not be members of the corporation.

Section 2. Number, Tenure and Qualifications: The number of trustees shall be twelve (12), and it is recommended that one third be clergy, one third lay men and one third lay women, provided that each district shall have at least one representative, with care being taken to ensure representative inclusiveness (Paragraphs 2512 and 610.5). Trustees shall be elected in classes at the annual session of the conference for a term of four (4) years (or until their successors are elected).

Section 3. Ex-Officio Members: The secretary and the treasurer/director of Administrative services of the Annual Conference shall serve ex officio, without a right to vote, as secretary and treasurer of the Board of Trustees; provided, however, nothing herein shall preclude the election of these officers as voting members of the Board of Trustees, pursuant to Section 2 of this Article. The Director of Connectional Ministries shall likewise serve ex officio on the Board of Trustees without the right to vote.

Section 4. Regular Meetings: Within four weeks of the close of each Annual Conference, the Board shall hold its regular annual meeting to elect officers. The District Superintendent assigned to the Board of Trustees shall convene the meeting.

Section 5. Special Meetings: Special meetings of the Board of Trustees may be called by or at the request of the Bishop, the president of the Board of Trustees or any three trustees. The person or persons authorized to call special meetings of the board may fix any place as the place for holding any special meeting of the board called by them.

Section 6. Notice: Notice of any special meeting of the Board of Trustees shall be given at least five (5) days previous thereto by written notice delivered personally or sent by mail or telegram to each trustee at the address of such trustee as shown by the records of the corporation. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail in a sealed envelope as addressed, with postage thereon prepaid. If notice be given by telegram, such notice shall be deemed to be delivered when the telegram is delivered to the telegraph company. Any trustee may waive notice of any meeting. The attendance of a trustee at any meeting shall constitute a waiver of notice of such meeting, except where a trustee attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or duly called special meeting of the board need be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these by-laws.

Section 7. Quorum: The members of the Northern Illinois Annual Conference Board of Trustees present and voting at any duly announced meeting shall constitute a quorum, providing that at least 5 trustees be present as a quorum at a trustee meeting.

Section 8. Manner of Acting: The act of a majority of the trustees present at a meeting at which a quorum is present shall be the act of the Board of Trustees, unless that act of a greater number is required by law or by these by-laws.

Section 9. Vacancies: Vacancies occurring between sessions of an annual conference shall be filled as follows: Upon nomination by the conference committee on nominations, the district superintendents shall, by majority vote, elect a trustee to serve until the next annual meeting of the trustees. Vacancies shall be filled by the annual conference for the unexpired term. (Paragraph 2512.2)

Section 10. Informal Action by Trustees: Any action required by law to be taken at a meeting of trustees, or any action which may be taken at a meeting of trustees, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the trustees.

Section 11. Officers of the Board of Trustees:

(a) At the annual meeting, the Board of Trustees shall elect a president and a vice president, whose duties shall be those normally associated with such positions and with such additional duties as, from time to time, are assigned by the trustees. These officers shall serve until their successors are duly elected and qualified. The president shall preside at all meetings of the Board of Trustees, and the vice president shall preside in the absence of the president. Any vacancies occurring in these offices shall be filled by the Board of Trustees at a duly called special meeting or annual meeting.

(b) The secretary and the treasurer/director of administrative services of the corporation shall serve ex officio as secretary and treasurer of the Board of Trustees as provided in Article B, Section 3, provided, however, should either of these persons be serving as elected members of the Board of Trustees, they shall be ineligible for the office of president or vice president.

Article VI Governmental Landmarking of Church-Owned Property

Section 1. The Annual Conference Board of Trustees is the official body that must be notified by any designating agency of intent to designate as an historical landmark any property of entities for which the Northern Illinois Conference is the successor in interest.

Section 2. The Annual Conference Board of Trustees shall assist other Boards of Trustees, and if necessary intervene, in opposing any governmental effort to involuntarily designate any church-owned property as a Cultural, Historical or Architectural Landmark.

Section 3. The Annual Conference Board of Trustees, or the Board of Trustees of any agency, organization or local church which voluntarily wishes to cooperate with a governmental body in having any property landmarked which said Board of Trustees holds in trust for The United Methodist Church, must do the following:

(a) Comply with the provisions of The Discipline in regard to the encumbrance of church property; and either

(1) Obtain the consent of the Conference Board of Trustees, the presiding bishop and of a majority of the cabinet; or

(2) Obtain the consent of the Annual Conference.

Article VII Discontinued or Abandoned Church Re-Incorporation

Section 1. When in accordance with the then current *Book of Discipline of The United Methodist Church* (the "*Discipline*"), a local church is discontinued or abandoned and the property of said local church becomes the property of the Annual Conference, such local church shall be incorporated under the provisions of Sections 46a to 46k of the Illinois Religious Corporation Act [805 ILCS 110/46a-46k] with the Annual Conference Board of Trustees as the trustees of the newly formed corporation.

Section 2. Said newly formed corporation shall exist for the sole purposes of being the legal entity to dispose of its existing property, and any other property to which its predecessor religious corporation may become entitled, as the rightful successor to any gift and/or bequest or other transfer made to such discontinued church.

Section 3. All proceeds of property sales and all gifts and/or bequests received by a corporation established under the provisions of this Article shall remain the property of the Annual Conference in accordance with the *Discipline*.

Article VIII Contracts, Checks, Deposits and Funds

Section 1. Contracts: The Board of Trustees may authorize any officer or officers, agent or agents of the corporation, in addition to the officers so authorized by these by-laws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances.

Section 2. Checks, Drafts, etc.: All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the corporation, shall be signed by such officer or officers, agent or agents of the corporation and in such manner

as shall from time to time be determined by resolution of the Annual Conference in session or acting through its Council on Finance and Administration.

Section 3. Deposits: All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies or other depositories as the Annual Conference in session or its Council on Finance and Administration may select.

Section 4. Gifts: The Board of Trustees may accept on behalf of the corporation any contribution, gift, bequest, trust or devise for the general purposes or for any special purpose of the corporation.

Article IX Books and Records

The corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its meetings, those of the Board of Trustees and agencies having any of the authority of the Board of Trustees and shall keep at the registered or principal office a record giving the names and addresses of the members entitled to vote. All books and records of the corporation may be inspected by any member or the member's agent or attorney for any proper purpose at any reasonable time.

Article X Fiscal Year

The fiscal year of the corporation shall begin on the first day of January and end on the last day of December in each year.

Article XI Seal

The Conference shall provide a corporate seal, which shall be in the form of a circle and shall have inscribed thereon the name of the corporation and the words "Corporate Seal."

Article XII Waiver of Notice

Whenever any notice is required to be given under the provisions of the Illinois General Not-for-Profit Corporation Act or under the provisions of the articles of incorporation or the by-laws of the corporation, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

Article XIII Amendments to By-Laws

These by-laws may be altered, amended or repealed and new by-laws may be adopted by a majority of the members present at any regular or duly called special session of the Annual Conference.

Article XIV Compliance with Constitution and Discipline

Section 1. Corporate Term: The term "Annual Conference" as used in these by-laws and in the Constitution and Discipline of The United Methodist Church and the term

"corporation" as used in these by-laws shall be synonymous and understood to refer to the Northern Illinois Annual Conference, a general not-for-profit corporation of the State of Illinois.

Section 2. Limitation on By-Laws: In the event any provision of these by-laws shall not be in compliance with the Constitution and Discipline of The United Methodist Church, the provisions of the Discipline shall prevail, to the extent consistent with the law of Illinois, and this document shall be considered as amended from time to time where necessary for compliance with the Discipline.

Article XV Corporate Limitations

This corporation shall be responsible for the authorized acts of the corporate officers and agents and the authorized activities of conference agencies shall be deemed to be the acts of the corporation. Nothing herein shall be construed to permit any local Charge, or any board, committee, council or agency affiliated with a local Charge, or any separate related religious or non-profit institution, or any trustee, officer or agent thereof, to contract for or in any way bind the corporation or render it liable for any act or omission of such Charge, board, committee, council, agency or institution

Article XVI Incorporated Conference-Related and Affiliated Institutions

A number of religious, educational and non-profit incorporated institutions participate directly or indirectly in the work and service of The United Methodist Church within the boundaries of the Annual Conference and are related in varying degrees to the Annual Conference, some being under the control thereof and others being autonomous while in close consultative and connectional relation. Their respective relationships to the Northern Illinois Annual Conference shall be as set forth in their articles of incorporation, by-laws and applicable provisions of the Discipline. All such incorporated institutions shall be solely responsible for their own acts, omissions, contracts and undertakings. The nomination and election of the directors or trustees of said incorporated related and affiliated institutions shall be as provided in their respective articles of incorporation and by-laws as well as by the Discipline.

Article XVII Standing Rules

The Standing Rules of the Northern Illinois Annual Conference, as from time to time amended, shall have the status and constitute a part of the by-laws of the conference; provided, however, such Standing Rules shall be consistent with the Constitution and Discipline of The United Methodist Church and the laws of Illinois.

Article XVIII Indemnification of Officers, Directors, Trustees and Key Staff

The corporation shall indemnify any and all persons who may serve or who have served at any time as officers, directors, trustees or staff (excluding general office, clerical or stenographic employees) of (1) the Corporation, Northern Illinois Annual Conference of The United Methodist Church; (2) the District Superintendents of said Conference; (3) The Methodist Ministers' Pension Fund; (4) the United Methodist Foundation; (5) the Chicago Home Missionary and Church Extension Society; (6) the Board of Global Ministries; (7) the Council on Finance and Administration; and the respective heirs,

executors and administrators of such indemnified persons against any and all expenses (including attorney's fees) incurred by them in connection with the defense or settlement of any action, suit or proceeding in which they, or any of them, are made parties, or a party, by reason of being or having been directors, officers, trustees or staff members of the corporation or the other associated entities described above. The corporation also shall indemnify any of the foregoing for damages, fines, judgments, and amounts paid in settlement in connection with such action, suit, or proceeding, and appeals therefrom, except in relation to matters as to which any such officer, director, trustee or key staff member shall be adjudged in any action, suit or proceeding to be liable for willful misconduct in the performance of duties, such officer, director, trustee or staff member shall reimburse the corporation for all attorney's fees and costs expended by it, or which it has been obligated to spend, as a part of the defense of such officer, director, trustee, or key staff member.

Any indemnification hereunder shall be made only as authorized in the specific case upon a determination that the person has met the applicable standard of conduct and that indemnification is otherwise lawful and proper. Such determination shall be made by the Board of Trustees of the Northern Illinois Annual Conference (hereinafter called "the Board") by a majority vote of a quorum consisting of members not parties to such claim, action, suit or proceedings, or, if such a quorum cannot be convened, or even if convened, cannot or does not act for any reason, by special independent legal counsel in a written opinion.

The Board may authorize and direct that insurance be purchased and maintained on behalf of any person who is, was, or may be entitled to be indemnified hereunder against any liability asserted against and incurred by such person in any such capacity, or arising out of status as such, whether or not the institution would provide indemnity against such liability under the provisions hereof.

(Edited 6/14/16 – NOTE: No changes from 2015)

THE UNITED METHODIST CHURCH

THE BUSINESS OF THE ANNUAL CONFERENCE

The Minutes of the Northern Illinois Annual Conference

Held in St. Charles, Illinois

From June 5, 2016 through June 7, 2016 **Bishop Sally Dyck Presiding**

Date When Organized 1840 Number of this Session 177th

PART I ORGANIZATION AND GENERAL BUSINESS

1. Who are elected for the quadrennium (§603.7, 619)?
 - a) **Secretary: Rev. Deborah G. Tinsley Taylor**
 Mailing Address: 551 South Fourth Street, Aurora, IL 60505
 Telephone: 630-897-5257
 Email: dtinsley60506@yahoo.com
Statistician: Lonnie Chafin
 Mailing Address: 77 W. Washington, # 1820, Chicago, IL 60602
 Telephone: 312-346-9766
 Email: lchafin@umcnic.org
 - b) **Treasurer: Lonnie Chafin**
 Mailing Address: 77 W. Washington, # 1820, Chicago, IL 60602
 Telephone: 312-346-9766
 Email: lchafin@umcnic.org

2. Is the Annual Conference incorporated (§603.1)? Yes

3. Bonding and Auditing:

What officers handling funds of the conference have an bonded, and in what amounts

(§618, 2511)?

Name	Position	Amount Bonded
Lonnie Chafin	Treasurer	\$250,000
Athena Staveris	Director of Accounting	\$250,000
Nicole Minter	Accounts Payable	\$250,000
David Quinn	Apportionments Administrator	\$250,000
LaMeise Turner	Benefits Administrator	\$250,000
Ria Hatzidakis	HR Business Partner	\$250,000

Have the books of said officers or persons been audited (§617, 2511)?

Yes (See report in the Journal.)

4. What agencies have been appointed or elected?
 - a) Who have been elected chairpersons for the mandated structures listed?

STRUCTURE	CHAIR	ADDRESS	PHONE	EMAIL
Council on Finance and Administration (§611)	Rob Hamilton	709 Fourth Ave. Rochelle, IL 61068	815-562-2164	pastorrobhamilton@gmail.com
Board of Ordained Ministry (§635)	Danita Anderson	2700 75 th Street, Woodridge, IL 60517	630-968-6050	pastordanita@woodridgeumc.org
Board of Pensions (§639)	TBD	TBD	TBD	TBD
Board of Trustees of the Annual Conference (§2512)	Joseph Johnson	232 S. York Rd. Elmhurst, IL 60126	630-834-2440	Joseph.johnson@umcelmhurst.org
Committee on Episcopacy (§637)	Sung-Ja Moon	4055 N. Rockton Ave. Rockford, IL 61103	815-654-3800	jegatz@comcast.net
Administrative Review Committee (§636)	TBD	TBD	TBD	TBD

b) Indicate the NAME of the agency (or agencies) and the chairperson(s) in your annual conference which is (are) responsible for the functions related to each of the following general church agencies (§601.1):

GENERAL AGENCY	CONF. AGENCY	CHAIR	ADDRESS	PHONE	EMAIL
General Board of Church and Society	C&S	Wendy Witt	3309 S. Michigan Unit 1, Chicago, IL 60616	(312) 898-6804	wendy@chicago temple.org
General Board of Discipleship	Nurture	TBD	TBD	TBD	<u>TBD</u>
General Board of Global Ministries	GBGM	Jan Paris	9344 S. Homan Ave., Evergreen Park, IL	708-557-2468	janstoneparis@hotmail.com
Higher Education and Campus Ministry	Higher Ed & Campus	TBD	TBD	TBD	<u>TBD</u>
General Commission on Archives and History	Archives & History	TBD	TBD	TBD	<u>TBD</u>
General Comm. on Christian Unity & Inter-religious Concerns	Christian Unity & Interreligious	Megan Dean	414 McAree Road, Waukegan, IL 60085	847-662-8383	pastor.megan.dean@gmail.com
General Commission on Religion and Race	Religion & Race	Adonna Reid	10610 S. Seeley Ave., Chicago, IL 60643	(312) 909-8897	adonnadreid@gmail.com
General Commission on the Status and Role of Women	COSROW	Barbara Morgan	8101 S. Eberhart, Chicago, IL 60619	(312) 305-9976	Rev.morgan@comcast.net
UMCOM	Communication	TBD	TBD	TBD	TBD

c) Indicate the conference agencies and chairperson which have responsibilities for the following functions:

GENERAL AGENCY	CONF. AGENCY	CHAIR	ADDRESS	PHONE	EMAIL
Criminal Justice and Mercy Ministries ¶1657	Restorative Justice	Richard Mosley Jr.	327 Ashland, Evanston, IL 60202	773-569-9603	richardmosleyjr@sbcglobal.net
Disability Concerns ¶1653	Accessibility	Terry McDorman	558 Columbine Avenue, Lisle, IL 60532	630-515-1490	terry@dgfumc.org
Equitable Compensation ¶1625	Equitable Compensation	David Davies., Jr	9178 A Deer Path, Savannah, IL 61074	815-275-0999	Revmom43@gmail.com
Laity ¶1631	Laity	Jessie Cunningham, Mark Manzi, Eliza Gatz	77 W. Washington # 1820, Chicago, IL 60602	312-346-6766	layleader@umcnicc.org
Native American Ministry ¶1654	Native American	Gene Green and Michelle Lacock	77 W. Washington # 1820, Chicago, IL 60602	312-346-6766	gene.green@wharton.edu and mickiol@aol.com
Small Membership Church ¶1645	Keagy Town & Rural	Mary Bohall	79 Snow St. Chadwick, IL 61064	815-684-5180	rev.marybohall@gmail.com

d) Indicate the president or equivalent for the following organizations.

ORGANIZATION	NAME OF AGENCY	CHAIR	ADDRESS	PHONE	EMAIL
Conference UMW (¶1647)	UMW	Dottie Priddy	26042 W. Timber Ridge Fr., Channahon, IL 60410	815-467-5712	dotpriddy@aol.com
Conference UMM (¶1648)	UMM	Steve Nailor	2202 Churchview Dr. #E, Rockford, IL 61107	815-282-4432	sdnailor@comcast.net
Conference Council on Youth Ministry (¶1649)	Council on Youth Ministry	TBD	TBD	TBD	TBD
Conference Council on Young Adult Ministry (¶1650)	Young Adult	TBD	TBD	TBD	TBD

e) Have persons been elected for the following district boards and committees? Answer yes or no.

(1) District Boards of Church Location & Building (¶12518)?

Yes No

(2) Committees on District Superintendency (¶1669)?

Yes No

(3) District Committees on Ordained Ministry (¶666)?

Yes No

f) What other councils, boards, commissions, or committees have been appointed or elected in the annual conference?

STRUCTURE	CHAIR	ADDRESS	PHONE	EMAIL
None				

5. Have the Secretaries, treasurers, and statisticians kept and reported their respective date in accordance to the prescribed formats (¶606.8)?

Yes No

6. What is the report of the statistician? (See report in the Journal.)

7. What is the report of the treasure? (See report in the Journal.)

8. What are the reports of the district superintendents as to the status of the work within their districts? (See report in the Journal)

9. What is the schedule of minimum base compensation for clergy for the ensuing year (¶¶342, 625.3)? \$33,800

10. What amount has been apportioned to the pastoral charges within the conference to be raised for the support of the district superintendents for the ensuing year (¶614.1a)? \$765, 861

11. What:

a) Amount has been apportioned to the pastoral charges within the conference to be raised for the support of the pension and benefit programs of the conference for the ensuing year (¶¶614.1d, 1507)? \$0

b) What are the apportionments to this conference for the ensuing year?

- i. For the World Service Fund? \$ 984,536
- ii. For the Ministerial Education Fund? \$ 338,003
- iii. For the Black College Fund? \$ 134,833
- iv. For the Africa University Fund? \$ 30,170
- v. For the Episcopal Fund? \$ 295,284
- vi. For the General Administration Fund? \$ 118,839
- vii. For the Interdenominational Cooperation Fund? \$ 26,447

12. What are the findings of the annual audit of the conference treasuries? (See report in the Journal.)

13. Conference and district lay leaders (¶¶603.9, 659):

a) Conference Lay Leader: NAME: Arnold Rivera
Mailing Address: P.O. Box 410852, Chicago, IL 60641

b) Associate conference Lay Leaders:

c) District and associate district Lay Leaders: Aurora: Greg Chapman. Chicago Northwestern: Vivian Matthews & Donna Sagami. Chicago Southern: John Abney DeKalb: Jim Miller. Elgin: Kathy Dickerson. Rockford: Sue Layng

14. List Local Churches which have been:

- a) Organized or continued as New Church Starts or Mission Congregations (¶259, 1-4, continue to list congregations here until listed in question 14.c, d, or e)

CHURCH NAME	DISTRICT	ADDRESS	PHONE	DATE FOUNDED
Machesney Park: New Life	Rockford	8301 Mitchell Rd. Machesney Park, IL 61115	815-885-4606	
Rockford: Christ the Carpenter	Rockford	1100 S Winnebago St. Rockford, IL 61102	815-965-7112	
Carpentersville: Bethel Hispanic/Latino NFC	Elgin	1647 Ravine Lane Carpentersville, IL 60110	847-428-1627	July 2009
Chicago: Amor de Dios	Chicago Southern	2356 S Sawyer Chicago, IL 60623	773-521-3737	
Lake Villa: Hispanic/Latino NFC	Elgin	110 McKinley Ave Lake Villa, IL 60046	847-356-2661	July 2013
Belvidere: Hispanic/Latino Emerge NFC	Rockford	610 Bonus Ave Belvidere, IL 61008	815-544-3479	July 2012
Chicago: Irving Park Hispanic NFC	Chicago Northwestern	3801 N Keeler Ave Chicago, IL 60641	773-512-5026	
Chicago: Roca Fuerte NFC	Chicago Southern	3500 W 63 rd Pl Chicago, IL 60629	773-436-3806	July 2009
Chicago: Ashburn/Getsemani Hispanic NFC	Chicago Southern	3801 W 83 rd Pl Chicago, IL 60652	773-735-5260	July 2012
Skokie: Jesus Love NFC	Chicago Northwestern	8237 Kenton Ave Skokie, IL 60076	217-417-4461	July 2009
Wheeling: Journey Community NFC	Chicago Northwestern	PO Box 9091 Gurnee, IL 60031	312-350-1433	July 2008
Brookfield: Compassion NFC	Chicago Southern	9001 W Lincoln Ave Brookfield, IL 60513	708-680-6749	July 2011
Chicago: East Side G2G NFC	Chicago Southern	11731 S Avenue O Chicago, IL 60617	773-729-0522	July 2009

- b) Satellite congregations (¶247.22, continue to list here until listed in questions 14.a, c, d, or e)

CHURCH NAME	DISTRICT	ADDRESS	PHONE	DATE LAUNCHED
Chicago Urban Village: Andersonville	Chicago Northwestern	PO Box A3882 Chicago, IL 60690		July 2011
Chicago Urban Village: Hyde Park/Woodlawn	Chicago Southern	PO Box A3882 Chicago, IL 60690		July 2012
Chicago Urban Village: River North	Chicago Southern	PO Box A3882 Chicago, IL 60690		July 2009

Chicago Urban Village: Wicker Park	Chicago Northwestern	PO Box A3882 Chicago, IL 60690		July 2010
Davis Junction (second site)	Rockford	201 E Chicago Ave Davis Junction, IL 61020		
Oswego: Wheatland Salem Campus	Aurora	1217 Wolfs Crossing Rd Oswego, IL 60543		July 2011

c) Chartered (§259.5-10, continue to list here until listed in questions 14.d or e

CHURCH NAME	DISTRICT	ADDRESS	PHONE	DATE CHARTERED
Elgin: La Luz de Cristo UMC	Elgin	37W040 Highland Ave; Elgin, IL 60124	224-232- 9684	February 22, 2015
Batavia: Flowing Grace UMC	Aurora	PO Box 193; North Aurora, IL 60542	847-962- 4212	June 1, 2014
Aurora: First Nueva Vida UMC	Aurora	60 S Lincoln Ave Aurora, IL 60505	630-907- 7763	July 2013

d) Merged (§2546, 2547)

1) United Methodist with United Methodist

NAME OF 1 ST CHURCH	NAME OF 2 ND CHURCH	NAME OF MERGED CHURCH	DATE MERGED
None			

2) Other mergers (indicate denomination)

NAME OF 1 ST CHURCH	NAME OF 2 ND CHURCH	NAME OF MERGED CHURCH	DATE MERGED
None			

e) Discontinued or abandoned (§229, 341.2, 2549) (State which for each church listed.)

1) New Church Start (§259.2,3)

CHURCH NAME	DISTRICT	LOCATION	DATE CLOSED
Hillside/Bellwood: Xperience Church	Chicago Northwestern	Chicago	July 1, 2014
Rockford: The Net	Rockford	Machesney Park, IL	June 30, 2014
Libertyville: Word of Life Fellowship	Aurora	Libertyville, IL	June 30, 2013

2) Mission Congregation (§259.1a)

CHURCH NAME	DISTRICT	LOCATION	DATE CLOSED
Oak Park: Liberty Mission	Chicago Northwestern	Oak Park	July 2013
Chicago: Polish Ministry	Chicago Northwestern	Chicago	July 2013

3) Satellite Congregation

CHURCH NAME	DISTRICT	LOCATION	DATE CLOSED
Cortland: 2 nd Campus	DeKalb	Cortland	July 2012

4) Chartered Local Church (§259.5)

CHURCH NAME	DISTRICT	LOCATION	DATE CLOSED
None			

f) Relocated and to what address

CHURCH NAME	DISTRICT	ADDRESS	PHYSICAL LOCATION	DATE RELOCATED
None				

g) Changed NAME of church? (Example: "First" to "Trinity")

FORMER NAME	NEW NAME	ADDRESS	DISTRICT
Aurora: Nueva Vida	Aurora: First Nueva Vida	60 S Lincoln Ave Aurora, IL 60505	Aurora

h) Transferred this year into this conference from other United Methodist conference(s) and with what membership (§41, 260)?

NAME	MEMBERSHIP	SENDING CONFERENCE
None		

i) What cooperative parishes in structured forms have been established? (§206.b)

PARISH NAME	CHARGE NAME	CHURCH NAME	DISTRICT
None			

j) What other changes have taken place in the list of churches?

15. Are there Ecumenical Shared Ministries in the Conference? (§207, 208)

a) Federated Church

NAME	DISTRICT	OTHER DENOMINATION(S)
Amboy: United	DeKalb	UCC/UMC
Chicago: Church of the Three Crosses	Chicago Northwestern	UCC/UMC
Chicago: United Church of Hyde Park	Chicago Southern	UCC/UMC
Grayslake United Protestant	Elgin	UCC/UMC
Sandwich United	Aurora	UCC/UMC
Wauconda Federated	Elgin	American Baptist/UMC
Wilton Center	Aurora	American Baptist

b) Union Church

NAME	DISTRICT	OTHER DENOMINATION(S)
Melrose Park Cosmopolitan	Chicago Northwestern	PCUSA/UMC
Park Forest Grace United Protestant	Chicago Southern	UCC/PCUSA/UMC

University Park Pilgrimage	Chicago Southern	PCUSA/UCC/Disciples of Christ/UMC
United Church of Rogers Park	Chicago Northwestern	UCC/UMC

c) Merged Church

NAME	DISTRICT	OTHER DENOMINATION(S)
None		

d) Yoked Parish

NAME	DISTRICT	OTHER DENOMINATION(S)
None		

16. What changes have been made in district and charge lines? NONE

PART II PERTAINING TO ORDAINED AND LICENSED CLERGY

(Note: A (v) notation following a question in this section signifies that the action or election requires a majority vote of the clergy session of the annual conference. If an action requires more than a simple majority, the notation (v 2/3) or (v 3/4) signifies that a two-thirds or three-fourths majority vote is required. Indicate credential of persons in Part II: FD, FE, PD, PE, and AM when requested.)

- i) Are all the clergy members of the conference blameless in their life and official administration (§604.4, 605.7)?
 Yes No

17. Who constitute:

a) The Administrative Review Committee (§636)? (v)

COMMITTEE MEMBERS NAMES	ALTERNATE MEMBERS NAMES
Bowes, Elizabeth	Lyall, Alka
Carr, Jay	
Rand, Cerna	

b) The Conference Relations Committee of the Board of Ordained Ministry (§635.1d)?

NAME
Jones, Christopher Druce
Hayes, Gerald
Jueng, Ouk-Yean Kim
Keller, Bob
Obalil, Bill
Okayama, Elizabeth (Chair)
Woo, Keong-Ah

c) The Committee on Investigation (§2703)

NAME	ALTERNATE MEMBERS NAMES
Chapman, Greg	Frey, Phil
Eesley, Jane	Hampson, Anne
Gilbert, Brian	Himel, Mark
Matthews, Vivian	Layng, Susan

Reyes, Luis	Lee, John Wesley
Ryder, Jack	Sutton, Ryan
Shin, Anna	

18. Who are the certified candidates (¶¶310, 313, 314)

a) Who are currently certified as candidates for ordained or licensed ministry?

NAME	DISTRICT	DATE CERTIFIED
Cochran, Daniel	Aurora	1/14/2016
Ingram, Debby	Aurora	11/13/2014
Millaro, Anita	Aurora	11/13/2104
Saunders, Steve	Aurora	3/15/2016
VanDorn, Patti	Aurora	5/12/2011
Wellman, Kathy	Aurora	11/12/2014
Barclay, Mary Ann	Chicago Northwest	3/26/2015
Bhatti, Carmanie	Chicago Northwest	3/10/2016
Chapman, Kimberly	Chicago Northwest	8/25/2011
Lee, Taekhwan	Chicago Northwest	11/19/2015
Lockhart-Gilroy, Annie A.	Chicago Northwest	9/5/2013
Lozano, Emma	Chicago Northwest	9/6/2012
Namgung, Yosub	Chicago Northwest	2/19/2015
Park, Jongdeok	Chicago Northwest	10/22/2015
Park, JungEun Meg	Chicago Northwest	3/17/2011
Parmar, Varsha	Chicago Northwest	4/20/2010
Rainsberger, Keri	Chicago Northwest	4/30/2015
Reniva, Eric	Chicago Northwest	4/24/2014
Reyes, Hope	Chicago Northwest	9/24/2015
Rivera, Luis	Chicago Northwest	2/27/2014
Singh, Ashish	Chicago Northwest	3/26/2015
Westrick, Jeremy	Chicago Northwest	2/19/2015
Won, YounghwaN	Chicago Northwest	9/4/2014
Harris, Eve Lynn	Chicago Southern	4/3/2013
Hawkins, Debra	Chicago Southern	5/9/2010
Anderson, Bruce	Elgin	4/25/2012
Evans-Ingstrup, Betsy	Elgin	10/23/2013
Gardner, Natarsha	Elgin	6/25/2014
Hyon, Hye Won (Sophia)	Elgin	4/17/2013
Lopez, Carmen	Elgin	10/22/2014
Park, Gwang Hyun (Jacob)	Elgin	6/25/2014
Patek, April	Elgin	1/5/2010
Ra, Woongchul (Daniel)	Elgin	4/25/2012

b) Who have had their candidacy for ordained or licensed ministry accepted by a District Committee on Ordained Ministry in another annual conference? (Include the name of accepting conference)

NAME	RECEIVING CONFERENCE	DATE ORIGINALLY CERTIFIED	DATE ACCEPTED BY DISTRICT IN OTHER CONF.
Williams, Melody	Iowa	5/15/2012	2014
Trygstad, Blair	CalPac	1/23/2104	2015
Ortiz, Paul	Pacific NW	2/27/2014	2015

c) Who have been discontinued as certified candidates for licensed or ordained ministry?

NAME	DISTRICT	DATE CERTIFIED	DATE DISCONTINUED
Grant, Dwayne	Chicago Southern	9/1/2007	7/14/2015
Amariah, Romney	Chicago Southern	1/15/2015	3/1/2016

19. Who have completed the studies for the license as a local pastor, are approved, but are not now appointed? (§315 – Indicate for each person the year the license was approved):

NAME	DISTRICT	YEAR LAST LICENSED
Chapman, Kim	Chicago Northwestern	2011
Thomas, Linda	DeKalb	2014

20. Who are approved and appointed as: (Indicate for each person the first year the license was awarded. Indicate what progress each has made in the course of study or the name of the seminary in which they are enrolled. Indicate with an asterisk those who have completed the five year course of study or the M.Div. (§319.4)? PLEASE NOTE: Persons on this list must receive an episcopal appointment. (v)

a) Full-time local pastors? (§318.1)

NAME	FIRST YEAR LICENSE AWARDED	YEARS COMPLETED WITH COURSE OF STUDY
Bailey-Green, Joshua	2014	M.Div.
Bee, Lori	2010	
Butler, Caitlyn	2015	M.Div.
Eubanks, Mary Lou	2015	M.Div.
Fassig, Richard	2008	
Fleurinor, Julie	2012	M.Div.
Hernandez, Cesar	2015	
Hoffman, Donna C.	2011	
Hundrieser, Karen. E.	2004	Master of Theological Studies
Jungnickel, David	2006	M. Div.
Lee, Daniel	2013	M. Div.
Molina, Auderine	2010	
Pulgar-Hughes, Shirley	1998	
Schol, Mark	2012	M. Div.
Severing, Jarod	2015	
Shaulis, Janice	2013	
Smith, Matt	2014	
Stewart, Cheri L.	2007	
Straight, Charles	2008	
Vidad, Nancy	2014	M. Div.

b) Part-time local pastors? (§318.2) (Fraction of full-time in one-quarter increments)

NAME	FIRST YEAR LICENSE AWARDED	FRACTION OF FULL TIME TO BE SERVED	YEARS TO BE COMPLETED WITH COURSE OF STUDY
------	----------------------------	------------------------------------	--

Anderson, Bruce	2016	¼	
Biel Sr., Timothy J.	2010	½	
Bronkema, Roger	2015	½	
Carroll, Bob	2014	½	
Choi, Kihwan	2015	¾	M. Div.
Christy, Scort	2016	¼	M. Div.
Eddy, Eddie	2013	½	
Engert, Sharon	2009	¼	2015
French, Richard	2015	½	
Fritz, Paul D.	2008	½	
Garcea, Joseph	2015	½	
Gilmore, Mark	2015	½	
Hay, Thomas T.	2010	½	
Holden, David	2015	¾	
Hyon, Sophia	2015	½	
Lafferty, Teresa	2010	½	M. Div.
Martz, Jerry	2013	½	
Mason, Luther	2016	½	
McClerren, Robert	2016	¼	
Mede, Deanna	2011	¾	M. Div.
Mitchell Sr., Michael	2013	½	
Molina, Jesus	2006	¾	
Morris, Brenda	2011	¾	
Nieves-Bosque, Ilza-Enid	2015	½	
Patton-Seaton, Joane	2002	½	M. Div.
Putney, M. Montel	2009	¼	
Ramirez, Cris	2012	¾	
Rivera, Ruben	2012	½	
Samson, Ayla	2015	½	
Scott, Kirk C.	2005	½	
Sersen, Karen	2013	½	
Singh, Ashish	2016	¼	
Smith, Sandra J.	2010	¾	
Walker, Linda	2014	¾	
Walker, Rodney	2014	½	
Wills, Jaclyn K.	2001	½	2006
Wright, Donald	2007	¼	
Yim, Dae Gyu	2015	¾	M. Div.

c) Students from other annual conferences or denominations serving as local pastors and enrolled in a school of theology listed by the University Senate (§318.3, 4)?

NAME	FIRST YEAR LICENSE AWARDED	Seminary	Home Conference
None			

d) Students who have been certified as candidates in your annual conference and are serving as local pastors in another annual conference while enrolled in a school of theology listed by the University Senate (§318.3)

NAME	FIRST YEAR LICENSE AWARDED	YEARS COMPLETED IN COURSE OF STUDY
Berg, Kara	2014	Serve in New Jersey
Martinez-Osuna, Javier Alberto	2012	M.Div. Serve Great Plains

e) Persons serving as local pastors while seeking readmission to conference membership (§§366.4, 367, 369.3)? (If not in this conference indicate name of conference where serving)

NAME	YEARS COMPLETED IN COURSE OF STUDY
None	

22. Who have been discontinued as local pastors (§320.1)?

NAME	DATE DISCONTINUED
None	

23. Who have been reinstated as local pastors (§320.4)?

NAME	YEARS COMPLETED IN COURSE OF STUDY
French, Richard	

24. What ordained ministers or provisional members from other Annual Conferences or Methodist denominations are approved for appointment in the Annual Conference while retaining their conference or denominational membership (§§331.8, 346.1)? (List alphabetically; indicate Annual Conference or denomination where membership is held. Indicate credential.)

a) Methodist Annual Conference:

NAME	CLERGY STATUS	HOME CONFERENCE
Craig, Dwayne	E	Florida
Cripps-Vallejo, Paula	E	Iowa
Davidson, Andrea	E	California-Nevada
Jones, Brian	E	Indiana
Ritts, Susan	D	East Ohio
Solis, Edgar	PE	Iowa

b) Other Methodist Denominations:

NAME	CLERGY STATUS	DENOMINATION
Imathiu, Rose Grace K.		Methodist Church in Kenya
Kelley, Dale		African Methodist Church
Mosley, Richard		African Methodist Episcopal
Park, Byoungill		Korean Methodist Church
Sudhakar, Solomon		Church of South India
Tabb, Marcus L. Sr.	E	African Methodist Episcopal

25. What clergy in good standing in other Christian denominations have been approved to serve appointments or ecumenical ministries within the bounds of the Annual Conference while retaining their denominational affiliation (§§331.8, 346.2)? (v) (Designate with an asterisk those who have been accorded voting rights within the annual conference. Indicate credential.)

NAME	CLERGY STATUS	DENOMINATION
Brinkmeir, Kathleen	Ordained	Church of the Brethren
Fuit, Casey	Ordained	Roman Catholic
Hobbs, John	Ordained	United Church of Christ
Mitchell, Julie Windsor	Ordained	United Church of Christ
Parker, Elliott	Ordained	American Baptist

26. Who are affiliate members: (List alphabetically; indicate annual conference or denomination where membership is held.)

a. With vote (§586.4 [v])?

NAME	MEMBER CONFERENCE/DENOMINATION	FIRST YEAR OF AFFILIATION
None		

b. Without vote (§§334.5, 344.4)? (v 2/3)

NAME	MEMBER CONFERENCE/DENOMINATION	FIRST YEAR OF AFFILIATION
Case, Ronna L.	California/Nevada	1997
Collier, Elizabeth	South Carolina	2005

NOTE: If your conference has admitted or ordained persons as a courtesy to another conference, list these persons in Question 40 only. If persons have been admitted or ordained by another annual conference as a courtesy to your conference list these persons in Questions 27-39, whichever are appropriate, giving the date and name of the accommodating conference.

27. Who are elected as associate members? §322 (v) (List alphabetically – see note preceding Question 27):

NAME
Campbell, Allen
LeBaron, Brian
Loaiza, Evaristo
Nieves, Miguel A.
Smith, Gordon
Trinko, Donna Jean

28. Who are elected as provisional members and what seminary are they attending, if in school? (under §§322.4, 324, 325)

a. Provisional Deacons under the provisions of §§324.4a, c or §324.5? (v)

NAME	SEMINARY
Hunter, Nancy Carol Lee Grim	Garrett Evangelical Theological Seminary

b. Provisional Elders under the provisions of §§324.4a, b or §324.6 (v); §322.4 (v 3/4)

NAME	SEMINARY
Choi, Chan Ik	Garrett Evangelical Theological Seminary
Garcea, Tiffany	University of Dubuque Theological Seminary
Jeon, Juyeon (Julie)	Garrett Evangelical Theological Seminary
Lee, Yeonshin Rosa	Garrett Evangelical Theological Seminary

Pirtle, Pamela	Garrett Evangelical Theological Seminary
Yoo, Ran	Garrett Evangelical Theological Seminary

29. Who are continued as provisional members, in what year were they admitted to provisional membership, and what seminary are they attending, if in school (§326)?

a. In preparation for ordination as a deacon or elder? (§326)

NAME	CLERGY STATUS (PD OR PE)	DATE ADMITTED
Alagodi, Melwyn	PE	2013
Best, James	PD	2012
Bonilla, Patricia	PD	2015
Branch, Michele Watkins	PE	2013
Carroll, Cheryl	PE	2012
Dean, Megan	PE	2013
Enright, Seamus	PE	2015
Escher, Stephanie	PE	2015
Haines, Calvin	PE	2014
Hong, Jin-Ho	PE	2013
Jordan, Janice (Trish)	PE	2013
Joyce, Lindsey	PE	2015
Kang, Jungmi	PE	2015
Keate, Leanne J.	PE	2013
Kim, Heewon	PE	2013
Kim, Hogun	PE	2015
Kim, So Young	PE	2012
Krings, Matthew	PE	2015
Loveridge, Danice	PD	2014
Paridiso, Krista	PE	2013
Park, Kyungsu	PE	2014
Rawlinson, Mary	PD	2014
Van, Kelly	PE	2015
Wilson, Laura	PE	2014

b. Provisional deacons who became provision elders?

NAME	ORIGINAL YEAR OF MEMBERSHIP
None	

c. Provisional elders who became provisional deacons? (Indicate year)

NAME	ORIGINAL YEAR OF MEMBERSHIP
Choi, Hyang Sook	2014

d. Provisional members who transferred from other conferences or denominations? (§347.1)

NAME	CLERGY STATUS (PD OR PE)	ORIGINAL YEAR OF MEMBERSHIP	PREVIOUS CONFERENCE OR DENOMINATION
None			

30. What ordained clergy, coming from other Christian denominations, have had their orders recognized (§348): (v) **A person's orders may be recognized when they are transferring their membership into your annual conference from another Christian denomination. A person**

who is listed in Q. 30 must also be listed in either Q. 31 a or b, depending on the transfer status.

NAME	CLERGY STATUS	PREVIOUS DENOMINATION
Kim, Jin Yang	E	Korean Presbyterian

31. What ordained clergy have been received from other Christian denominations (§347.3): (List alphabetically – see note preceding Question 27):

a) As provisional members (§347.3a, b)? (v)

NAME	CLERGY STATUS (PD OR PE)	DATE RECEIVED	FORMER DENOMINATION
Alagodi, Melwyn S.	PE	7/1/2013	Church of South India

b) As local pastors (§347.3a)? (v)

NAME	CLERGY STATUS (PD OR PE)	DATE RECEIVED	FORMER DENOMINATION
None			

32. Who are elected as members in full connection? (List alphabetically – see note preceding Question 27. **Anyone appearing on this question must also be listed somewhere in questions 33-34 or 36, unless the clergy's orders from another denomination were recognized on question 30 in a previous year.**) (v 2/3):

a) Deacons

NAME
Choi, Hyang Sook
Lewis-Davis, Kimberly N.

b) Elders

NAME
Birkhahn-Rommelfanger, Rachel
Bohall, Mary
Cox, Brittany
Fabiola Grandon-Mayer
Green, William
Hartzell, Linny
Kardon, Hannah
Lee, DooSoo
Lee, Esther
Lee, Hong-kien Jeremiah
Lukasick, Carolyn
Oh, Grace
Paris, Larry
Smick, Megan
Yang, Thomas

33. Who are ordained as deacons and what seminary awarded their degree? Or, if their master's degree is not from a seminary, at what seminary did they complete the basic graduate theological studies? (List alphabetically – see note preceding Question 27)

a) After provisional membership (¶330)? (v 2/3)

NAME	SEMINARY
Choi, Hyang Sook	Garrett Evangelical Theological Seminary
Lewis-Davis, Kimberly N.	Chicago Theological Seminary

b) Transfer from elder? (¶309 (v 2/3))

NAME	SEMINARY
None	

34. Who are ordained as elders and what seminary awarded their degree

a) After provisional membership? (¶335) (v 2/3)

NAME	SEMINARY
Birkhahn-Rommelfanger, Rachel	Wesley Theological Seminary
Bohall, Mary	Duke University
Cox, Brittany	Chicago Theological Seminary
Grandon-Mayer, Fabiola	Asbury Theological Seminary
Green, William	Garrett Evangelical Theological Seminary
Hartzell, Linny	Garrett Evangelical Theological Seminary
Kardon, Hannah	Harvard Divinity School
Lee, DooSoo	Garrett Evangelical Theological Seminary
Lee, Esther	Garrett Evangelical Theological Seminary
Lee, Hong-kien Jeremiah	Garrett Evangelical Theological Seminary
Luasick, Carolyn	Garrett Evangelical Theological Seminary
Oh, Grace	Garrett Evangelical Theological Seminary
Paris, Larry	Garrett Evangelical Theological Seminary
Smick, Megan	University of Dubuque
Yang, Thomas	Garrett Evangelical Theological Seminary

b) Transfer from deacon? (¶309) (v 2/3)

NAME	SEMINARY
None	

35. What provisional members previously discontinued, are readmitted? (¶365) (v)

NAME	CLERGY STATUS	YEAR PREVIOUSLY DISCONTINUE
None		

36. Who are readmitted (¶¶366-368 [v], ¶369 [v 2/3])

NAME	CLERGY STATUS	PREVIOUS STATUS
None		

37. Who are returned to the effective relationship after voluntary retirement (¶358.7) (v)

NAME	CLERGY STATUS	YEAR RETIRED
None		

38. Who have been received by transfer from other annual conferences of The United Methodist Church (§§347.1, 416.5, 635.2n)? (List alphabetically. Indicate credential. See note preceding Question 27.)

NAME	CLERGY STATUS	PREVIOUS CONFERENCE	DATE OF TRANSFER
Melad, Victor O.	Elder	Philippines	7/1/2016
Hwang, Heesung	PD	Virginia	7/1/2016

39. Who are transferred in from other Methodist denominations (§347.2)? (List alphabetically, Indicate credential.)

NAME	CLERGY STATUS	PREVIOUS METHODIST DENOMINATION	DATE OF TRANSFER
None			

40. Who have been ordained as a courtesy to other conferences, after election by the other conference? (See note preceding Question 27. Such courtesy elections or ordinations do not require transfer of conference membership.)

a) Deacons?

NAME	MEMBER CONFERENCE
None	

b) Elders?

NAME	MEMBER CONFERENCE
None	

41. Who have been transferred out to other annual conferences of The United Methodist Church (§416.5)? (List alphabetically. Indicate credential. See note preceding Question 27.)

NAME	CLERGY STATUS	NEW CONFERENCE	DATE OF TRANSFER
Williams, Rebecca	Elder	Illinois Great Rivers	7/1/2016

42. Who are discontinued as provisional members (§327)? (v).

a) By expiration of eight-year time limit. (§327)

NAME	CLERGY STATUS
None	

b) By voluntary discontinuance (§327.6) (v)

NAME	CLERGY STATUS
None	

c) By involuntary discontinuance (§327.6) (v)

NAME	CLERGY STATUS
None	

d) By reaching Mandatory Retirement Age (§327.7)

NAME	CLERGY STATUS
None	

43. Who are on location?

a) Who has been granted honorable location (§359.1)?

(1) This year? (v)

NAME	CLERGY STATUS	CHARGE CONFERENCE MEMBERSHIP	DATE EFFECTIVE
None			

(2) Previously?

NAME	YEAR ORIGINALLY GRANTED	CHARGE CONFERENCE MEMBERSHIP	YEAR OF MOST RECENT REPORT
Cobb, Stephen J.	1975	None at this time	2014
Grumley, Jeffery E.	1990	Pectonica, IL	2014
Perez, Edgard	1981	Colorado Springs, CO: FUMC	2014
Scott, Donald D.	1991	None at this time	2014

b) Who on honorable location are appointed ad interim as local pastors? (§359.2) (Indicate date and appointment.)

NAME	APPOINTMENT	YEAR ORIGINALLY GRANTED LOCATION
None		

c) Who has been placed on administrative location (§360)

(1) This Year (v)

NAME	DATE EFFECTIVE	CHARGE CONFERENCE MEMBERSHIP
None		

(2) Previously?

NAME	YEAR ORIGINALLY PLACED	CHARGE CONFERENCE MEMBERSHIP	YEAR OF MOST RECENT REPORT
None			

44. Who have been granted the status of honorable location-retired (§359.3)?

a) This year? (v)

NAME	CLERGY STATUS	YEAR HONORABLE LOCATION ORIGINALLY GRANTED	CHARGE CONFERENCE MEMBERSHIP
None			

b) Previously?

NAME	CLERGY STATUS	YEAR HONORABLE LOCATION ORIGINALLY GRANTED	CHARGE CONFERENCE MEMBERSHIP
Davies, Bonnie R.	E	2006	Erie
Hatton, Jerry	E	1977	None on file
McDougall, Mary Jo	E	2002	Waukesha, Wi
Vosburgh, Raymond T.	E	1981	Unknown
White, Phyllis L.	E	2007	None on file

45. Who have had their status as honorably located and their orders terminated (§359.2)? (v)

NAME	DATE EFFECTIVE	PRIOR CLERGY STATUS
Chen, David Y.C.	1998	
Dorado, George A.	2006	
Dude, Paul H.	1970	
Gerarden, Sheldon	1971	
Harriman, Jay	1970	
Lamont, Charles	1972	
Wulff, Robert James	2001	

46. Who have had their conference membership terminated?

a) By withdrawal to unite with another denomination. (§361.1, .4) (v)

NAME	DATE EFFECTIVE	PRIOR CLERGY STATUS
None		

b) By withdrawal from the ordained ministerial office (§361.2, .4)? (v)

NAME	DATE EFFECTIVE	PRIOR CLERGY STATUS
None		

c) By withdrawal under complaints or charges (§361.3, .4; 2719.2)?

NAME	DATE EFFECTIVE	PRIOR CLERGY STATUS
None		

d) By termination of orders under recommendation of the Board of Ordained Ministry (§354.12)? (v)

NAME	DATE EFFECTIVE	PRIOR CLERGY STATUS
None		

e) By trial (§2713)?

NAME	DATE EFFECTIVE	PRIOR CLERGY STATUS
None		

47. Who have been suspended under the provisions of §363.1d, §2704.2c or §2711.3? (Give effective dates. Indicate credential)

NAME	DATE EFFECTIVE	PRIOR CLERGY STATUS
None		

48. Deceased (List provided at the end of this document)

a) What Associate Members have died during the year?

(1) Effective:

NAME	DATE OF BIRTH	DATE OF DEATH
None		

(2) Retired:

b) What provisional members have died during the year? (Indicate credential)

(1) Effective:

NAME	DATE OF BIRTH	DATE OF DEATH
None		

(2) Retired:

NAME	DATE OF BIRTH	DATE OF DEATH
None		

c) What elders have died during the year?

(1) Effective:

NAME	DATE OF BIRTH	DATE OF DEATH
None		

(2) Retired:

NAME	DATE OF BIRTH	DATE OF DEATH
Carlson, Russell	8/11/1928	6/24/2015
Gonzales, Adelaida	2/28/1926	7/27/2015
Sattelberg, Carl	1/5/1928	8/19/2015
Olson, Paul	2/5/1924	8/25/2015
Hinshelwood, Fred	5/26/1932	10/29/2015
Zeman Sr, Paul	3/26/1927	12/2/2015
Lewis, Martha	3/23/1930	12/19/2015
Lane, Stanley	8/20/1925	12/30/2015
Lang, Wayne	1/9/1931	3/20/2016
Cummings, Ernest	1/19/1917	4/5/2016
Park, Sung Sang	9/25/1936	4/6/2016
Kleinschmidt, E. Dale	1/23/1932	4/20/2016
Jenkins, John		4/21/2016
Kortemeier, Kenneth	2/1/1924	5/11/2016

(3) Retired Diaconal

NAME	DATE OF BIRTH	DATE OF DEATH
Aggens, JoAnne Hale	1928	8/13/2015

d) What deacons have died during the year?

(1) Effective

NAME	DATE OF BIRTH	DATE OF DEATH
None		

(2) Retired

NAME	DATE OF BIRTH	DATE OF DEATH
None		

e) What local pastors have died during the year?

(1) Active

NAME	DATE OF BIRTH	DATE OF DEATH
None		

(2) Retired:

NAME	DATE OF BIRTH	DATE OF DEATH
None		

49. What provisional or ordained members (elders and deacons) have received appointment in other Annual Conferences of The United Methodist Church while retaining their membership in this Annual Conference (§§331.8, 346.1)?

NAME	CLERGY STATUS	CONFERENCE WHERE APPOINTED	APPOINTMENT
Channel, Brian	E	Iowa	2016
Green, William	E	Baltimore/Washington	2016
Guest, Donald F.	E	Cal/Nevada	2012
Lee, Kangse Ken	E	Cal/Nevada	2015
Nicholas, Paul (Nick)	D	Missouri	2015
Park, Daniel	E	Virginia	2015
Starwalt, Joy E.	E	Illinois Great Rivers	2009
Takahashi, Yoshiya	E	North Carolina (1/2)	2012
Van, Kelly	PE	North Georgia	2016
Woo, Min Hyuk	E	Wisconsin	2013
Yoo, Ran	PE	Wisconsin	2016

50. Who are the provisional, ordained members or associates members on leave of absence and for what number of years consecutively has each held this relation (§354)? (Indicate credential. Record Charge Conference where membership is held.) Name, Number of Years, Charge Conference.

a. Voluntary?

1) Personal, 5 years or less (§354.2a 3) (v)

NAME	CLERGY STATUS	DATE EFFECTIVE	CHARGE CONFERENCE
Barkley, Laura	E	7/1/2016	
Butler, Robert	E	1/1/2016	
Caroll, Cheryl	PE	2/1/2015	
Hayag, Jonathan B.	D	2/1/2012	
King-Lucas, Gladys	D	7/1/2015	
Nolden, Paul	E	7/1/2016	
Rice, Sharon E.	D	7/1/2015	

2) Personal, more than 5 years (§354.2a 3) (v 2/3)

NAME	CLERGY STATUS	DATE EFFECTIVE	CHARGE CONFERENCE
None			

3) Family, 5 years or less (§354.2b 3) (v)

NAME	CLERGY STATUS	DATE EFFECTIVE	CHARGE CONFERENCE
Heymans, Lisl	E	2015	
Jordan, Janice (Trish)	PE	2015	

4) Family, more than 5 years (¶354.2b 3) (v 2/3)

NAME	CLERGY STATUS	DATE EFFECTIVE	CHARGE CONFERENCE
Best, Judith Early	E	2007	

5) Transitional (¶354.2c)

NAME	CLERGY STATUS	DATE EFFECTIVE	CHARGE CONFERENCE
Bowes, Elizabeth	D	2/5/2016	

b) Involuntary (¶355)? (v 2/3)

NAME	CLERGY STATUS	DATE EFFECTIVE	CHARGE CONFERENCE
None			

51. Who are granted sabbatical leave (¶352)? (v)

NAME	CLERGY STATUS	DATE EFFECTIVE	CHARGE CONFERENCE
None			

52. Who have been granted medical leave due to medical or disabling conditions (¶357)? (v)

NAME	CLERGY STATUS	DATE EFFECTIVE	CHARGE CONFERENCE
Black, Geraldine	E	11/1/2003	
Deming, Linda	E	5/1/2014	
Hawkins, Lynda W.	E	7/1/2005	
Hoffman, Penelope	LP	10/1/2006	
Nicol, Becky	E	1/1/2015	
Nolla, A. Awilda	E	1/1/2007	
Reeves, Kathy Nadine	E	1/1/2006	
Wise, Mary M.	E	7/1/2009	

53. What members in full connection have been retired (¶358): (List alphabetically. If retiring in the interim between conference sessions (¶358.2d), indicate the effective date of retirement.) (Under ¶358.1, no vote required; under ¶358.2, (v); under ¶358.3 (v 2/3)

Deacons

a) This year?

NAME	DATE EFFECTIVE
None	

b) Previously?

NAME	DATE EFFECTIVE
None	

Elders

c) This year?

NAME	DATE EFFECTIVE
Berry Jr., Gessel	7/1/2016
Bowers, Sally Ann	7/1/2016
Geiger, Jamison S.	7/1/2016
Hutchison, Jonathan David	7/1/2016
Kwon, Duk Kyu	7/1/2016
Morrell, Michael A.	7/1/2016
Noren, Carol Marie	9/1/2016
Ogie-Kristianson, Bonnie G.	12/1/2015
Oh, Sung Kown	9/1/2015
Park, Young Ok	10/1/2015
Piercy, Rex E.	1/1/2016
Siaba, Fernando	7/1/2016
Zavala, O. Roger	10/1/2016
Zolk, Cynthia A.	7/1/2016

d) Previously?

NAME	DATE EFFECTIVE
None	

e) Next Year?

NAME	DATE EFFECTIVE

54. What associate members have been retired (§358): (List alphabetically. If retiring in the interim between conference sessions (§358.2d), indicate the effective date of retirement.) (Under §358.1, no vote required; under §358.2, (v); under §358.3 (v 2/3).

a) This year

NAME	DATE EFFECTIVE
None	

b) Previously?

NAME	DATE EFFECTIVE
None	

55. What provisional members have been previously retired (§358, 2008 *Book of Discipline*)?

(NOTE: Provisional members who reach mandatory retirement age and have not retired by January 1, 2013 shall be discontinued (§327.7) and listed in Q. 42.)

NAME	DATE EFFECTIVE
Roos, Louis	7/1/2009
Vellinga, Henry	7/1/2002

56. Who have been recognized as retired local pastors (§320.5):

a. This year?

NAME	DATE EFFECTIVE
Otterbacher, Diana K.	7/1/2016
Weingartner, Nancy L.	3/1/2016

b. Previously?

NAME	DATE EFFECTIVE
Coleman, Walter (Slim)	10/1/2014
Meyer, Alan	7/1/2015
Obret, Cecilia	7/1/2015
Jamison, Joe	7/1/2014

57. What is the number of clergy members of the Annual Conference: **713**

a) By appointment category and conference relationship?

NOTES:

- (1) Where applicable, the question numbers on this report form corresponding to each category have been placed in parenthesis following the category title. Where these question numbers appear, the number reported in that category should agree with the number of names listed in the corresponding questions.
- (2) For the three categories of Appointments to Extension Ministries, report as follows:

¶344.1a, c: the number of clergy members appointed within the United Methodist connective structures, including district superintendents, or to an ecumenical agency.

¶344.1b: the number of clergy members appointed to extension ministries, under endorsement by the Division of Chaplains and Related Ministries of the General Board of Higher Education and Ministry.

¶344.1d: the number of clergy members appointed to other valid ministries, confirmed by a two-thirds vote of the Annual Conference.

NOTE: Report those in extension ministry in one category only.

See the Discipline paragraphs indicated for more detailed description of these appointment categories.

NOTE: Those approved to serve as a local pastor, but not currently under appointment, are not counted as clergy members of the conference.

Categories	Deacons	Elders	Provisional Deacons	Provisional Elders	Associates & Affiliates	Full time LP	Part time LP
Appt. to Local Church	10	216	2	20	2	19	40
Appt. to ABLC	17		2				
Extension (¶1316.1;344.1a,c) (77a)		9		1			
Extension (¶1316.1;344.1b) (77b)		4		1			
Extension (¶1316.1;344.1d) (77c)		35				1	
Appt. to Attend School		2					
Appt. to other Conf.	1	8		2			
LOA (50a1, a2)	3	3		1			
On Family Leave (50a3, a4)		3		1			
On Sabbatical Leave (51)							
On Medical Leave (52)		8				1	
On Transitional Leave (50a5)	1						
Retired (53, 54, 55)	14	305		2	4	4	1
Total Clergy Members	46	593	4	28	6	25	41
Grand Total	743						

(c) By gender and racial/ethnic identification? (NOTE: See the instruction for item 57 for guidelines to assist in the racial/ethnic identification count.)

Clergy Demographics														
Categories	Deacons		Elders		Provisional Deacons		Provisional Elders		Assoc/Affili		Full time LP		Part time LP	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Asian	1	1	68	27	0	0	6	6	0	0	1	1	4	2
Black	0	5	31	24	0	0	0	2	0	0	1	1	5	2
Hispanic	0	1	7	2	0	1	0	0	2	0	3	2	3	1
Native American	0	1	0	0	0	0	0	1	0	0	0	0	0	0
Pacific Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0
White	8	28	305	126	1	3	5	7	2	2	9	7	15	10
Multi-Racial	0	0	1	1	0	0	0	1	0	0	0	0	0	0
Total	9	36	412	180	1	4	11	17	4	2	14	11	27	15

NOTE: Information on clergy by race and gender in the annual conference is available through the General Council on Finance and Administration at www.gcfa.org. After

receiving numerous research request for data relating to clergy gender and ethnicity, GCFA has again chosen to request the information in the chart above.

PART III CERTIFICATION IN SPECIALIZED MINISTRY

NOTE: Indicate credential of persons in part III: FD, FE, PD, PE, AM, FL, PL, AND LM.

58. Who are the candidates in process for certification in specialized ministry?

NAME	CLERGY/LAY STATUS	SPECIALIZED MINISTRY
None		

59. Who is certified in specialized ministry? (List the areas of specialized ministry. Indicate by an asterisk those certified this year.)

NAME	CLERGY/LAY STATUS	SPECIALIZED MINISTRY
None		

60. Who are transferred in as certified person in specialized ministry?

NAME	CLERGY/LAY STATUS	SPECIALIZED MINISTRY
None		

61. Who are transferred out as certified person in specialized ministry?

NAME	CLERGY/LAY STATUS	SPECIALIZED MINISTRY	RECEIVING CONFERENCE
None			

62. Who have been removed as a certified person in specialized ministry?

NAME	CLERGY/LAY STATUS	SPECIALIZED MINISTRY
None		

PART IV CERTIFIED LAY MINISTRY (§§271, and 666.10 *The Book of Discipline*)

63. Who are certified as lay ministers (§271, and 666.10)? (List alphabetically by district)

NAME	DISTRICT
McDorman, Terry	Aurora

PART V DIACONAL MINISTERS

(Paragraph numbers in questions 65-72 refer to *The 1992 Book of Discipline*)

64. Who constitute the Committee on Investigation (§2703.3)? (v)

NAME
None

65. Who are transferred in as diaconal ministers (§312)?

NAME	PREVIOUS ANNUAL CONFERENCE	DATE
None		

66. Who are transferred out as diaconal ministers (§312)?

NAME	PREVIOUS ANNUAL CONFERENCE	DATE

67. Who have had their conference relationship as diaconal ministers terminated by Annual Conference action (§313.3)? (Under §313.3a, no vote; under §313.3b (v 2/3)

NAME	DATE EFFECTIVE
None	

68. What diaconal ministers have died during the year?

a) Effective:

NAME	DATE OF BIRTH	DATE OF DEATH
None		

b) Retired:

NAME	DATE OF BIRTH	DATE OF DEATH
None		

69. What diaconal ministers have been granted leaves of absence under §313.1a, c, d) (disability, study/sabbatical, or personal leave): (v)

NAME	TYPE OF LEAVE	DATE ORIGINALLY GRANTED
None		

70. What diaconal ministers have been granted an extended leave (§313.1e):

NAME	DATE ORIGINALLY GRANTED
None	

71. Who have returned to active status from extended leave (§313.1e)? (v)?

NAME	DATE ORIGINALLY GRANTED
None	

72. Who have taken the retired relationship to the Annual Conference as diaconal ministers (§313.2): (Under §313.2b, v 2/3)

1. This year?

NAME	DATE EFFECTIVE

2. Previously?

NAME	DATE EFFECTIVE
None	

PART VI APPOINTMENTS AND CONCLUDING BUSINESS

73. Who are approved for less than full-time service?

a. What associate members, provisional, or full elders are approved for appointment to less than full-time service. What is the total number of years for which such approval has been granted to each, and for what fraction of full-time service (in one-quarter increments) is approval granted (for purposes of equitable compensation claim and pension credit) ¶¶338.2, 342.2, 1506)? (v 2/3, after 8 years v ¾):

NAME	APPOINTMENT	FRACTION OF FULL-TIME SERVICE
Byrne, Brenda	Davis: Calvary	¾
Choi, Young Eun	Plainfield: Sharon	¾
Hardin Harman, Wendy	Glenview	½
Lim, Kwang-Sung	Ingleside	½
Lowly, Sherrie	Itasca: Bethany	½

b. What deacons in full connection and provisional deacons are approved for appointment to less than full-time service (¶331.7)?

NAME	APPOINTMENT	FRACTION OF FULL-TIME SERVICE
Best, James	Oswego: Good Shepherd	½
Isaac, Monica	Urban Village	¼
Loepke, Teran	Oak Park: Euclid	½
Loveridge, Danice	Poplar Grove	½
Neace, Kimberly	Naperville Wheatland Salem	½
Pepper, Lucas	Buffalo Grove Kingswood	¾
Rainey, Virginia	Lombard FUMC	¼
Roth, Bonny	Evanston FUMC	½
Trevathan, Adrienne	Chicago: Parish of the Holy Covenant	¾

74. Who have been appointed as interim pastors under the provisions of ¶338.3 since the last session of the annual conference, and for what period of time?

NAME	APPOINTMENT	START DATE	END DATE
Ketzel, James	Savanah First	7/1/2015	
Mixon, Betty	Red Oak/Cedarville	7/1/2016	

75. What changes have been made in appointments since the last annual conference session? (Attach list. Including and identify Appointments Beyond the Local Church (Deacons) and Appointments to Extension Ministries (Elders). Give effective dates of all changes.)

76. What elders (full connection and provisional), associate members, and local pastors are appointed to ministry to the local church and where are they appointed for the ensuing year?

(See the attached list)

77. What elders (full connection and provisional), associate members and local pastors are appointed to extension ministries for the ensuing year?
- a. Within the connectional structures of United Methodism (§344.1a, c)?
- Biekman, Robert (2) Urban Ministry Coordinator, ½ time.
 - Christopherson, Arlene W. (10) Assistant to the Bishop, Chicago Area Episcopal Office and (1) Directory of Connectional Ministries. CC: Chicago: First (The Temple).
 - Kruse-Safford, Lisa (4) Rockford District Superintendent
 - Lee, Jongmin Martin (17) Director of Congregational Development & Redevelopment, Northern Illinois Conference, Chicago; CC: Chicago: First (The Temple).
 - Lee, Rosa (LP) (2) Campus Ministry, Northern Illinois University, DeKalb; CC
 - Malone, Tracy Smith (6) Chicago Southern District Superintendent
 - Murph-Heath, Darneather (2) Elgin District Superintendent
 - Park, Young-Mee (4) DeKalb District Superintendent
 - Wisdom, Richard (6) Aurora District Superintendent
 - Zaki, Zaki L. (5) Chicago Northwestern District Superintendent
- b) To ministries endorsed by the Board of Higher Education and Ministry (§344.1b)?
- Kim, Young Seon (4) Director Next Generation Ministries, Dar es Salaam, Tanzania, General Board of Global Ministries
 - LaBoy, Felicia Howell (2) Assistant Dean of Black Church Studies and Advanced learning/Asst. Professor of Black Studies, Louisville Presbyterian Theological University, Louisville, KY
 - Lightsey, Pamela R. (6) Associate Dean of Community Life & Clinical Assistant Professor of Contextual Theology & Practice, Boston University School of Theology, Boston, MA. CC: Chicago: Broadway.
 - Van, Christian (3) GBGM Executive Secretary of Asian American Language Ministry and Pacific Islanders.
 - Watkins Branch, Michele (PE) (3) Intern General Board of Global Ministry: SBC21. CC: Chicago St. Mark
- c) To other valid ministries under the provisions of §344.1d? (v 2/3)
- Ahn, Il sup (13) Associate Professor of Philosophy, Department of Philosophy, North Park College, Chicago, IL. CC: Glenview
 - Britton, Barry W. (31) Chaplain and CPE Supervisor, Rockford Health System, Rockford; CC: Hunter.
 - Campanano, Digna S. (11) Chaplain / CPE Educator, Advocate

- Sherman Hospital, Elgin, IL. CC: Aurora: Wesley.
- Campbell, Robert B. (11) Co-Director, Willow Wellness Center. CC: Park Ridge: First.
 - Chong, Kwan (3) President, Global Healing Mission, Barrington, IL. CC: Northfield.
 - Dunlap-Berg, Larry E. (26) Coordinator of Exhibit Experiences, Cumberland Science Museum, Cumberland, TN; CC: Chicago Ravenswood Fellowship.
 - Eam, Mosung (PE) (11) University of Chicago, Director Korean-American Campus Ministry, Chicago, IL.
 - Eaton, Gregory J. (12) Executive Director, Arbor Falls Foundation, Glenview. CC: Glenview.
 - Flinn-Portee, Susan L. (3) Director Pastoral Care Harris Methodist Hospital, Fort Worth, TX CC: Oak Park First.
 - Gonzalez, Annie J. (18) Chief Operations Officer, St. Leonard's Ministries, Chicago; CC: Chicago: Union Avenue.
 - Hall, William (Trey) (2) The Epicenter Group, UK
 - Harbour, Sandra (3) Moffitt Cancer Center, Tampa, FL
 - Hawking, Carol Jean (9) [3/4] Executive Director, Arise Chicago. CC: Oak Park: Euclid Avenue.
 - Hoffmeyer, Christine (7) Chaplain (on call) Advocate Lutheran General Hospital and North Shore University Health System, Evanston.
 - Jacques, Susan C. (12) Staff Chaplain, St. Vincent Heart Center of Indiana, Indianapolis, IN. CC: Downers Grove: First.
 - Lacock, Michelle Oberwise. (8) CPE Supervisor, Aurora Health Care Metro Inc. Milwaukee, WI. CC: Yorkville: Trinity.
 - LeCompte, Carol (3) Contingent Chaplain, OhioHealth Riverside Methodist Hospital, Columbus, OH.
 - Moore, Jeffrey P. (9) Chaplain, United States Navy, Yorktown, VA. CC: Hinsdale
 - Mueller, William A. (11) [3] Adjunct Professor, Loyola University Chicago: Graduate School of Social Work. CC: Skokie: Central.
 - Paik, Young Min (5) Director of Field Education, Yonsei University College of Theology, Seoul, South Korea.
 - Parker, Wanda Y. (6) Bereavement Coordinator/Chaplain, Ingalls Hospice, Harvey, IL; CC: Dolton: Faith.
 - Parr, Lois McCullen (3) Northern Regional Organizer, Reconciling Ministries Network, Chicago, IL, Facilitator, Allies for Change and Ypsilanti Community Schools and Lesbian Gay Bisexual Trans-Freedom & Asylum Network Steering Committee.
 - Peluso-Verdend, Gary E. (8) President, Phillips Theological Seminary, Tulsa, Oklahoma; CC: Glen Ellyn First
 - Pereira, Peter (26) Northern Illinois Conference Approved Evangelist, Hope for Today Ministries, Carrollton, GA; CC: Naperville: Wheatland Salem.
 - Pickens, Larry Duane (3) Ecumenical Director, Lehigh Conference of Churches, Allentown, PA.

- Rawlinson, Thomas A. (3) (E) Executive Director Community Partners for the Common Good, Inc., Chicago, IL.
- Rial, Anne (4) Chaplain, The Inn at Willow Falls CC: Joliet Ingalls Park
- Rough, James H. (14) Coordinator, Clinical Pastoral Education, Havenwood Heritage Heights Retirement Village, Concord, New Hampshire.
- Rubietta, Richard R. (17) Northern Illinois Conference Approved Evangelist, Abounding Ministries, Grayslake, IL. CC: Lake Villa.
- Shapley, Dean (3) Staff Chaplain, Massachusetts General Hospital, Boston, MS. CC: Chicago: First (The Temple)
- Shin, Daniel (4) Bishop Cornelius & Dorothy Henderson/E. Stanley Jones Chair of Evangelism, Interdenominational Theological Center/Gammon Theological Seminary, Atlanta, GA. CC: Elgin: Salem Korean.
- Takahashi, Yoshiya (3) Chaplain University of Virginia, Charlottesville, VA
- Turner, C. Kay (4) Chaplain [1/2] Loyola University Health System, Gottlieb Memorial Hospital. CC: Naperville Wheatland Salem.
- Walker, Linda (3) [3/4] (LP) Crossroads of Life Prison Community, Logan Correctional Center, Lincoln, Illinois.
- Whang, Heon-Young (Henry) (1) Professor, Seoul Theological University, Seoul Korea. CC: Flossmoor South Suburban Korean.

78. Who are appointed as deacons (full connection and provisional) for the ensuing year?

- (a) Through non-United Methodist agencies and settings beyond the local church (§331.1a)?
- Blake, Rosalee T. (8) Hospice Chaplain, Agape Healthcare, Denver, CO. CC: Downers Grove First.
 - Castro-Rodriguez, Miriam R. (4) Teacher's Aide, Special Education Program, Barbour Language Academy, Rockford Public Schools, District 205. CC: Rockford Centennial.
 - Choi, Hyang Sook (2) (D) Centegra Health System
 - Davis-Bridges, Regina (16) Principal, Madison School, School District 151, South Holland. CC: Homewood St. Andrew.
 - Davis, Kimberly (3) Chicago Police Department Chaplain. CC: Maple Park
 - Galbreath, Beth L. (11) Galbreath Digital Culture Ministry, CC: Brookfield
 - Good, Raney K. (12) Teacher, Harter Middle School, Kaneland School District (#302) CC: Channahon.
 - Grasse-Hendrix, Gloria (4) Center for Religion & Psychotherapy ABLC, Chicago, IL. CC: Chicago Ravenswood Fellowship.
 - Gross, Gregory (3) Community Health Manager, Night Ministry, Chicago, IL. CC: Chicago Berry Memorial.
 - Hampson, Anne C. (5) Pastoral Counseling, Private Practice, Evanston, IL. CC: Evanston: FUMC.
 - Ilseman, Adrienne Ann (9) Minister of Healing Arts, Healing Flow

- Yoga and Retreat Ministries, Naperville. CC: Naperville Wesley.
- Madalin, Carol (7) Chaplain Seasons Hospice & Palliative Care, Des Plaines. CC: Naperville Grace.
- Magrini, Cheryl T. (6) President, Board of Directors, Depression & Bipolar Support Alliance, Chicago. CC: Chicago: First (The Temple).
- Marich, Claire M. (5) Spiritual Care Coordinator, Heartland Hospice, Hillside. CC: Downers Grove First.
- Rawlinson, Mary (2) St. Leonard's Ministries, The Night Ministry Outreach Minister, Chicago, IL.
- Smoke, John E. (9) Teacher, Hillcrest Elementary School, Downers Grove, IL. CC: Downers Grove First.
- Talbert, Allyson (2) Associate Chaplain, Northwestern Medicine, Chicago, IL CC: Chicago:Hartzell Memorial/St. James.

Through United Methodist Church-related agencies and schools within the connectional structures of The United Methodist Church (§331.1b)?

NAME	APPOINTMENT

b) Within a local congregation, charge, or cooperative parish (§331.1c)?

NAME	APPOINTMENT

Who are appointed to attend school (§416.4)? (List alphabetically all those whose prime appointment is to attend school.)

NAME	CLERGY STATUS	SCHOOL
Na, Hyemin	E	Emory Lane Graduate School, Atlanta
Nam Cha, Heju	E	Methodist Theological Seoul, South Korea

79. Where are the diaconal ministers appointed for the ensuing year (§310) [1992 Discipline]?

- Cheney-Egan, Kathryn (3) Director of Fund Development, Reconciling Ministries Network, Chicago, IL. CC: Chicago Holy Covenant.
- Johansen-Werner, Bonnie (10) Freelance Composer, Performer, Teacher. CC: Grace UMC, Naperville.

80. What other personal notations should be made? (Include such matters as changes in pension credit (§1506.5), corrections or additions to matters reported in the "Business of the Annual Conference" form in previous years, and legal name changes of clergy members and diaconal ministers.)

a) Deaconesses §416.3

- Cothran, Charmaine (10) Client Services, Multiple Sclerosis Assn. CC: Chicago: Maple Park
- Hayag, Joy de Leon (3) Community Outreach Coordinator, Pitter Patter Pantry, Carrol County. CC: Lanark

- Harvey, Rachel (3) Volunteer Oranjezicht City Farm, South Africa.
CC: Chicago Holy Covenant Meyer, Christina M. (3) Special
Education Teacher, Rockford Public School District. CC: Oregon

- b) Ecumenical Shared Ministries – Other Denomination ¶345
 - Cox, Brittany (PE) (3) First United Church of Oak Park, IL
 - Klemmedson, Kolleen A. (10) United Presbyterian - USA
 - McCleneghan, Brett W. (17) United Church of Christ
 - McCleneghan, Bromleigh (2) United Church of Christ
 - McKinney, Mary Gay (17) United Church of Christ
 - Mueller, William A. (11) Winnetka Congregational Church [2]
(344.1.b)
 - Yun, Kook Jin (1) Purdue Korean Disciples Church, Purdue, IN ¶345

- 81. Where and when shall the next Conference Session be held (¶603.2,
3) June 4, 2017, at
Pheasant Run Resort, St. Charles, IL