

CUMC Job Description

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| Title: Director of Youth Ministry | Date: July. 2022 |
| Reports to: Senior Pastor | Status: Part-Time, 15 hours per week |
| Benefits: | |

Summary of Position:

Facilitates programs for youth from ages 12 to 18 including mission trips, Junior and Senior High Fellowship, outings and other events, with the goal of guiding and nurturing youth as they experience their faith while empowering them to play an active role in their own discipleship. Seeks to integrate youth into the life of the larger church and community. Recruits, trains and supports adult and youth volunteers. Communicates with parents and families. Provides vision and direction in the development of programs. Supports the vision of a congregation that welcomes people of all ages, races, ethnicities, cultures, genders, marital status, sexual orientation, gender identities, economic conditions, physical or mental abilities.

Duties & Responsibilities:

Program Development and coordination

- Develops, coordinates and administers the Junior High Youth Fellowship, Senior High Fellowship programs designed to promote spiritual growth for young people from ages 12 to 18.
- Recruits, trains and oversees teachers for Sr High, Jr. High and Confirmation School Sunday School program in partnership with the Christian Education Committee.
- Recruits, trains and oversees volunteers ensuring they have a clear understanding of the direction and goals of activities. Encourages creativity and stimulates new ideas as part of the planning process.
- Plans and organizes appropriate outings and retreats.
- Conducts special outreach events to encourage growing participation from inside and outside the church. Coordinates arrangements.
- Plans and organizes youth ministry mission trips.
- Involves the youth in mission projects and leads fundraising efforts for projects and mission trips.

Builds relationships and advocates for youth

- Acts as an advocate for youth and educates the congregation about the hopes, concerns and needs of youth in the local church and community.
- Mentors and builds relationships with all youth that encourages them in their faith journeys.

- Provides support for youth and their families when appropriate and on an as needed basis.
- Facilitates the transition of children into the youth program working closely with the Christian Education leader.
- Builds communication with young people utilizing various media.
- Works closely with the youth volunteers. Ensures volunteers have an understanding of the culture and issues facing young people.
- Answers parents' questions and encourages support of youth activities. Works with both member and non-member families. Provides information on the church to non-member families and encourages them to join.

Additional duties

- Produces and monitors the annual budget for youth activities and creates a rationale for the allocation of funds.
- Attends Staff meetings weekly.
- Attends Christian Education Meeting as needed.
- Ensures the Safe Sanctuary Policy is observed in all youth ministry settings.

Requirements:

- Experience working with youth in a church setting
- Passion for working with youth
- Understanding of youth culture and the issues facing young people
- Excellent communication and organization skills
- Outgoing, enthusiastic and caring personality
- A problem solver and team builder
- Background in Christian tradition and an approach that is compatible with United Methodist doctrine and Community UM church.

Send your resume to:

Evie Burke, SPRC Chair
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