

Worship Technology Coordinator
Cornerstone United Methodist Church
41W170 Russell Road Elgin, IL 60124

Job Description:

The Worship Technology Coordinator is a salaried position and is responsible for managing the video streaming, creation of video presentation, and camera operation on Sunday mornings at Cornerstone UMC. Attendance at one weekly worship rehearsal to verify design and timing of video aspects of the service is required.

The purpose of this position is to manage and operate the video aspect of the worship service, in cooperation with and under the direction of the Senior Pastor.

Personal Qualifications and Expectations:

1. Must display a vital personal faith in Jesus as their Lord and Savior across all areas of their life.
2. Have an outgoing personality that engages people with their passion for the mission, vision, and values of Cornerstone UMC and the United Methodist Church.
3. Needs to be a team player with good communications skills who will serve as an effective member of the church staff and Cornerstone UMC community.
4. Able to take direction and accept suggestions/feedback from the Senior Pastor and other leadership.
5. Able to function with tight timelines and sudden changes to plans of the service to accommodate the needs of the worship direction.

Primary Responsibilities and Duties:

1. Attend rehearsal to provide video support for the music team.
2. Manage/control the video streaming, camera operation, and video production for the Sunday worship service.
3. Meet at least annually, or when invited for evaluation and conversation, with the Staff Parrish Relations Committee.
4. Coordinate time off as needed for personal needs and self-care with the Senior Pastor and the chair of SPRC.

Evaluation and Compensation:

The Worship Technology Coordinator reports to the Senior Pastor and the Staff Parrish Relations Committee and will receive performance and compensation reviews by the Senior Pastor and Staff Parrish Relations Committee. The salary is \$10,400/year, which is \$200/week. This position requires attendance at the Sunday morning service (one service, 10am currently), and one weekly rehearsal. We estimate the time commitment to be between five and seven hours per week.

Please send resumes or questions to personnel@umc-cornerstone.org.