**Position:** Minister for Youth and Serving Ministries

**Reports to:** Associate Pastor

**Liaison with**: Lead Pastor, Program Staff, and Church Administrator

**Full-Time Position:** 35-40 Hours per week

**Salary:** $37,000-40,000

**Job Summary:** To provide leadership and direction for the Kingswood youth ministries and Christian faith formation for youth and their families. To supervise and coordinate an all-youth (6th-12th grade) ministry strategy, including the two-year confirmation plan. To coordinate and resource all serving ministries (i.e. Missions Team, Food Pantry, Thrift Shop, Social Justice/Diversity Team, PADS Homeless Shelter, Meal on Wheels, Feed MyStarving Children, Care Packages, and Medical Lending Closet).

**Primary Responsibilities:**

* Coordinate and facilitate all ministries with youth including education, Sunday School, youth Bible study, regular youth group meetings, worship/spiritual formation, and youth mission/serving opportunities.
* Design, implement, coordinate, teach and lead a two-year confirmation program for 7th and 8th-grade youth, including the worship service design for Confirmation Sunday.
* Plan, coordinate, and attend youth mission events and trips, including the yearly summer mission trip.
* Coordinate and facilitate ministries with parents and families of youth.
* Assist Minister for Children with coordinating Club 45 (the 4th and 5th-grade ministry) as a conduit for youth program growth.
* Attend youth extracurricular activities.
* Staff Liaison to community organizations and programs for youth and their families.
* Support all serving ministries events in connection with the Kingswood Mission Team.
* Advise and Resource the Kingswood Food Pantry and Thrift Shop.
* Provide additional leadership and vision for all serving ministries at Kingswood.
* Resource, assist, coordinate, and attend all adult mission trips.

**Required Skills:**

* Bachelor degree.
* Excellent written and verbal communication skills.
* Knowledge of electronic media and experience with social media.
* Strong organizational and administration skills.
* Passion for recruiting and teaching volunteers.
* Dynamic ability for working with youth and their families.
* Aptitude for building relationships, creating vision, and connecting with diverse communities.
* Affinity for serving others.
* Self-motivated, reliable and able to work independently as well as with teams and staff.
* Experience in conflict resolution and management.

**Preferred Skills:**

* Aptitude to work with web design software and to learn new programs.
* Knowledge and ability to work with ProPresenter.
* Proficient in Microsoft Word, PowerPoint, and Publisher.
* Knowledge of subsplash software (church app), Planning Center, and editing programs like Audacity.
* Master of Divinity degree from accredited/approved seminary.
* Teaching background or degree a plus.

**Job Conditions/Physical Requirements:**

* Full-Time.
* Attend weekly staff meetings.
* Ability to work evenings and weekends as needed.
* Background check.

To apply to this position please contact Pastor Clayton Edwards at [cedwards@kingswoodumc.com](mailto:cedwards@kingswoodumc.com)