



Northern Illinois Conference
OF THE UNITED METHODIST CHURCH

Prosper Web Portal

MANAGE YOUR APPORTIONMENT, HEALTH INSURANCE, PENSION
AND FLEX INVOICES IN ONE PLACE

Access at <https://app.prosperumc.com>

Prosper Sign In | Hide Help  Home

Welcome

Apportionments
Insurance
Pensions

REPORTING
MADE EASY

Welcome to Prosper

A web portal designed for the United Methodist Church Conferences to help manage apportionments, insurance billing and pension programs.

Prosper integrates with accounting applications and provides efficient and cost effective data inputs.

Prosper provides reports at the conference level, district level and church level.

Login

Learn More

After you click on the Login button,  the system moves you to the next screen to enter your credentials.

Prosper

Sign In

Email

Password

Remember Me On This Computer

Sign In

Recover Password

Your Sign In “Email” is churchID@churches.nic

(This is not an actual e-mail address; it is only used to sign in.)

churchID = your church’s 4-digit Northern Illinois Conference ID#

Reminder: your conference ID changed in April 2021

Each church has one set of log-in credentials. Even if multiple people share payment responsibilities, they share the log-in credentials.

If you need your password reset, please send an email to dquinn@umcnic.org.

Access your information by hovering your mouse over “Church”

Prosper

Signed in as: Zion: Memorial | [Sign Out](#) | [Hide Help](#)

[Home](#) [Church](#)

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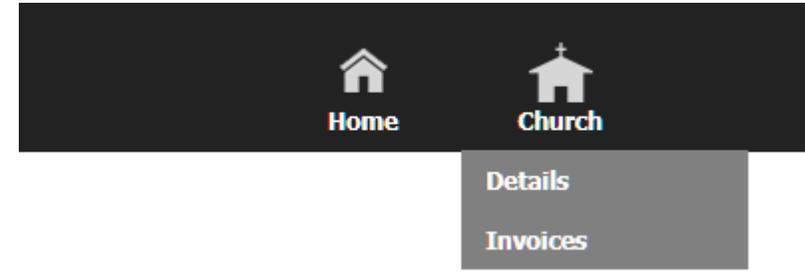
Prosper provides reports at the conference level, district level and church level.

Details

Hover your mouse over “Church” to see a drop-down menu of two choices.

Details: takes you to a page where you can update certain details about your church, such as e-mail address, physical address and telephone number. It is also where you enter your routing and bank account number to set up electronic payments. You cannot update the fields that are greyed out.

Invoices: takes you to your apportionment statements and your insurance/pension invoices.



Statements/ Invoices

Prosper Signed in as: Zion Memorial | Sign Out | Hide Help

[Home](#) [Church](#)

Church > Invoices

Invoices

Apportionment Statements

Show 25 entries Search:

Statement For	Actions
08/01/2017 - 08/31/2017	
07/01/2017 - 07/31/2017	
06/01/2017 - 06/30/2017	
05/01/2017 - 05/31/2017	
04/01/2017 - 04/30/2017	
02/28/2017 - 03/31/2017	
02/01/2017 - 02/28/2017	
01/01/2017 - 01/31/2017	
12/01/2016 - 12/31/2016	
11/01/2016 - 11/30/2016	
10/01/2016 - 10/31/2016	
09/01/2016 - 09/30/2016	
08/01/2016 - 08/31/2016	
07/01/2016 - 07/31/2016	
06/01/2016 - 06/30/2016	
05/01/2016 - 05/31/2016	
04/01/2016 - 04/30/2016	
02/28/2016 - 03/31/2016	

Insurance/Pension Invoices

Payments will not show in the Paid column until they are fully processed.

Show 25 entries Search:

Invoice Number	Date	Beginning Balance	Billed	Paid	Remaining	Actions
18996	08/01/2017	0.00	2305.30	0.00	2305.30	
18653	07/01/2017	0.00	2305.30	2305.30	0.00	
18242	06/28/2017	0.00	2305.30	2305.30	0.00	
17984	05/28/2017	0.00	2305.30	2305.30	0.00	
17724	04/28/2017	0.00	2305.30	2305.30	0.00	
17462	03/28/2017	0.00	2305.33	2305.33	0.00	
17195	02/28/2017	0.00	2305.33	2305.33	0.00	
		0.00	2305.33	2305.33	0.00	
		0.00	2283.76	2283.76	0.00	
		0.00	2283.76	2283.76	0.00	
		0.00	2283.76	2283.76	0.00	
		0.00	2283.76	2283.76	0.00	
15883	09/28/2016	0.00	2283.76	2283.76	0.00	
15619	08/28/2016	0.00	2283.76	2283.76	0.00	
15358	07/28/2016	0.00	2283.76	2283.76	0.00	
15095	06/28/2016	0.00	2283.76	2283.76	0.00	
14832	05/28/2016	0.00	2283.76	2283.76	0.00	
14571	04/28/2016	0.00	2283.76	2283.76	0.00	
14306	03/28/2016	0.00	2283.76	2283.76	0.00	

Clicking on "Invoices" under the Church icon takes you to this webpage

Apportionment Statements

The first column under “Invoices” is your apportionment statements listed chronological order with the most recent statement appearing first. **Statements are not updated in real time. Payments received after the invoice date will be reflected in the next month’s statement.**

Invoices

Apportionment Statements

Show 25 ▼ entries

Search:

Statement For	Actions
08/01/2017 - 08/31/2017	
07/01/2017 - 07/31/2017	 

To view and print your **new** statement, click on the magnifying glass.

To view **past** statements, click the magnifying glass for details. For payments made, click on the money icon.

Insurance/Pension Invoices

The second column under “Invoices” is your Insurance/Pension Invoices.

Insurance/Pension Invoices						i Payments will not show in the Paid column until they are fully processed.
Show	25	▼	entries	Search: <input type="text"/>		
Invoice Number	Date	Beginning Balance	Billed	Paid	Remaining	Actions
18996	08/01/2017	0.00	2305.30	0.00	2305.30	
18653	07/01/2017	0.00	2305.30	2305.30	0.00	 

The invoice listed first is your most recent invoice. Click on the magnifying glass to see and print your new invoice.

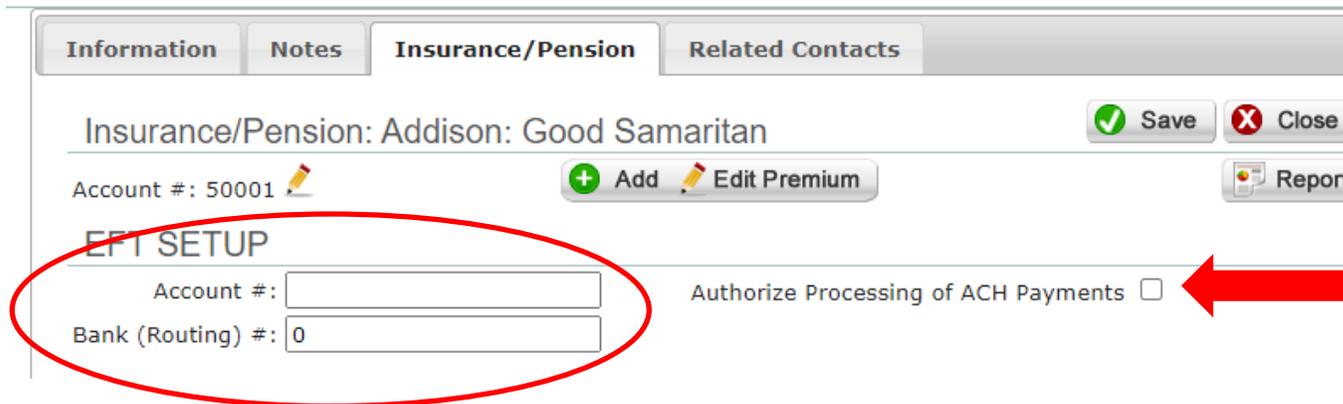
The magnifying glass on the other lines allow you to see past invoices. To see payments made on past invoices, click the money icon for that invoice number. You can also see billed and paid amounts, as well as your remaining balance.

Pay your insurance/pension invoice via EFT

To pay your invoices online, hover your mouse above the Church icon and select "Details"



Then click on "Insurance/Pension" to be taken to a form to enter your routing and account numbers. Also, click the box next to "Authorize Processing of ACH Payments" to allow your EFT to process.



Make sure you check this box!

Once entered, return to your invoices and set up your payments.

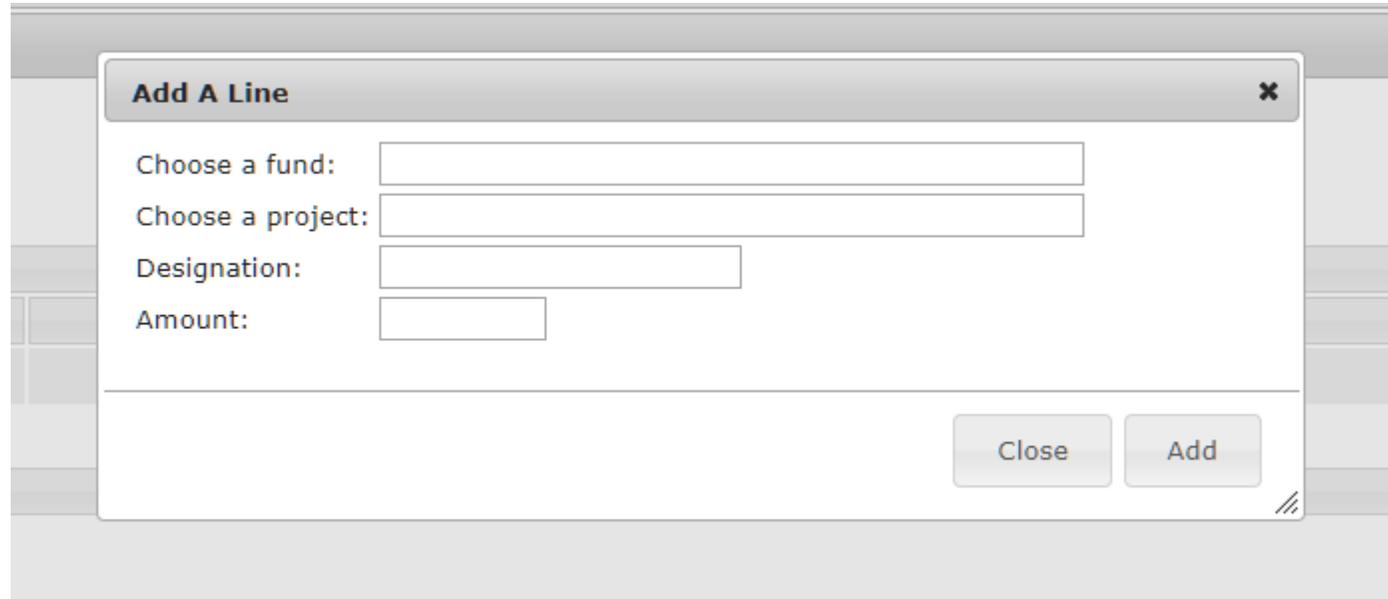
NOTE: You must set up an EFT every month and check the "Authorize Processing of ACH Payments" box each time.

Apportionments statements: Second-Mile Giving

To enter Second-Mile Giving for an electronic payment, go to your apportionment statement and click "Add A Line."

Be sure to enter the Fund and Project Number so that your Second-Mile giving is allocated appropriately.

Once money is allocated, we cannot retrieve the money from the project that received it.



The screenshot shows a dialog box titled "Add A Line" with a close button (X) in the top right corner. The dialog contains four input fields: "Choose a fund:", "Choose a project:", "Designation:", and "Amount:". Below the input fields, there are two buttons: "Close" and "Add".

We're here to help

If you need help, please contact:

David W. Quinn

Appointments Administrator

dquinn@umcnic.org

(312) 346-9766 Ext. 741.